

**CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY
AGENDA**

**City Council Chambers
1015 Chittenden Avenue
Corcoran, CA 93212**

**Tuesday, August 27, 2019
5:30 P.M**

Public Inspection: A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

Public Comment: Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall walk to the rostrum, state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

Consent Calendar: All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

ROLL CALL

Mayor:	Sidonio "Sid" Palmerin
Vice Mayor:	Patricia Nolen
Council Member:	Raymond Lerma
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

INVOCATION

FLAG SALUTE

1. PUBLIC DISCUSSION

2. **CONSENT CALENDAR (VV)**

- 2-A. Approval of minutes of the meeting of the City Council on August 13, 2019.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Approve Resolution No. 2995 approving the compensation and benefit plan Fiscal Year 2019-2020.
- 2-E. Approve Resolution No. 2997 accepting the Right-of-Way Grant Deeds from O'Reilly Auto Parts Store for the purpose of curb, gutter, sidewalk and storm drain improvements.
- 2-D. Approve Resolution No. 2999 accepting the Well 11 Phase II Improvements Project as being completed and authorize the City Clerk to record the Notice of Completion.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated August 13, 2019. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS**

- 4-A. Presentation by Moore and Associates regarding the Transit Asset Management Plan (TAM) and approval of Resolution No. 2998 Authorizing Transit Asset Management Plan and Delegating Authority to Execute all Necessary Documents. *(Tromborg) (VV)*

5. **PUBLIC HEARINGS**

- 5-A. Public hearing to obtain comments on the proposed revision to Ordinance 612- Parking of Commercial Vehicle. *(Tromborg)*
 - A. Open public hearing
 - B. Staff report and presentation
 - C. Accept written testimony
 - D. Accept oral testimony
 - E. Close hearing
 - F. Council discussion

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Consider approval of Resolution No. 2996 authorizing the Program Supplement Agreement No. S82 to Administering Agency-State Master Agreement No. 00546S for the Systemic Safety Analysis Report Program (SSARP). *(Faulkner) (VV)*

7-B. Consider revisions to the Records Clerk, Senior Records Clerk and Senior Clerk/Dispatcher job classifications and consider approval the job classifications for new Records Clerk II and Clerk/Dispatcher II positions. (*Spain and Shortnacy*) (VV)

8. **MATTERS FOR MAYOR AND COUNCIL**

8-A. Information Items

8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*

8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on August 23, 2019.


Marlene Spain, City Clerk

**MINUTES
CORCORAN CITY COUNCIL,
JOINT POWERS FINANCE AUTHORITY,
SUCCESSOR AGENCY FOR CORCORAN RDA,
& HOUSING AUTHORITY**

Tuesday, August 13, 2019

The regular session of the Corcoran City Council was called to order by Mayor Palmerin, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:30 P.M.

ROLL CALL

Councilmembers present: Raymond Lerma, Patricia Nolen, Sidonio Palmerin, Jerry Robertson and Jeanette Zamora-Bragg

Councilmembers absent:

Staff present: Joseph Faulkner, Ken Jorgensen, Kindon Meik, Soledad Ruiz-Nuñez, Reuben Shortnacy, Kevin Tromborg and Marlene Spain

Press present: None

INVOCATION Invocation was presented by Meik.

FLAG SALUTE The flag salute was led by Lerma.

1. PUBLIC DISCUSSION

Barbra Martin, Partnership Specialist for the Census Bureau addressed the Council regarding the upcoming 2020 Census. Ms. Martin advised that she would like to present her "Road to 2020 Census" presentation at a future Council meeting.

Richard Valle, District 2 Supervisor, addressed the Council regarding a settlement reached between Kings County and the High Speed Rail Authority. Valle advised that the City of Corcoran would be receiving \$1 million to be used for a veteran's memorial and improvement to the entrance of the community.

2. CONSENT CALENDAR

Following Council discussion a **motion** was made Lerma and seconded Nolen to approve the Consent Calendar. Motion carried by the following vote:

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

ABSTAIN:

3. **APPROPRIATIONS**

Following Council discussion a **motion** was made by Zamora-Bragg and seconded by Robertson to approve the Warrant Register for August 13, 2019. Motion carried by the following vote:

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg
NOES:
ABSENT:
ABSTAIN:

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS**

5-A. Public Hearing regarding revisions to Ordinance 636 and 637, to discuss and consider removing references to “industrial hemp” and/or “hemp” from the text of the ordinances was declared open at 5:55 p.m. Mr. Tromborg presented the staff report. There being no written or oral testimony, the hearing was closed at 5:59 p.m.

Council gave direction to staff to look into the removal of the references to “hemp” from Ordinance 636 and 637.

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

Staff report 7-E was advanced on the agenda to accommodate Mr. Wells’ schedule.

7-E. Colby Wells, with SoCal Gas addressed the Council regarding the California Public Utilities Commission (CPUC) and the State Legislature’s support for electrification. The legislature proposal would eliminate the choice of energy by mandating the use of electricity only. Resolution 2994 supports the Balanced Energy Solutions initiative and supports the City’s desire to maintain local control on energy issues.

Following Council discussion a **motion** was made by Lerma and seconded Robertson to approve Resolution No. 2994 supporting the Balanced Energy Solutions initiative.

Motion was carried by the following vote:

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

7-A. Council gave direction to staff to move forward with the public hearing regarding the proposed transit fare increases.

7-B. Following Council discussion a **motion** was made by Nolen seconded by Lerma to approve Resolution No. 2993 regarding tax assessment roll for unpaid Code Enforcement contracted labor and cost recovery fees. Motion was carried by the following

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

7-C. Following Council discussion a **motion** was made by Lerma seconded by Zamora-Bragg to approve the application for Fiscal Year 2019-2020 State of Good Repair (SGR) funds for the Transit Depot rehabilitation project. Motion was carried by the following

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

7-D. Following Council discussion a **motion** was made by Robertson and seconded by Nolen to sponsor the 100th Christmas Tree Celebration by donating \$2500 to the Corcoran Chamber of Commerce. Motion was carried by the following

AYES: Lerma, Palmerin, Nolen, Robertson and Zamora-Bragg

NOES:

ABSENT:

8. MATTERS FOR MAYOR AND COUNCIL

8-A. Council received information items.

8-B. Staff received referral items.

8-C. Committee reports.

CLOSED SESSION

At 6:59 p.m. Council recessed to closed session pursuant to:

9. CLOSED SESSION

9-A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code § 54957.6). It is the intention of this governing body to meet in closed-session to review its position and to instruct its designated representatives:

- Designated representatives: City Manager
- Name of employee organization: CPOA, Local 39, and CLOCEA
- Position title(s) of unrepresented employee(s): Management Team

9-B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Properties: Orange Ave/Otis Ave:
030-260-062
030-260-064

Agency negotiator: City Manager

Negotiating parties: _____

Under negotiation: _____

9-C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: Two cases.

The regular meeting was reconvened at 7:52 p.m. The City Council gave direction on Item 9-A. The Mayor reported that upon a motion by Lerma and seconded by Nolen the proposal from the Management Team was accepted. Motion was carried by the following vote:

AYES: Lerma, Palmerin, and Nolen
NOES: Robertson and Zamora-Bragg
ABSENT:

ADJOURNMENT

7:53 P.M.

Sid Palmerin, Mayor

Marlene Spain, City Clerk

APPROVED DATE: _____

#1

Accounts Payable

Blanket Voucher Approval Document



User: spineda
 Printed: 08/22/2019 - 1:43PM
 Warrant Request Date: 8/27/2019
 DAC Fund:

Batch: 00522.08.2019 - Wrmt Rgstr 08/27/19 FY19

Line	Claimant	Amount
1	BSK Associates	1,339.00
2	Business Card- Bank of America Credit Cards	29.29
3	Cannon Financial Services, Inc.	177.54
4	Corcoran Chamber of Commerce	161.00
5	Corcoran Hardware	1,773.80
6	Corcoran Publishing Company	456.00
7	Kemble Hydro Tech Inc	8,886.52
8	Kings County Treasurer	518.16
9	Nutrien AG Solutions, Inc.	454.48
10	Richard's Chevrolet	64.39
11	Shyam Bhaskar, MD	120.00
12	The Lawnmower Man	252.93
13	The Printer	934.08
14	Tulare Lake Drainage District	259.10

Page Total: \$15,426.29

Grand Total: \$15,426.29

Page Total: \$15,426.29

Accounts Payable Voucher Approval List

User: spineda
 Printed: 08/22/2019 - 1:44PM
 Batch: 00522.08.2019 - Wmt Rgstr 08/27/19 FY19



Warrant Date	Vendor	Description	Account Number	Amount
8/27/2019	BSK Associates	DUPLICATE PAYMENT	105-437-300-200	-17.00
8/27/2019	BSK Associates	QUANTI TRAY/TOTAL COLIFORM/E COLI	105-437-300-200	17.00
8/27/2019	BSK Associates	QUANTI TRAY/TOTAL COLIFORM/E COLI	105-437-300-200	170.00
8/27/2019	BSK Associates	QUANTI TRAY/ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANTI TRAY/ TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANTI TRAY/ TOTAL COLIFORM/E COLI	105-437-300-200	135.00
8/27/2019	BSK Associates	QUANTI TRAY/ ARSENIC/NITRATE/E COLI	105-437-300-200	60.00
8/27/2019	BSK Associates	PLANT INF/EFF /LAGOON	120-435-300-200	234.00
8/27/2019	BSK Associates	QUANTI TRAY/ ARSENIC/NITRATE	105-437-300-200	101.00
8/27/2019	BSK Associates	QUANTI TRAY/ TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANTI TRAY/ TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANTI TRAY/ ARSENIC/NITRATE/E COLI	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANTI TRAY/ ARSENIC/NITRATE/E COLI	105-437-300-200	60.00
8/27/2019	Business Card- Bank of America Credit Cards	QUEST DIAG DRUG SCREEN CARLOS ANDRADE	104-421-300-200	29.29
8/27/2019	Caumon Financial Services, Inc.	COPIER SVC RENTAL AUG 2019	104-421-300-180	94.18
8/27/2019	Caumon Financial Services, Inc.	USAGE CHARGE	104-421-300-180	83.36
8/27/2019	Corcoran Chamber of Commerce	SEXUAL HARRASSMENT TRAINING	104-402-300-200	161.00
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	138-419-300-206	26.00
8/27/2019	Corcoran Hardware	EQUPT REPAIR	104-412-300-140	93.65
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	104-432-300-210	134.27
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	104-433-300-210	14.37
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	109-434-300-210	97.13
8/27/2019	Corcoran Hardware	EQUPT REPIAR	109-434-300-140	43.54
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	120-435-300-210	687.62
8/27/2019	Corcoran Hardware	EQUPT REPAIR	120-435-300-140	173.09
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	105-437-300-210	471.10
8/27/2019	Corcoran Hardware	EQUPT REPAIR	105-437-300-140	33.03
8/27/2019	Corcoran Publishing Company	NOTICE RAN ON 6/28	104-401-300-170	56.00
8/27/2019	Corcoran Publishing Company	NOTICE RAN ON 6/28	104-401-300-170	400.00
8/27/2019	Kemble Hydro Tech Inc	WWTP /STRM DRAIN PUMP REPAIR-LABOR	121-439-300-200	3,933.00
8/27/2019	Kemble Hydro Tech Inc	WWTP /STRM DRAIN PUMP REPAIR-	121-439-300-140	4,953.52

8/27/2019	Kings County Treasurer	COUNTY IMPACT FEES 4/1-6/30/19	104-000-202-008	518.16
8/27/2019	Nutrien AG Solutions, Inc.	ROUND UP/FINALE	105-437-300-210	454.48
8/27/2019	Richard's Chevrolet	VEH REPAIR UNT#224	104-421-300-260	114.71
8/27/2019	Richard's Chevrolet	CREDIT	104-421-300-260	-50.32
8/27/2019	Shyam Bhaskar, MD	PRE EMPLOYMENT PHYSICAL FOR C. ANDRADE	104-421-300-200	120.00
8/27/2019	The Lawnmower Man	EQUPT REPAIR: COMPACTOR	104-412-300-140	124.79
8/27/2019	The Lawnmower Man	EQUPT REPAIR: CHAINSAW/MOWER	104-412-300-140	128.14
8/27/2019	The Printer	PUBLIC NOTICE PUBLIC HEARING RAN ON 4/25	104-401-300-170	80.00
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	104-402-300-210	122.02
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	104-406-300-210	122.01
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	104-401-300-210	122.01
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	104-431-300-210	122.01
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	105-437-300-210	122.01
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	120-435-300-210	122.01
8/27/2019	The Printer	BUSINESS CARDS BASE RUN 4,000	109-434-300-210	122.01
8/27/2019	Tulare Lake Drainage District	2018-19 ASSESSMENT 51.82 AC	105-437-300-160	259.10

Warrant Total:

15,426.29

Accounts Payable

Blanket Voucher Approval Document



User: spineda
Printed: 08/22/2019 - 2:02PM
Warrant Request Date: 8/27/2019
DAC Fund:

Batch: 00502.08.2019 - Wrnt Rgstr 08/27/19 FY20

Line	Claimant	Amount
1	Accela, Inc.	1,215.00
2	Accelerated Environmental Svcs	15,793.16
3	Acme Rotary Broom Service	952.80
4	Alexander's Electric Motor Shop	407.39
5	Amtrak	1,625.00
6	Amtrak	580.00
7	Amtrak	580.00
8	Amtrak	1,625.00
9	Amtrak	580.00
10	Amtrak	1,625.00
11	Ardent General Inc.	274,216.63
12	Auto Zone, Inc.	144.82
13	Az Auto Parts	161.03
14	BSK Associates	2,576.00
15	Business Card- Bank of America Credit Cards	14,699.31
16	C. A. Reding Company, Inc	204.72
17	Cannon Financial Services, Inc.	1,058.92
18	Chemical Waste Management Inc	1,754.79
19	City of Corcoran	232.00
20	City of Corcoran	72.33
21	City of Fresno-Police Department	812.00
22	Corcoran Hardware	1,218.59
23	Corcoran Publishing Company	458.00
24	Creative Bus Sales, Inc	161.06
25	CRWA	1,122.00
26	CWEA	281.00
27	Dept of Justice	531.00
28	Direct Distributing, Inc.	279.68
29	E & B Bulk Transportation	1,800.01
30	Environmental Products & Access, LLC	981.96
31	Ewing Irrigation Products, Inc	300.54
32	FedEx	153.91
33	Felder Communications	779.50
34	Ferguson Enterprises, Inc	3,373.54
35	Frontier Communications	342.07
36	Frontier Communications	1,062.81
37	Galindo Farms Discing	1,190.00
38	Gary V. Burrows Inc.	3,278.99
39	Hach Company	467.24
40	Home Depot Credit Services	207.22
41	HUB International	494.40
42	Images/RadioShack Dealer	75.75
43	Insight Public Sector, Inc.	90.75
44	Jorge Lopez	1,450.00
45	JP Morgan Chase Bank NA	11,495.49
46	LexisNexis Risk Data Management, Inc.	150.00

47	Mail Finance	1,202.62
48	Natalie Valdez Sierra	200.00
49	NEOPOST	1,200.00
50	Nolan's Plumbing	201.60
51	Office Depot	740.68
52	Oliver Whitaker Co.	1,123.85
53	PG&E	9.97
54	PG&E	12.99
55	PG&E	208.54
56	Pizza Factory	97.40
57	Proclean Supply	1,305.41
58	Quality Pool Service	2,690.37
59	Reliable Status Towing	420.00
60	S & R Specialty Equipment	115.63
61	Sawtelle & Rosprim Hardware, Inc.	550.58
62	SECO Controls, LLC	142.93
63	Sunbelt Rentals	1,945.42
64	TETER -Architects Engineers Connected	1,738.75
65	TF Tire & Service	360.11
66	The Gas Company	22.91
67	The Gas Company	21.50
68	The Gas Company	56.70
69	The Gas Company	33.09
70	The Gas Company	34.67
71	The Gas Company	6.25
72	The Gas Company	4.93
73	The Lawnmower Man	77.20
74	The Printer	126.78
75	The Radar Shop	69.00
76	Tina Botill	200.00
77	Tires 4 Less	20.00
78	Trans Union LLC	69.52
79	TSA Consulting Group, Inc.	50.00
80	Tule Trash Company	122,318.37
81	Turnupseed Electric Svc Inc	315.18
82	UNIFIRST Corporation	879.52
83	Univar USA Inc	5,484.50
84	USA Blue Book	120.28
85	Verizon Wireless	209.90
86	Verizon Wireless	460.07
87	WEX BANK	75.00
88	Wood Rogers, Inc.	3,320.00
89	Wright's Electric	232.50

Page Total: \$148,474.72

Grand Total: \$501,136.13

Page Total: \$148,474.72

Accounts Payable Voucher Approval List

User: spineda
 Printed: 08/22/2019 - 2:04PM
 Batch: 00502.08.2019 - Writ Regstr 08/27/19 FY20



Warrant Date	Vendor	Description	Account Number	Amount
8/27/2019	Accela, Inc.	JULY UTILITY ONLINE PAYMENT	105-437-300-200	607.50
8/27/2019	Accela, Inc.	JULY UTILITY ONLINE PAYMENT	112-438-300-200	303.75
8/27/2019	Accela, Inc.	JULY UTILITY ONLINE PAYMENT	120-435-300-200	182.25
8/27/2019	Accela, Inc.	JULY UTILITY ONLINE PAYMENT	121-439-300-200	121.50
8/27/2019	Accelerated Environmental Svcs	WTP: RECLAIM TANK CLEANING	105-437-300-200	4,837.65
8/27/2019	Accelerated Environmental Svcs	WTP: RECLAIM TANK CLEANING	105-437-300-200	4,118.72
8/27/2019	Accelerated Environmental Svcs	WTP: RECLAIM TANK CLEANING	105-437-300-200	1,341.50
8/27/2019	Accelerated Environmental Svcs	WTP: RECLAIM TANK CLEANING	105-437-300-200	5,495.29
8/27/2019	Acme Rotary Broom Service	SWEEPER BROOMS	112-438-300-140	952.80
8/27/2019	Alexander's Electric Motor Shop	MARROOT PARK PUMP REPAIR	104-412-300-140	407.39
8/27/2019	Amtrak	TICKETS/ 125 CORC TO HANFORD	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ 125 HANF TO CORC	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ 125 CORC TO HANF	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ 125 CORC TO CORC	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ 125 HANF TO HANF	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ 125 CORC TO CORC	145-410-300-292	812.50
8/27/2019	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	580.00
8/27/2019	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	580.00
8/27/2019	Amtrak	TICKETS/ TEN 10-RIDE PASSES	145-410-300-292	580.00
8/27/2019	Arden General Inc.	NEW POLICE HQ PROJECT	315-421-300-200	274,216.63
8/27/2019	Auto Zone, Inc.	CAR WASH SUPPLIES	104-421-300-260	8.43
8/27/2019	Auto Zone, Inc.	VEH REPAIR PARTS UNIT#197	104-421-300-260	11.02
8/27/2019	Auto Zone, Inc.	VEH REPAIR PARTS UNIT#197	104-421-300-260	12.98
8/27/2019	Auto Zone, Inc.	AIR FILTER/OIL FILTER UNIT#146	104-412-300-260	7.56
8/27/2019	Auto Zone, Inc.	AIR FILTER/OIL FILTER UNIT#146	104-412-300-260	7.56
8/27/2019	Auto Zone, Inc.	BLOWER MTR RESISTOR	105-437-300-260	85.17
8/27/2019	Auto Zone, Inc.	BRAKE PADS UIT#147	105-437-300-260	38.96
8/27/2019	Auto Zone, Inc.	BRAKE PADS UIT#147-RETURN	105-437-300-260	-38.96
8/27/2019	Auto Zone, Inc.	AIR FILTER/OIL FILTER UNIT#154	120-435-300-260	12.10
8/27/2019	Az Auto Parts	BUS 238 AIR BRAKE POD	145-410-300-260	60.56
8/27/2019	Az Auto Parts	BUS 238 OIL FILTER	145-410-300-260	14.13

8/27/2019	Az Auto Parts	KEY FOB BATTERY	104-402-300-210	2.34
8/27/2019	Az Auto Parts	BUS 170 HORN	145-410-300-260	15.43
8/27/2019	Az Auto Parts	MAINT PARTS UNIT#256	104-421-300-260	19.39
8/27/2019	Az Auto Parts	BUS 169 OIL FILTER	145-410-300-260	49.18
8/27/2019	BSK Associates	QUANTI TRAY/TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANTI TRAY/TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	AMONIA/QUANTI TRAY COLIFORM/E COLI	105-437-300-200	139.00
8/27/2019	BSK Associates	QUANT TRAY/ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	BSK Associates	PLANT INF/EFF/LAGOON	120-435-300-200	234.00
8/27/2019	BSK Associates	QUARTERLY LAGOON	120-435-300-200	233.00
8/27/2019	BSK Associates	QUANT TRAY/ARSENIC/NITRATE	105-437-300-200	135.00
8/27/2019	BSK Associates	QUANT TRAY/ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANT TRAY/TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANT TRAY/ ARSENIC/NITRATE/IRON /COLOR	105-437-300-200	250.00
8/27/2019	BSK Associates	THMS/TOTAL HALOACENTIC ACIDS	105-437-300-200	460.00
8/27/2019	BSK Associates	QUANTI TRAY/ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANTI TRAY/ ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANTI TRAY/ TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	GROSS ALPHA	105-437-300-200	60.00
8/27/2019	BSK Associates	QUANTI/TRAY TOTAL COLIFORM/E COLI	105-437-300-200	153.00
8/27/2019	BSK Associates	QUANTI/ ARSENIC/NITRATE	105-437-300-200	60.00
8/27/2019	Business Card- Bank of America Credit Cards	JOE & KINDON TO SAC-FUEL UNIT#245	104-431-300-250	19.26
8/27/2019	Business Card- Bank of America Credit Cards	JOE/KINDON TO SAC-LUNCH	104-431-300-210	22.84
8/27/2019	Business Card- Bank of America Credit Cards	COMM CHOICE ENRGY MTG-KINDON, SOLEDAD, & JOE	104-402-300-271	57.50
8/27/2019	Business Card- Bank of America Credit Cards	PARKING METERSAC PARK GRANT MTG	104-402-300-270	16.00
8/27/2019	Business Card- Bank of America Credit Cards	FUELD PRIUS	104-401-300-270	3.00
8/27/2019	Business Card- Bank of America Credit Cards	SUPPLIES FOR PARK GRANT MTG	104-401-300-210	40.01
8/27/2019	Business Card- Bank of America Credit Cards	2019 BLDG CODE BOOKS	104-406-300-170	65.71
8/27/2019	Business Card- Bank of America Credit Cards	ECO DEV TRNG KEVIN	104-406-300-270	2,899.32
8/27/2019	Business Card- Bank of America Credit Cards	OFFICE CELL PHONE CASE	104-406-300-210	1,300.00
8/27/2019	Business Card- Bank of America Credit Cards	NOTARY COMM INSURANCE	104-406-300-170	75.71
8/27/2019	Business Card- Bank of America Credit Cards	LEAGUE OF CA CITIES PALMERIN	104-401-300-271	33.00
8/27/2019	Business Card- Bank of America Credit Cards	LEAGUE OF CA CITIES NOLEN	104-401-300-271	550.00
8/27/2019	Business Card- Bank of America Credit Cards	LEAGUE OF CA CITIES KINDON	104-402-300-270	550.00
8/27/2019	Business Card- Bank of America Credit Cards	USPS MAILED PARK GRANT	104-401-300-210	550.00
8/27/2019	Business Card- Bank of America Credit Cards	CALPELRA CONF	104-402-300-270	15.50
8/27/2019	Business Card- Bank of America Credit Cards	USPS SHIPPING CHARGES	104-432-300-152	1,065.00
8/27/2019	Business Card- Bank of America Credit Cards	MED TECH RESOURCE /GLOVES	104-421-300-210	11.49
				144.82

8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/OFFICE SUPPLIES	104-421-300-150	11.90
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/OFFICE SUPPLIES	104-421-300-150	51.92
8/27/2019	Business Card- Bank of America Credit Cards	PAYPAL/TRNG/BARBOZA, ROCHA, MEECE	104-421-300-270	585.00
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON PRIME	104-421-300-210	14.06
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/OFFICE SUPPLIES	104-421-300-150	31.97
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/OFFICE SUPPLIES	104-421-300-150	145.63
8/27/2019	Business Card- Bank of America Credit Cards	COSTCO/SUPPLIES FOR TRAININGS	104-421-300-210	57.00
8/27/2019	Business Card- Bank of America Credit Cards	UHAUL/TRUCK DOLLY RENTAL	104-421-300-180	59.48
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/OFFICE SUPPLIES	104-421-300-150	11.99
8/27/2019	Business Card- Bank of America Credit Cards	EB CATO/TRAINING/MCALISTER & PFARR	104-421-300-270	880.00
8/27/2019	Business Card- Bank of America Credit Cards	PAYPAL/BATTERIES	104-421-300-150	34.02
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON /CAR ACCESSORY CHIEF UNIT	104-421-300-210	14.71
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/EVIDENCE SUPPLIES	104-421-300-210	11.89
8/27/2019	Business Card- Bank of America Credit Cards	AMAZON/EVIDENCE SUPPLIES	104-421-300-210	57.35
8/27/2019	Business Card- Bank of America Credit Cards	HARMONY/EVIDENCE SUPPLIES	104-421-300-210	125.57
8/27/2019	Business Card- Bank of America Credit Cards	CPCA /TRNG/G CRAMER	104-421-300-270	575.00
8/27/2019	Business Card- Bank of America Credit Cards	CPCA /TRNG/G CRAMER	104-421-300-270	475.00
8/27/2019	Business Card- Bank of America Credit Cards	CPCA /TRNG/G CRAMER	104-421-300-270	125.00
8/27/2019	Business Card- Bank of America Credit Cards	CHEVRON/FUEL/CHIEF UNIT	104-421-300-250	49.85
8/27/2019	Business Card- Bank of America Credit Cards	CHEVRON/FUEL/CHIEF UNIT	104-421-300-250	35.60
8/27/2019	Business Card- Bank of America Credit Cards	CHEVRON/FUEL/CHIEF UNIT	104-421-300-250	44.45
8/27/2019	Business Card- Bank of America Credit Cards	EARTHLINE	104-401-300-157	34.95
8/27/2019	Business Card- Bank of America Credit Cards	CSMFO-PROP TAX	104-405-300-270	20.00
8/27/2019	Business Card- Bank of America Credit Cards	CSMFO-PROP TAX	104-402-300-270	20.00
8/27/2019	Business Card- Bank of America Credit Cards	TOWING MIRRORS-UNT#203	104-412-300-260	75.42
8/27/2019	Business Card- Bank of America Credit Cards	LOCKS FOR NEW TRAILER UNIT#269	104-412-300-210	29.19
8/27/2019	Business Card- Bank of America Credit Cards	WWTP: 10" TWEEZERS	120-435-300-210	38.38
8/27/2019	Business Card- Bank of America Credit Cards	C CHAVEZ PARK SIGN-CONCRETE	138-419-300-207	159.91
8/27/2019	Business Card- Bank of America Credit Cards	BARRICADES/CONES	109-434-300-210	786.01
8/27/2019	Business Card- Bank of America Credit Cards	BARRICADES/CONES	105-437-300-210	786.01
8/27/2019	Business Card- Bank of America Credit Cards	BARRICADES/FLASHERS	109-434-300-210	1,596.87
8/27/2019	Business Card- Bank of America Credit Cards	COVERALLS X4	120-435-300-210	336.02
8/27/2019	C. A. Reding Company, Inc	COPIER LEASE-DEPOT	145-410-300-180	46.04
8/27/2019	C. A. Reding Company, Inc	COPIER LEASE WTP	105-437-300-180	92.28
8/27/2019	C. A. Reding Company, Inc	COPIER LEASE-DEPOT	145-410-300-180	66.40
8/27/2019	Cannon Financial Services, Inc.	CONTRACT & INS CHARGE & USAGE 9/1/19	104-432-300-180	1,058.92
8/27/2019	Chemical Waste Management Inc	SLUDGE DISPOSAL	105-437-300-193	1,664.79
8/27/2019	Chemical Waste Management Inc	BIN LINER FEE	105-437-300-193	90.00
8/27/2019	City of Corcoran	CITY SVC/429 JAMES AVE.	301-430-300-316	72.33

8/27/2019	City of Corcoran	TRNG PER DIEM* CHAVARRIA*AGUIRRE 8/19/19	104-421-300-270	72.00
8/27/2019	City of Corcoran	PD PATCH SET UP FEE	104-421-300-230	15.00
8/27/2019	City of Corcoran	CAR WASH PD VEHICLES	104-421-300-260	145.00
8/27/2019	City of Fresno-Police Department	PERISHABLE SKILLS-AGUIRRE & CHAVARRIA	104-421-300-270	812.00
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	138-419-300-206	152.73
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	104-432-300-210	36.75
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	104-433-300-210	48.55
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	109-434-300-210	15.66
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	120-435-300-210	329.31
8/27/2019	Corcoran Hardware	EQUIPT REPAIR	120-435-300-140	241.16
8/27/2019	Corcoran Hardware	DEPT SUPPLIES	105-437-300-210	357.74
8/27/2019	Corcoran Hardware	EQUIPT REPAIR	105-437-300-140	36.69
8/27/2019	Corcoran Publishing Company	NOTICE OF ELECITON ON 7/5	104-401-300-170	56.00
8/27/2019	Corcoran Publishing Company	NOTICE OF ELECITON ON 7/5	104-401-300-170	312.00
8/27/2019	Corcoran Publishing Company	PHN RE REMOVAL OF HEMP ON ORIDNANCES 636 & 637	104-406-300-156	90.00
8/27/2019	Creative Bus Sales, Inc	BUS 169 MOTOR DUAL SHAFT	145-410-300-260	161.06
8/27/2019	CRWA	2019-20 MEMBERSHIP RENEWAL	120-435-300-160	1,122.00
8/27/2019	CWEA	CWEA ASSOC MEMBERSHIP/COLL SYS. GD 1	120-435-300-160	281.00
8/27/2019	Dept of Justice	LIVE SCAN FEE FOR JULY 2019	104-421-300-148	531.00
8/27/2019	Direct Distributing, Inc.	EQUIPT REPAIR & MAINT	105-437-300-140	31.33
8/27/2019	Direct Distributing, Inc.	EQUIPT REPAIR & MAINT	105-437-300-140	230.19
8/27/2019	Direct Distributing, Inc.	EQUIPT REPAIR & MAINT	105-437-300-140	18.16
8/27/2019	E & B Bulk Transportation	PARKS -FILL DIRT	138-419-300-207	300.00
8/27/2019	E & B Bulk Transportation	PARKS -FILL DIRT	138-419-300-207	1,500.01
8/27/2019	Environmental Products & Access, LLC	VAC TRUCK PARTS UNIT#208	120-435-300-260	981.96
8/27/2019	Ewing Irrigation Products, Inc	REPAIRS: CHRISTMAS TREE PARK	138-419-300-206	300.54
8/27/2019	FedEx	SHIPPING/CONTROLLERS TO TESCO FOR REPAIR	120-435-300-200	153.91
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	145-410-300-141	51.50
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	104-412-300-141	34.00
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	104-421-300-141	490.00
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	104-431-300-141	42.50
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	109-434-300-141	51.00
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	120-435-300-141	34.00
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	105-437-300-141	59.50
8/27/2019	Felder Communications	RADIO MAINT & REPAIR	121-439-300-141	17.00
8/27/2019	Ferguson Enterprises, Inc	DEPT SUPPLIES	105-437-300-210	2,732.60
8/27/2019	Ferguson Enterprises, Inc	DEPT SUPPLIES	120-435-300-210	640.94
8/27/2019	Frontier Communications	ACCT#559992243060408-5	104-432-300-220	342.07
8/27/2019	Frontier Communications	ACCT#5599922151010167-5	104-432-300-220	1,062.81

8/27/2019	Galindo Farms Discing	PAINT OF INTERIOR OF PROP: 1914 ESTES, CORCORAN	301-430-300-200	1,060.00
8/27/2019	Galindo Farms Discing	MONTHLY WEED ABATEMENT 1116 SHERMAN & 2410 BELL,	301-430-300-200	130.00
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	104-421-300-250	1,553.05
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	104-433-300-250	118.83
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	109-434-300-250	555.91
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	112-438-300-250	96.48
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	120-435-300-250	499.98
8/27/2019	Gary V. Burrows Inc.	FUEL STATEMENT JULY 2019	105-437-300-250	454.74
8/27/2019	Hach Company	ARSENIC SET	120-435-300-210	467.24
8/27/2019	Home Depot Credit Services	EQUIPT MAINT: PARTS & SUPPLIES	138-419-300-206	60.02
8/27/2019	Home Depot Credit Services	EQUIPT MAINT: PARTS & SUPPLIES	138-419-300-206	13.25
8/27/2019	Home Depot Credit Services	EQUIPT MAINT: PARTS & SUPPLIES	138-419-300-206	133.95
8/27/2019	HUB International	CERT OF LIABILITY FARMERS MARKET 7/19/19	138-419-300-206	494.40
8/27/2019	Images/RadioShack Dealer	WTP FIRE ALARM BATTERY	104-000-362-085	75.75
8/27/2019	Insight Public Sector, Inc.	CALOES FY16-17 INSIGHT CISCO LICENSE	104-432-300-210	90.75
8/27/2019	Jorge Lopez	CESAR CHAVEZ PARK ENTRANCE PILLARS	145-410-300-260	1,450.00
8/27/2019	JP Morgan Chase Bank NA	COMCAST PUEBLO ACCT77130	138-419-300-206	246.62
8/27/2019	JP Morgan Chase Bank NA	COMCAST PD ACCOUNT ACCT7740	120-435-300-220	1,227.90
8/27/2019	JP Morgan Chase Bank NA	COMCAST ACCT#1872	104-421-300-220	291.09
8/27/2019	JP Morgan Chase Bank NA	DITCH WITCH WEST: WATER DEPT.	104-432-300-220	8,387.96
8/27/2019	JP Morgan Chase Bank NA	BARCODE INC. RECEIPT PRINTER FOR LISA IN FINANCE DEF	105-437-300-140	309.73
8/27/2019	JP Morgan Chase Bank NA	FRONTIER ACCT#208-5 PD	104-421-300-220	992.20
8/27/2019	JP Morgan Chase Bank NA	WEB NETWORK SOLUTIONS PD DOMAIN RENEWAL	104-421-300-181	39.99
8/27/2019	LexisNexis Risk Data Management, Inc.	BACKGROUND SVC JULY 2019	104-421-300-200	150.00
8/27/2019	Mail Finance	FOLDING & POSTAGE MACHINE @ CITY HALL	104-432-300-180	994.45
8/27/2019	Mail Finance	POSTAGE MACHINE @ PD	104-432-300-180	208.17
8/27/2019	Natalie Valdez Sierra	VETS HALL USE 8/17/19 DEPOSIT REFUND	104-000-362-085	200.00
8/27/2019	NEOPOST	POSTAGE MACHINE @ CITY HALL: LOADED	104-432-300-152	1,000.00
8/27/2019	NEOPOST	POSTAGE MACHINE @ PD: LOADED	104-432-300-152	200.00
8/27/2019	Nolan's Plumbing	RAO SINK REPAIR	104-432-300-200	90.00
8/27/2019	Nolan's Plumbing	WWTP URINAL REPAIR	120-435-300-200	111.60
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	81.69
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	57.79
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	351.86
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	189.82
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	21.64
8/27/2019	Office Depot	PD DEPT SUPPLIES	104-421-300-150	37.88
8/27/2019	Oliver Whitaker Co.	BUS 216 COMPRESSOR, A/C FLUSH, LABOR	145-410-300-145	1,123.85
8/27/2019	PG&E	ACCT#867034283-7	301-430-300-316	208.54

8/27/2019	PG&E	ACCT#8330898526-2	301-430-300-316	12.99
8/27/2019	PG&E	ACCT#5188607767-9	301-430-300-316	9.97
8/27/2019	Pizza Factory	INMATE MEAL	104-421-300-148	97.40
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	104-432-300-210	961.42
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	105-437-300-210	112.75
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	120-435-300-210	112.75
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	104-432-300-210	95.97
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	105-437-300-210	11.26
8/27/2019	Proclean Supply	JANITORIAL SUPPLIES	120-435-300-210	11.26
8/27/2019	Quality Pool Service	MONTHLY SVC	138-419-300-206	850.00
8/27/2019	Quality Pool Service	CITY POOL BULK CHLORINE	138-419-300-206	1,840.37
8/27/2019	Reliable Status Towing	VEH TOW: 1020 CHASE	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 2326 GARVEY	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 1420 NORTH AVE.	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 1904 OSAGE	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 1904 OSAGE	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 1904 OSAGE	104-406-300-194	60.00
8/27/2019	Reliable Status Towing	VEH TOW: 1904 OSAGE	104-406-300-194	60.00
8/27/2019	S & R Specialty Equipment	PACKAGE MAILING	105-437-300-200	56.11
8/27/2019	S & R Specialty Equipment	PACKAGE MAILING	105-437-300-200	14.48
8/27/2019	S & R Specialty Equipment	SUCTION HOSE	109-434-300-210	45.04
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	105-437-300-210	40.64
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT REPAIR	109-434-300-140	8.08
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	120-435-300-210	28.87
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT REPAIR	109-434-300-140	3.23
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	105-437-300-210	40.46
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	120-435-300-140	213.45
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	120-435-300-140	18.28
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	105-437-300-140	108.02
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	105-437-300-210	10.40
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	105-437-300-140	7.38
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	105-437-300-210	36.60
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	105-437-300-140	11.30
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	DEPT SUPPLIES	105-437-300-210	14.43
8/27/2019	Sawtelle & Rosprim Hardware, Inc.	EQUIPT MAINT	105-437-300-140	9.44
8/27/2019	SECO Controls, LLC	ABB AZTEC IRON ANALYZER REAGENT	105-437-300-210	142.93
8/27/2019	Sunbelt Rentals	PUMP RENTAL	105-437-300-180	1,945.42
8/27/2019	TETER -Architects Engineers Connected	NEW POLICE HQ DEPT 17-10388	315-421-300-200	1,738.75
8/27/2019	TF Tire & Service	BUS 216 FLAT REPAIR	145-410-300-260	27.00

Date	Description	Account Number	Amount
8/27/2019	TF Tire & Service	104-421-300-260	308.11
8/27/2019	TF Tire & Service	104-412-300-260	25.00
8/27/2019	The Gas Company	104-432-300-242	56.70
8/27/2019	The Gas Company	301-430-300-316	6.25
8/27/2019	The Gas Company	104-432-300-242	34.67
8/27/2019	The Gas Company	104-432-320-242	33.09
8/27/2019	The Gas Company	301-430-300-316	4.93
8/27/2019	The Gas Company	145-410-300-242	21.50
8/27/2019	The Gas Company	104-432-300-242	22.91
8/27/2019	The Lawnmower Man	104-412-300-140	77.20
8/27/2019	The Printer	104-421-300-155	126.78
8/27/2019	The Radar Shop	104-421-300-140	69.00
8/27/2019	Tina Bottill	104-000-362-085	200.00
8/27/2019	Tires 4 Less	120-435-300-260	20.00
8/27/2019	Trans Union LLC	104-421-300-200	69.52
8/27/2019	ISA Consulting Group, Inc.	104-405-300-200	50.00
8/27/2019	Tule Trash Company	112-436-300-200	134,000.19
8/27/2019	Tule Trash Company	104-000-316-024	-13,163.29
8/27/2019	Tule Trash Company	112-436-316-023	-1,394.30
8/27/2019	Tule Trash Company	112-436-300-192	216.37
8/27/2019	Tule Trash Company	112-436-300-200	490.00
8/27/2019	Tule Trash Company	112-436-300-192	928.55
8/27/2019	Tule Trash Company	112-436-300-200	735.00
8/27/2019	Tule Trash Company	112-436-300-192	375.85
8/27/2019	Tule Trash Company	112-436-300-200	130.00
8/27/2019	Turnpseed Electric Svc Inc	120-435-300-200	306.00
8/27/2019	Turnpseed Electric Svc Inc	120-435-300-140	9.18
8/27/2019	UNIFIRST Corporation	104-433-200-125	87.96
8/27/2019	UNIFIRST Corporation	104-412-200-125	43.98
8/27/2019	UNIFIRST Corporation	109-434-200-125	131.91
8/27/2019	UNIFIRST Corporation	105-437-200-125	263.88
8/27/2019	UNIFIRST Corporation	120-435-200-125	131.91
8/27/2019	UNIFIRST Corporation	121-439-200-125	43.98
8/27/2019	UNIFIRST Corporation	145-410-200-125	175.90
8/27/2019	Univar USA Inc	105-437-300-219	744.76
8/27/2019	Univar USA Inc	105-437-300-219	837.86
8/27/2019	Univar USA Inc	105-437-300-219	3,901.88
8/27/2019	USA Blue Book	120-435-300-210	120.28
8/27/2019	Verizon Wireless	145-410-300-220	108.84

8/27/2019	Verizon Wireless	TRANSIT WIRELESS AIRCARD	145-410-300-220	38.01
8/27/2019	Verizon Wireless	WATER ON CALL CELL	105-437-300-220	9.20
8/27/2019	Verizon Wireless	WATER WIRELESS AIRCARD	105-437-300-220	38.01
8/27/2019	Verizon Wireless	RUDY R. CELL	104-432-300-220	2.92
8/27/2019	Verizon Wireless	JOE F. CELL	105-437-300-220	1.07
8/27/2019	Verizon Wireless	PW WIRELESS AIRCARD	105-437-300-220	76.02
8/27/2019	Verizon Wireless	COM DEV INSPECT PHONE	104-406-300-210	109.98
8/27/2019	Verizon Wireless	COM DEV AIR CARDS X2	104-406-300-210	76.02
8/27/2019	Verizon Wireless	ACCT#642052930-0001	104-421-300-221	209.90
8/27/2019	WEX BANK	FUEL/PD VEH/ FEE	104-421-300-250	75.00
8/27/2019	Wood Rogers, Inc.	WELL 11-MISC PLANS CONSRUCT, TESTING	105-437-500-513	3,320.00
8/27/2019	Wright's Electric	LIGHT REPAIRS ORANGE AVE.	111-604-300-200	232.50

Warrant Total:

501,136.13

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

CONSENT CALENDAR

ITEM #: 2 C

MEMORANDUM

TO: City Council

FROM: Soledad Ruiz-Nuñez, Finance Director

DATE: August 21, 2019

MEETING DATE: August 27, 2019

SUBJECT: Compensation and benefit plan resolution for 2019-2020.

Recommendation:

Approve Resolution No. 2995, approving the compensation and benefit plan Fiscal Year 2019-2020.

Discussion:

The attached resolution reflects the current agreement with the three bargaining units and the unrepresented management group.

Budget Impact:

The agreements with the unrepresented employees and the CPOA represent part of a three year agreement which include one- time cost and on going cost.

RESOLUTION NO. 2995

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ADOPTING A COMPENSATION AND BENEFIT PLAN
FOR THE FISCAL YEAR 2019-20

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Corcoran that adjustments to the compensation and benefits plan for the 2019-20 fiscal year be made and compensation shall be as indicated effective on the date specified below for the years above written:

I. Effective first full pay period after July 1, 2019, compensation shall be as indicated for the following represented classifications:

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Account Clerk	2,830	2,973	3,126	3,286	3,453	A,D,G,O
Administrative Assistant	3,065	3,219	3,379	3,548	3,725	A,D,G,O
Building Inspector	4,106	4,312	4,528	4,755	4,993	A,D,G,I,O
Chief Fleet Mechanic	3,379	3,548	3,725	3,912	4,106	C,D,F,G,I,O
Clerk/Dispatcher I	3,187	3,347	3,513	3,688	3,872	B,D,H,I,P
Clerk/Dispatcher II	3,378	3,546	3,723	3,910	4,105	B,D,H,I,P
Code Enforcement Officer	3,548	3,725	3,912	4,106	4,312	C,D,G,I,O
CSO/Animal Control	3,156	3,315	3,479	3,652	3,835	B,D,E,H,I,P
CSO/Prop & Evidence Tech	3,156	3,315	3,479	3,652	3,835	B,D,E,G,I,O
Fleet Mechanic	3,065	3,219	3,379	3,548	3,725	C, D, F, G, I, O
Maintenance Worker I	2,779	2,918	3,065	3,219	3,379	C,D,F,G,I,O
Maintenance Worker II	3,065	3,219	3,379	3,548	3,725	C,D,F,G,I,O
Parks & Streets Maint Supervisor	3,912	4,106	4,312	4,528	4,756	C,D,F,G,I,O
Police Corporal	4,751	4,989	5,241	5,501	5,776	B,D,H,I,P
Police Officer I	4,311	4,526	4,751	4,989	5,241	B,D,H,I,P
Police Officer II	4,526	4,751	4,989	5,241	5,501	B,D,H,I,P
Police Sergeant	5,419	5,688	5,973	6,271	6,586	B,D,H,I,P
Records Clerk I	2,861	3,005	3,156	3,315	3,477	B,D,G,I,O
Records Clerk II	3,064	3,218	3,376	3,545	3,722	B,D,G,I,O
Senior Account Clerk	3,095	3,253	3,419	3,594	3,778	A,D,G,O
Senior Clerk/Dispatcher	3,724	3,909	4,105	4,311	4,526	B,D,H,I,P
Senior Records Clerk	3,377	3,546	3,723	3,908	4,103	B,D,G,I,O
Senior Transit Assistant	2,098	2,204	2,318	2,436	2,560	C,D,G,O
Transit Coordinator	3,379	3,548	3,725	3,912	4,106	C,D,G,O
Transit Operator	2,472	2,596	2,725	2,918	3,065	C,D,G,I,O
Water Chief Plant Operator	6,413	6,733	7,069	7,423	7,794	C,D,E,F,G,I,O
Water Shift Operator	4,313	4,528	4,756	4,992	5,242	C,D,E,F,G,I,O
Water Lead Shift Operator	4,992	5,242	5,504	5,779	6,067	C,D,E,F,G,I,O
Water Utility Operator	3,218	3,378	3,548	3,725	3,911	C,D,E,F,G,I,O
Water Utility Worker	2,779	2,918	3,065	3,218	3,378	C,D,E,F,G,I,O
WWTP Chief Plant Operator	5,242	5,504	5,779	6,069	6,372	C,D,E,F,G,I,O
WWTP Lead Utility Operator	4,107	4,312	4,528	4,756	4,993	C,D,E,F,G,I,O
WWTP Utility Operator I	3,065	3,219	3,379	3,548	3,725	C,D,E,F,G,I,O
WWTP Utility Operator II	3,547	3,725	3,912	4,106	4,312	C,D,E,F,G,I,O
WWTP Utility Worker I	2,401	2,522	2,648	2,779	2,918	C,D,E,F,G,I,O
WWTP Utility Worker II	2,779	2,918	3,065	3,219	3,379	C,D,E,F,G,I,O

II. Effective first full pay period after August 14, 2019, compensation shall be as indicated for the following unrepresented classification:

Effective 8/15/19 unrepresented employees in the following classifications shall receive a one time (off schedule) 3% lump sum payment.

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Accountant	4,245	4,457	4,680	4,916	5,160	C,G,O,Q
Executive Assistant (PD)	3,959	4,157	4,365	4,583	4,813	C,G,O,Q

III. Effective first full pay period after August 14, 2019, compensation shall be as indicated for the following management classifications:

Effective 8/15/19 unrepresented employees in the following classifications shall receive a one time (off schedule) 3% lump sum payment.

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	
Asst to the City Manager/ City Clerk	5,160	5,418	5,689	5,974	6,273	C,G,O,Q
Communications/Records Manager	4,680	4,916	5,160	5,418	5,689	C,G,I,O,Q
Community Dev Director/Bld Official	8,405	8,826	9,269	9,732	10,219	C,G,O,Q
Finance Director	8,642	9,074	9,527	10,004	10,504	C,G,O,Q
Deputy Police Chief	7,397	7,767	8,157	8,436	8,990	C,G,I,O,Q
Police Chief	9,441	9,913	10,408	10,929	11,475	C,G,I,O,Q
Public Works Director	8,826	9,269	9,732	10,219	10,728	C,G,I,O,Q
Public Works Superintendent	5,418	5,689	5,974	6,273	6,587	C,G,I,O,Q

Step 1. The first step of the salary range of the City of Corcoran's Compensation Plan.

Step 2. Available to those employees who have completed one year of satisfactory performance in Step 1 of the compensation plan and have met all other merit increase provisions.

Step 3. Available to those employees who have completed one year of satisfactory performance in Step 2 of the compensation plan and have met all other merit increase provisions.

Step 4. Available to those employees who have completed one year of satisfactory performance in Step 3 of the compensation plan and have met all other merit increase provisions.

Step 5. Available to those employees who have completed one year of satisfactory performance in Step 4 of the compensation plan and have met all other merit increase provisions.

Police Officers assigned to the following specialty assignments will receive a base pay rate 5% above their current step:

- MCTF/Narcotics Task Force/Gang Task Force
- School Resource Officer
- Detective
- K-9

Police Officers assigned as Field Training Officers will receive a base pay rate 3% above their current step, for any pay period during which they perform this function.

Clerk/Dispatchers will receive specialty assignment pay of \$50 per pay period for any dispatcher assigned to train a newly employed dispatcher.

Clerk/Dispatcher and Record Clerks will receive a \$50 stipend for each occurrence when asked to serve as jail matron with a maximum of \$200 per month.

Longevity Pay as per MOU.

VI. Effective first full pay period after July 1, 2019, compensation shall be as indicated for the following part-time positions:

Administrative Assistant	\$15.00
Clerk Dispatcher	\$17.68
Crossing Guard	\$12.00

Office Clerk	\$12.00
Police Officer Trainee (Aca)	\$22.94
Records Clerk	\$16.03
Reserve Police Officer-Level 1	\$24.15
Transit Driver	\$14.26

CONDITION NOTES/FULL-TIME EMPLOYEES, conditions J, K, L, M and R apply to all full-time employees.

- A. Works 40 hour per week on weekdays.
- B. Works shifts assigned by the Department Head
- C. Works 40 hours per week and/or as necessary.
- D. Authorized overtime compensated at one and one-half times the hourly shift rate as per Sections 517 and 519 of the City of Corcoran Personnel Manual and current Memorandums of Understanding.
- E. Authorized to receive standby pay at the rate of \$150 per week, with an additional \$25 for each holiday that falls within a standby period.
- F. Authorized to receive a minimum of two hours overtime accumulation when called back to duty. This compensation to be in addition to any standby pay received.
- G. Observes eleven municipal holidays on a guaranteed basis.
- H. Does not observe municipal holidays, but receives holiday in-lieu compensation of 4 ½% of the employee's annual salary.
- I. Eligible for uniform maintenance and allowance as provided below and to be disbursed as indicated:

1. Police Officers, Chief and Deputy Chief	\$1,000.00	paid in December and June (in arrears)
2. Community Service Officers	\$700.00	paid in December and June (in arrears)
3. Dispatchers, Records Clerks and Communications/Records Manager	\$500.00	paid in December and June (in arrears)
4. Public Works Director	\$500.00	paid in July (in advance)
5. Building Division	\$300.00	paid in July (in advance)
6. Reserves	\$400.00	paid in December and June (in arrears)

J. Effective July 1, 2018
 CPOA: The City's contribution towards the employees' monthly premiums for health and welfare insurance programs for employees will continue to be 80% of the total cost for employees hired before January 1, 2013. For employees hired after January 1, 2013 the City's contribution towards the employees' monthly premiums for health and welfare insurance programs will be 70% of the total cost.

Employees in CLOCEA, Local 39, or Unrepresented: The City contribution towards the employees' monthly premium for health and welfare insurance programs for employees will be 75% of the total cost.

Employees who have medical coverage elsewhere and opt out of the City's plan are eligible to receive \$150 a month in the form of a contribution to a Deferred Comp account.

- K. Effective July 1, 2015, sick leave shall continue to be accrued as follows:
 - 1. 3.69 hours per biweekly pay period for employees on 8 hour shifts, 4.06 hours per biweekly pay period for employees on 10 hour shifts and 4.43 hours per biweekly pay period for employees on 12 hour shifts.
 - 2. Unused sick leave may be sold back to the City as per the current Memorandum of Understanding and/or City Personnel Manual.

L. Effective July 1, 2015, vacation leave hours shall be accrued per biweekly pay period as follows:

<u>Years of Service</u>	<u>8 hour shifts</u>	<u>10 hour shifts</u>	<u>12 hour shifts</u>
0 - 4	3.08	3.39	3.70
5 - 9	4.62	5.08	5.54
- 10 or more	6.15	6.77	7.39

Administrative leave shall be credited to the following positions in the amounts shown on an annual basis.

4 days	Executive Assistant--Police Department Accountant Human Resources Coordinator
--------	---

7 days

City Manager
Departments Heads
Assistant to the City Manager/City Clerk
Assistant Community Development Director/Building Official
Deputy Police Chief
Communications/Records Manager
Public Works Superintendent

No employee shall accumulate more than thirty (30) (45 for management) days vacation leave regardless of length of service without approval from the City Manager.

Employees may sell up to 5 days of accumulated vacation a year as long as they maintain 20 days accumulation, as per the current Memorandum of Understanding. CPOA employees may sell up to an additional 160 hours at 60% of hourly rate per Memorandum of Understanding.

- M. Effective July 1, 2015, the reimbursement rate for use of a personal vehicle for City Business will continue to be the current IRS reimbursement rate or per the Travel and Training Policy.
- O. Eligible to receive one floating holiday a year.
- P. Eligible to receive two floating holidays a year.
- Q. Eligible for a City match of \$1 for every \$1 of contributions to a deferred compensation plan by the employee, up to a maximum of 5% of the employee's salary.
- R. Retirement benefits for full-time employees are provided by contract with CalPERS. Employees as of July 1, 2012 are covered under 2%@55(single highest year) for miscellaneous employees and 3%@55(single highest year) for safety employees. Effective January 1, 2013 a two-tier plan was established with new employees covered under 2%@62(final three years) for miscellaneous employees and 2.7%@57(final three years) for safety employees. Plan costs are split between the City and employee in accordance with the current MOU.

Passed and approved at the regular meeting of the City Council of the City of Corcoran held on the 27th day of August, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Sidonio Palmerin, Mayor

ATTEST: _____
Marlene Lopez, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, _____, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a regular meeting held on the ___ th day of _____, by the vote as set forth therein.

DATED:

ATTEST:

City Clerk

[seal]

City of

CORCORAN

FOUNDED 1914

Public Works Department

**CONSENT CALENDAR
ITEM #: 2-D**

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: August 21, 2019 MEETING DATE: August 27, 2019

SUBJECT: Well 11 Phase II Improvements – Notice of Completion

Recommendation:

Staff request that the City Council accepts the Well 11 Phase II Improvements as being complete and authorize the City Clerk to record the Notice of Completion.

Discussion:

At the June 13, 2017 meeting, the City Council authorized staff to solicit bids for the Well 11 Phase II Improvements. The contract was awarded to Steve Dovali Construction Inc.

Contract Amount (As-bid): \$791,625.50

Change Orders: \$11,532.76

Final Contract Amount: \$803,158.26

The approved change orders included the elimination of the VFD, the installation of additional fittings at the discharge pipe, Rule 16 costs, adding a check valve and utility box at the discharge line, adding additional bollards per PG&E's request, and adding a foot valve and box.

Budget Impact:

No Budget impact to record Notice of Completion.

RESOLUTION NO. 2999

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ACCEPTING THE PUBLIC IMPROVEMENTS FOR CITY OF CORCORAN
WELL 11 PHASE II IMPROVEMENTS PROJECT, CORCORAN, CA
IMPROVEMENTS COMPLETED BY STEVE DOVALI CONSTRUCTION, INC.**

RESOLVED by the City Council of the City of Corcoran that:

WHEREAS, the Public Improvements in the City of Corcoran completed by Steve Dovali Construction, Inc. have been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Corcoran, that the public work is accepted by the City of Corcoran; and,

RESOLVED FURTHER that the City Clerk is hereby authorized and directed to execute and record concurrently herewith "Notice of Completion" with respect to the work completed.

RESOLVED FURTHER that the City Clerk is authorized and directed to record said Notice in the Office of the Kings County Recorder when fully executed and notarized.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran, California, at a meeting held on the 27th day of August, 2019, by the following vote of the members thereof:

AYES:

NOES:

ABSENT:

APPROVED: _____
Sidonio "Sid" Palmerin, Mayor

ATTEST: _____
Marlene Spain, City Clerk

CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 2999 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 27th day of August 27, 2019, by the vote as set forth therein.

DATED: August 27, 2019

ATTEST:

Marlene Spain, City Clerk

PUBLIC AGENCY ACKNOWLEDGEMENT

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss.
CITY OF CORCORAN)

On June 11, 2019 before me, Marlene Spain, City Clerk, personally appeared Sidonio Palmerin, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Marlene Spain, City Clerk

[seal]

RECORDING REQUESTED
AND RETURN TO:

City of Corcoran
832 Whitley Avenue
Corcoran, CA 93212

This instrument benefits City of Corcoran only.
No fee required per Govt. Code 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the City of Corcoran, California, a Municipal Corporation, whose address is 832 Whitley Avenue, Corcoran, California, is the owner of the real property, public works or structure hereinafter described.
2. That on the 27th day of August, 2019, a work of improvement on real property hereinafter described was completed pursuant to a contract to which Division 2, Part 3, Chapter 1, Article 4, of the Public Contract Code applies.
3. That the name of the contractor who performed said work of improvement pursuant to such contract with the City of Corcoran is Steve Dovali Construction, Inc. whose address is 8461 E Olive Ave, Fresno, CA 93737 and that Philadelphia Indemnity Insurance Company is the surety on said contract.
4. That the real property or public work or structure is described as follows:
Waukena and 4th Ave, City of Corcoran, CA 93212
5. That the nature of the owner's interest or estate is in fee.
6. That Resolution No. 2999 authorizing acceptance of construction of said project, is attached.

Dated: _____, 2019

City of: Corcoran
A Municipal Corporation

By: _____
Marlene Spain, City Clerk

STATE OF CALIFORNIA)

)ss

COUNTY OF KINGS)

Marlene Spain, City Clerk and agent of the City of Corcoran, being first sworn, deposes and says that she is the duly appointed, qualified and acting City Clerk of the City of Corcoran; that she has read said notice of completion and knows the contents thereof, and that the same is true of her own knowledge; that she makes this affidavit for and on behalf of the City of Corcoran.

By: _____
Marlene Spain, City Clerk

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

)ss

COUNTY OF KINGS)

Subscribed and sworn (or affirmed) to before me on this _____ day of _____,
by Marlene Spain, who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct. Witness my hand and official seal.

Notary Public in and for the County of Kings, State of California

Commission Expiration Date

Attached to Notice of Completion for Corcoran Municipal project:

Well 11 Phase II Improvements

(Insert name of project on line above)

**CONSENT CALENDAR
ITEM #: 2-E**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg: Community Development Director
Planner, Building Official, Transit Director

SUBJECT: Approving Resolution 2997 accepting Right-of-Way Grant Deeds from O'Reilly Auto Enterprises, LLC, for the construction of curb and gutter, sidewalk, and storm drain improvements.

DATE: August 22, 2019

MEETING DATE: August 27, 2019

RECOMMENDATION: Move to approve Resolution 2997 accepting Right-of-Way Grant Deeds for the purpose of curb and gutter, sidewalk and storm drain improvements regarding the construction of O'Reilly Auto Parts Store.

DISCUSSION: O'Reilly Auto Enterprises, LLC, has applied for Site Plan Review and Building permits regarding the construction of an auto parts store. Easement are required for the construction of curb and gutter, sidewalks, and storm drain improvements. Exhibit "A" "B" "C" and "D" are attached hereto and incorporated herein by reference, depicts the location of these easements.

BUDGET IMPACT: N/A

ATTACHMENT:

1. Resolution 2997
2. Exhibit A: Legal description
3. Exhibit B: Map
4. Exhibit C: Closure calculations
5. Exhibit D: Recorded Grant Deed

RESOLUTION NO. 2997

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
ACCEPTING A RIGHT-OF-WAY DEDICATION OF A PORTION OF APN 034-200-013
ON DAIRY AVENUE FROM O'REILLY AUTO ENTERPRISES, LLC.**

WHEREAS, O'Reilly Auto Enterprises, LLC, has applied for Site Plan Review and building permits for the development and implementation of the O'Reilly Auto Parts store which will consist of the construction of curb, gutter, sidewalk, and storm drain improvements; and,

WHEREAS, Dominion Engineering Associates L.C. provided a description of the right of way dedication that was review and approved by the City Engineer (Quad Knopf); and,

WHEREAS, O'Reilly Auto Enterprises, LLC, has agreed to deed the necessary right-of-way dedication in fee as described hereto in Exhibits "A" and "B"; and

WHEREAS, should the City Council approve this request, the City currently maintains all right-of-way improvements within the dedication area and no increase in maintenance funding will be required. There are no proposed purchase costs to the offer of this dedication;

NOW, THEREFORE, THE CITY OF CORCORAN DOES RESOLVE to accept the offer of dedication in fee of the right-of-way dedication of that portion of APN 034-200-013 as described in Exhibits "A" and "B" hereto.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 27 day of August, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Sidonio Palmerin, Mayor

ATTEST:

Marlene Spain, City Clerk

CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 2997 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 27th day of August, 2019, by the vote as set forth therein.

DATED: August 27, 2019

Marlene Spain
City Clerk

DOMINION

Engineering Associates, L.C.

Exhibit "A"

Legal Description For Dairy Avenue Right-of-Way Dedication O'Reilly Auto Enterprises, LLC Site - A.P.N. 034-200-013 City of Corcoran, Kings County, California

Page 1 of 1

A RIGHT-OF-WAY DEDICATION OVER A STRIP OF LAND BEING A PART OF LOT 2 OF WESTPORT VILLAGE, COUNTY TRACT NO. 538, IN THE CITY OF CORCORAN, COUNTY OF KINGS, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF RECORDED IN BOOK 13 AT PAGE 8 OF LICENSED SURVEYOR PLATS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 1/2" REBAR WITH CAP STAMPED "PLS 8719" FOUND MARKING THE SOUTHWEST CORNER OF SAID LOT 2 (ALSO BEING THE NORTH RIGHT-OF-WAY LINE OF BAINUM AVENUE), AND RUNNING THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE AND THE SOUTH LINE OF SAID LOT 2 SOUTH 89°45'00" EAST 156.92 FEET TO A POINT OF CURVATURE WITH A 20.00 FOOT RADIUS CURVE, CONCAVE NORTHWESTERLY AND BEING THE POINT OF BEGINNING; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°13'52" AND AN ARC LENGTH OF 31.50 FEET TO A LINE WHICH RUNS 9.00 FEET WESTERLY OF AND PARALLEL WITH THE EAST LINE OF SAID LOT 2; THENCE ALONG SAID LINE NORTH 00°01'08" EAST 189.44 FEET TO THE NORTH LINE OF SAID LOT 2; THENCE ALONG SAID LINE SOUTH 89°42'22" EAST 9.00 FEET TO THE EAST LINE OF SAID LOT 2, ALSO BEING THE WEST RIGHT-OF-WAY LINE OF DAIRY AVENUE; THENCE ALONG SAID LINE SOUTH 00°01'08" WEST 189.44 FEET TO A POINT OF CURVATURE WITH A 20 FOOT RADIUS CURVE CONCAVE NORTHWESTERLY; THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 90°13'52" AND AN ARC LENGTH OF 31.50 FEET TO THE SOUTH LINE OF SAID LOT 2 AND THE NORTH RIGHT-OF-WAY LINE OF BAINUM AVENUE; THENCE ALONG SAID LINE NORTH 89°45'00" WEST 9.00 FEET TO THE POINT OF BEGINNING.

CONTAINS 1,886 SQUARE FEET, OR 0.043 ACRE, MORE OR LESS.

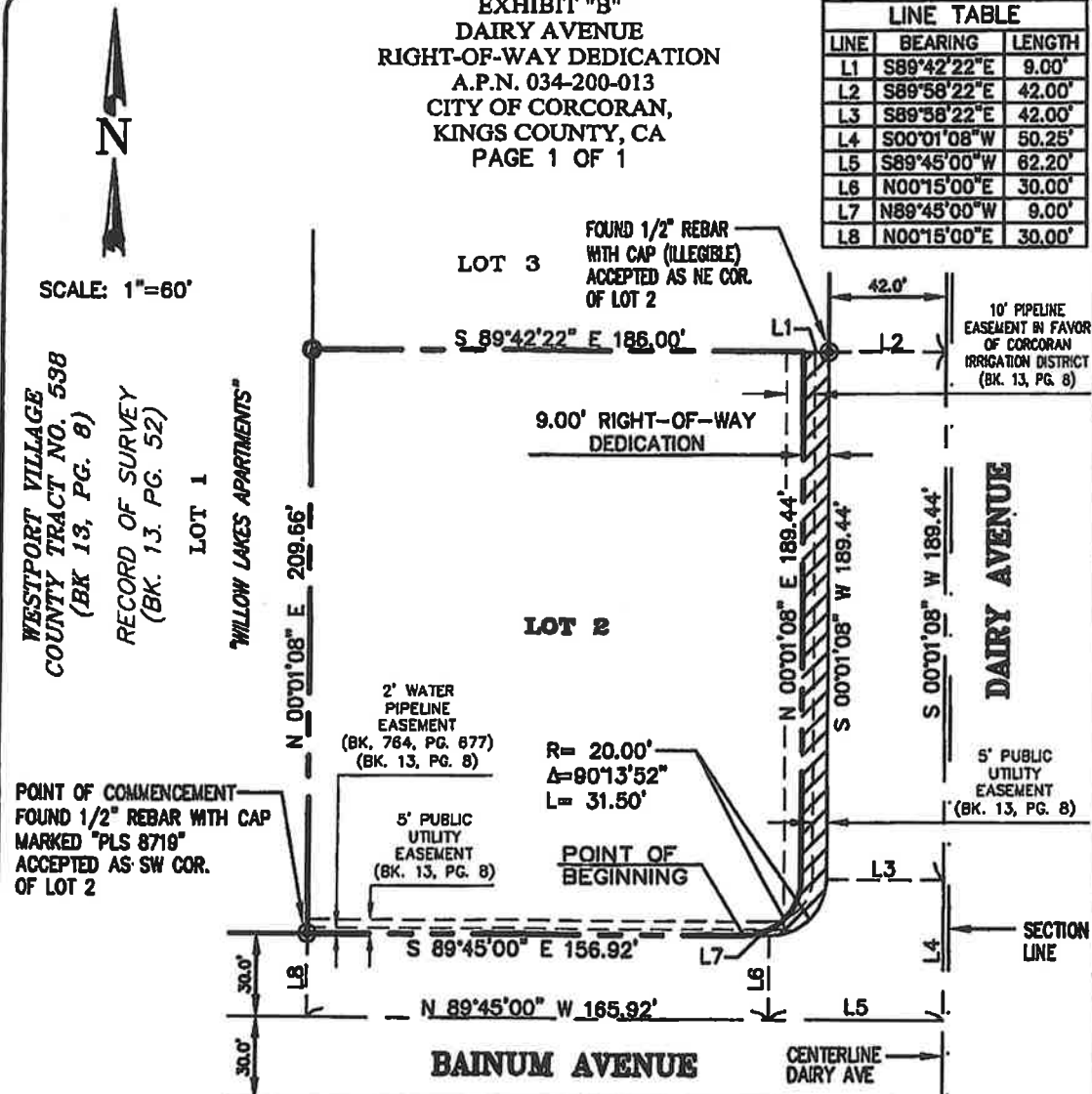
DESCRIPTION PREPARED BY

JAMES V. WEHDE, PLS
CALIFORNIA REGISTRATION NO. 8988
10 WEST LAND SURVEYING
& MAPPING, INC.
410 S FOREST GLEN BLVD.
POST FALLS, ID 83854



EXHIBIT "B"
 DAIRY AVENUE
 RIGHT-OF-WAY DEDICATION
 A.P.N. 034-200-013
 CITY OF CORCORAN,
 KINGS COUNTY, CA
 PAGE 1 OF 1

LINE	BEARING	LENGTH
L1	S89°42'22"E	9.00'
L2	S89°58'22"E	42.00'
L3	S89°38'22"E	42.00'
L4	S00°01'08"W	50.25'
L5	S89°45'00"W	62.20'
L6	N00°15'00"E	30.00'
L7	N89°45'00"W	9.00'
L8	N00°15'00"E	30.00'



SCALE: 1"=60'

WESTPORT VILLAGE
 COUNTY TRACT NO. 598
 (BK. 13, PG. 8)

RECORD OF SURVEY
 (BK. 13, PG. 52)

WILLOW LAKES APARTMENTS"

POINT OF COMMENCEMENT
 FOUND 1/2" REBAR WITH CAP
 MARKED "PLS 8719"
 ACCEPTED AS SW COR.
 OF LOT 2

2' WATER
 PIPELINE
 EASEMENT
 (BK. 764, PG. 877)
 (BK. 13, PG. 8)

5' PUBLIC
 UTILITY
 EASEMENT
 (BK. 13, PG. 8)

R= 20.00'
 Δ= 90°13'52"
 L= 31.50'

POINT OF
 BEGINNING

10' PIPELINE
 EASEMENT IN FAVOR
 OF CORCORAN
 IRRIGATION DISTRICT
 (BK. 13, PG. 8)

5' PUBLIC
 UTILITY
 EASEMENT
 (BK. 13, PG. 8)

LEGEND:

- PROPERTY LINE
- CENTERLINE
- SECTION LINE
- RIGHT-OF-WAY DEDICATION AREA
- FOUND AS NOTED
- FOUND 1/2" REBAR W/CAP
MARKED "WEHDE LS 8988"



Dominion
 Engineering Associates, L.C.
 5684 South Green Street
 Murray, Utah 84123 801-715-3000



DOMINION

Engineering Associates, L.C.

**Closure Calculations For Right-of-Way Dedication
O'Reilly Auto Enterprises, LLC Site - A.P.N. 034-200-013
City of Corcoran, Kings County, California**

Parcel name: Right-of-Way Dedication

North: 2191.1194	East : 7864.0692
Curve Length: 31.50	Radius: 20.00
Delta: 90-13-52	Tangent: 20.08
Chord: 28.34	Course: N 45-08-04 E
Course In: N 00-15-00 E	Course Out: S 89-58-52 E
RP North: 2211.1192	East : 7864.1564
End North: 2211.1126	East : 7884.1564
Line Course: N 00-01-08 E	Length: 189.44
North: 2400.5526	East : 7884.2189
Line Course: S 89-42-22 E	Length: 9.00
North: 2400.5065	East : 7893.2188
Line Course: S 00-01-08 W	Length: 189.44
North: 2211.0665	East : 7893.1563
Curve Length: 31.50	Radius: 20.00
Delta: 90-13-52	Tangent: 20.08
Chord: 28.34	Course: S 45-08-04 W
Course In: N 89-58-52 W	Course Out: S 00-15-00 W
RP North: 2211.0731	East : 7873.1563
End North: 2191.0733	East : 7873.0690
Line Course: N 89-45-00 W	Length: 9.00
North: 2191.1125	East : 7864.0691

Perimeter: 459.87 Area: 1,886 Sq Ft 0.04 Ac.

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.0069 Course: S 00-16-19
W

Error North: -0.00689 East : -0.00003
Precision 1: 66,649.28

5684 S. Green Street Murray, Utah 84123 • (801)713-3000 • FAX (801)71

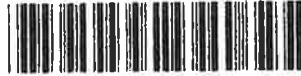




DOC NBR: 1910167 07/03/2019 08:23:34 AM
OFFICIAL RECORDS OF Kings County
Clerk-Recorder, Kristine Lee
RECORDING FEE: \$0.00
COUNTY TAX: \$0.00
CITY TAX: \$0.00

**Recording requested by and
Please mail instrument and tax statement to:**

City of Corcoran
832 Whitley Avenue
Corcoran, CA 93212



CITY OF CORCORAN

DOC TYPE: 07
5 PGS
R055

**This instrument benefits City only. No fee required
per Government Code Section 6103**

Grant Deed

THE UNDERSIGNED GRANTOR(S) DECLARE(S)

DOCUMENTARY TRANSFER TAX IS \$ ⁰ ~~EXEMPT from fee per GC 27388.1 (a)(2)(D);
document executed or recorded by the state or any county, municipality, or other political
subdivision of the state.~~

unincorporated area City of Corcoran
Assessor's Parcel No.: 034-200-013

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,
represents that, as the owner(s) of the herein-described real property,

O'Reilly Auto Enterprises, LLC, a Delaware limited liability company

hereby GRANT(s) in fee interest to the CITY OF Corcoran, A MUNICIPAL
CORPORATION, the real property in the City of Corcoran, County of Kings, State of
California, described as follows:

**SEE ATTACHED "EXHIBIT A" FOR LEGAL DESCRIPTION
AND "EXHIBIT B" FOR RW DRAWING INCORPORATED HEREIN BY
REFERENCE**

Signed this 20 day of June, 2019

Grantor Signature(s):
Scott Kraus, Senior Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that

State of Missouri }
County of Greene }

On June 20, 2019, before me, Sandra L. Haynes, Notary Public,
personally appeared Scott Kravc

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

SIGNATURE Sandra L. Haynes

PLACE NOTARY SEAL ABOVE

SANDRA L HAYNES
Notary Public - Notary Seal
STATE OF MISSOURI
Christian County
My Commission Expires Apr. 1, 2022
Commission #12585307

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 4-A**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg: Community Development Director
Planner, Building Official, Transit Director

SUBJECT: **Transit Asset Management Plan (TAM) Presentation**

DATE: August 22, 2019

MEETING DATE: August 27, 2019

RECOMMENDATION: Accepting the Transit Asset Management Plan and delegating authority to execute all necessary documents.

DISCUSSION: The City of Corcoran receives federal funding for our transit operations. The Federal Transit Administration (FTA) requires that all agencies receiving federal funds to prepare a Transit Asset Management Plan. Community Development Staff has been working with Moore and Associates who was commissioned to prepare the City of Corcoran's TAM.

BUDGET IMPACT: N/A

ATTACHMENT:

1. Resolution 2998
2. Final Report TAM
3. TAM Documents

RESOLUTION NO. 2998

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN
AUTHORIZING TRANSIT ASSET MANAGEMENT PLAN AND DELEGATING
AUTHORITY TO EXECUTE ALL NECESSARY DOCUMENTS**

WHEREAS, In accordance with 49 CFR Parts 625 and 630 for Transit Asset Management (TAM), the City of Corcoran's transit division Corcoran Area Transit (CAT) is a recipient of 5311 or other federal grants received by CAT.

WHEREAS, the CAT is currently operating as a FTA-defined Tier II transit operator in compliance with (49 CFR 625.45 (b) (1). Tier II transit providers are those transit agencies that do not operate rail, fixed-guideways public transportation systems and have either 100 or fewer vehicles in fixed-route revenue services during peak regular service, or have 100 or fewer vehicles in general demand response service during peak regular service hours.

WHEREAS, the City of Corcoran, CAT Provides On Demand Service, CAT's inventory of revenue vehicles and capital assets, include the following:

- 3 – Twenty-two passenger buses
- 3- Cutaway buses (15 passenger buses)
- 1- Maintenance Facility
- 1- Operation/Sales facility
- 1- Bus Wash Station

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran wishes to delegate authorization to execute these agreements and any amendments thereto that the City Manager, Community Development Director, Finance Director, , and or Transit Coordinator be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and / or any amendments.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Corcoran held on the 27 day of August, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: _____
Sidonio Palmerin, Mayor

ATTEST: _____
Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 27th day of August, 2019, by the vote as set forth therein.

DATED: August 27, 2019

Marlene Spain, City Clerk



FINAL DRAFT
JULY 2, 2019

City of Corcoran

2019 Transit Asset Management Plan



Transit Asset Management Plan | 2019



Transit Asset Management Plan *With FTA Template*

TAM Plan Type: Individual TAM Plan/Tier 2 Provider
Accountable Executive: Kevin J. Tromborg,
Community Development Director,
City of Corcoran
Date: July 2, 2019

Prepared by: Moore & Associates, Inc.
Valencia, CA

*** FINAL DRAFT ***

Table of Contents

Section 1 Introduction	01
Section 2 Asset Inventory	04
Section 3 Condition Assessment	07
Section 4 Decision Support.....	21
Section 5 Investment Priorities	22
Appendix FTA Templates.....	28

Section 1 | Introduction

The City of Corcoran is located in the eastern portion of Kings County, southeast of Hanford, in California's Central Valley. The City of Corcoran operates Corcoran Area Transit (CAT), an on-demand service. The service operates within Corcoran city limits and adjoining areas. Service is available on weekdays from 7:15 a.m. through 4:00 p.m. The service does not operate on the weekends or designated holidays. Trips are provided on a first-come, first-served basis. Requests for service require a minimum 60-minute advance notice prior to pick-up. If a customer needs a pick up between 7:15 a.m. through 8:00 a.m., they must call the day prior to check availability and schedule a pick-up.



The City also operates the Corcoran Depot, which opened in 1999 and houses all transit dispatching and administration. While the Corcoran Depot is not an official Amtrak Depot, it is available to Amtrak passengers and KART passengers along with Corcoran Area Transit passengers.

As a recipient of federal funding, the City of Corcoran is required by the Federal Transit Administration (FTA) to prepare a Transit Asset Management (TAM) Plan for Corcoran Area Transit to optimize the utilization of capital assets. Capital assets as defined by the FTA include rolling stock (revenue vehicles), equipment (non-revenue vehicles), and facilities.

The City has two Transit Asset Management goals. The first is to increase ridership by 10 percent. This will be accomplished via outreach at the senior center, schools, and social services. The City will analyze input received at these locations to incorporate suggestions into the system. This is important to transit asset management as it not only informs potential changes to service that may affect vehicle usage, but also provides potential feedback from customers and the community regarding perceptions of vehicle and facility conditions that need to be addressed, either through asset rehabilitation or replacement.

The City's second TAM goal is to improve technology to better serve the community. The City will upgrade an average of 10 percent of its software annually across the four-year life of the TAM plan. Every five years, at least 50 percent of the software and hardware will be replaced.

The purpose of this TAM Plan is to document the condition of the various assets and prepare for replacement based on each asset type's useful life. The TAM Plan also provides a framework for

Transit Asset Management Plan | 2019

effective decision-making with respect to capital assets. It is part of an overall mindset of continuous improvement and striving toward a high state of good repair for all capital assets.

The City's TAM Plan is comprised of tables derived from the FTA's TAM Guide for Small Providers Worksheet. TAM Plan documents directly generated by that worksheet are provided in an appendix at the end of this document.

As part of the planning process, the City is required to set annual targets for key performance measures for each of CAT's capital asset classes. Each is presented as a percentage indicating the current condition within that asset class toward its Useful Life Benchmark (ULB)¹. Annual targets for CAT are presented in Exhibit 1.1. Performance targets should represent the percentage of vehicles that are scheduled to be past their useful life in any given year. An effective asset management program that includes customization of the ULB to accurately reflect vehicle conditions and timely replacement of assets approaching the end of their useful life will result in lower performance targets. As an NTD Rural Reporter, the City reports its performance targets to Caltrans via the Black Cat platform.

While there is no penalty for missing a performance target (and no reward for attaining a target), performance targets help keep the transit operator focused on maintaining a better state of good repair. In general, the lower the performance targets, the better the condition of the operator's assets.

Exhibit 1.1 Asset Performance Targets

Asset Category – Performance Measure	Asset Class	2020 Target	2021 Target	2022 Target	2023 Target	2024 Target
Revenue Vehicles						
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	BU – Bus	0%	0%	0%	0%	67%
	CU – Cutaway Bus	0%	0%	0%	33%	0%
Facilities						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	0%	0%	0%	0%	0%
	Maintenance	0%	0%	0%	0%	0%

Safety Performance Targets

The National Public Transportation Agency Safety Plan (PTASP) requires transit operators to specify performance targets for each mode of service. FTA Section 5307 providers must establish safety performance targets by July 19, 2019, and complete a safety plan that includes the processes and procedures to implement Safety Management Systems by July 20, 2020. The requirement for FTA Section 5311 providers (such as Corcoran) has been deferred and is not required at this time.

¹ See Section 3 for further description of FTA Useful Life Benchmarks.

Transit Asset Management Plan | 2019

Should Section 5311 operators be required to develop a safety plan in the future, it will need to include safety targets that are specific numerical targets set by the transit agency. The FTA has adopted four initial safety performance measures:

1. Fatalities (total number of reportable fatalities and rate per total vehicle revenue miles by mode),
2. Injuries (total number of reportable injuries and rate per total vehicle revenue miles by mode),
3. Safety events (total number of reportable events and rate per total vehicle revenue miles by mode), and
4. System reliability (mean distance between major mechanical failures by mode).

A PTASP template for bus transit providers is available online at:

[https://www.transit.dot.gov/regulations-and-guidance/safety/public-transportation-agency-safety-program/ptasp-template-bus.](https://www.transit.dot.gov/regulations-and-guidance/safety/public-transportation-agency-safety-program/ptasp-template-bus)

Section 2 | Asset Inventory

This section provides an inventory of the assets dedicated to Corcoran Area Transit in the provision of transit service. Assets are divided into three categories:

1. Revenue Vehicles (further identified by vehicle type),
2. Equipment (further categorized as Non-Revenue/Service Automobile, Steel Wheel Vehicles, or Trucks and Other Rubber Tire Vehicles), and
3. Facilities (further categorized as Administration, Maintenance, Parking Structures, or Passenger Facilities).

Revenue Vehicles are identified using the following vehicle types:

AB – Articulated Bus
AO – Automobile
BR – Over-the-Road Bus
BU – Bus
CU – Cutaway Bus
DD – Double Decked Bus
FB – Ferry Boat
MB – Mini-bus
MV – Minivan
RT – Rubber Tire Vintage Trolley
SB – School Bus
SV – Sport Utility Vehicle
TB – Trolleybus
VN – Van

The City currently owns three buses (BU) and three cutaway buses (CU) which are used to provide the CAT service.

The City also owns three facilities at two locations:

- 750 North Avenue, Corcoran
 - Maintenance – Maintenance Shop
 - Maintenance – Bus Wash Station
- 1099 Otis Avenue, Corcoran
 - Administration – Transit Depot

Transit Asset Management Plan | 2019

Exhibit 2.1 Asset Inventory Summary Table

Asset Category/Class	Total Number	Average Age	Average Mileage	Average Value
Revenue Vehicles	6	11.8	124,637	\$147,647.50
BU - Bus	3	12.0	140,429	\$220,295.00
CU - Cutaway Bus	3	11.7	108,844	\$75,000.00
Facilities	3	13.7	N/A	\$887,466.67
Administration	1	20.0	N/A	\$796,800.00
Maintenance	2	10.5	N/A	\$932,800.00

Transit Asset Management Plan | 2019

Exhibit 2.2 Asset Inventory – Detail

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Vehicle Mileage	Replacement Cost/Value
Revenue Vehicles	CU – Cutaway Bus	Bus #167	E450	Ford	1	1FDWE45F32HB75794	City of Corcoran	2002	121,883	\$75,000.00
Revenue Vehicles	CU – Cutaway Bus	Bus #215	E450	Ford	1	1FDFF4FS9ADA45164	City of Corcoran	2010	105,237	\$75,000.00
Revenue Vehicles	CU – Cutaway Bus	Bus #216	E450	Ford	1	1FDFF4FS7ADA45163	City of Corcoran	2010	99,413	\$75,000.00
Revenue Vehicles	BU – Bus	Bus #169	Eldorado	Ford	1	1N9TBAC893C084112	City of Corcoran	2003	201,379	\$300,000.00
Revenue Vehicles	BU – Bus	Bus #170	Eldorado	Ford	1	1N9TBAC873C084111	City of Corcoran	2003	206,627	\$300,000.00
Revenue Vehicles	BU – Bus	Bus #238	Eldorado	Ford	1	1N9HBAC64FC084169	City of Corcoran	2015	13,282	\$330,885.00
Facilities	Maintenance	Maintenance Shop			1	750 North	City of Corcoran	2002		\$1,065,600.00
Facilities	Administration	Transit Depot			1	1099 Otis	City of Corcoran	1999		\$796,800.00
Facilities	Maintenance	Bus Wash Station			1	750 North	City of Corcoran	2015		\$800,000.00

Section 3 | Condition Assessment

In order to ensure capital assets remain in a state of good repair, their condition must be assessed on a regular basis. The default measure of condition is based on age (for rolling stock) and overall condition (facilities).

Vehicle Condition

The FTA has established a default Useful Life Benchmark (ULB) for each vehicle type. The ULB is the average age-based equivalent of a 2.5 rating on the FTA Transit Economic Requirements Model (TERM) scale. The City of Corcoran elects not to use the default ULB for its buses (BU) and cutaway buses (CU), which accrue mileage more slowly due to the small service area and relatively large fleet. As a result, all of the City's vehicles have a ULB of 20 years. The FTA allows operators to define a custom ULB to accommodate operating conditions or patterns of use.

Although no CAT vehicle is currently beyond its ULB, two to three vehicles are being considered for grants to replace them before they are past their useful life.

Facility Condition

Facilities have a life expectancy of fifty years. Facilities receive a walk-through inspection on a quarterly basis. Fire inspections and public works inspections are conducted annually. Individual components also receive additional inspections, including electrical and plumbing.

Facility condition is assessed using the Transit Economics Requirements Model (TERM) scale. TERM is an analysis tool originally designed to help transit agencies assess their State of Good Repair backlog, assess their level of annual investment required to attain a State of Good Repair, and determine investment priorities. The TERM scale rates the condition of an asset on a scale of one to five:

- **1 = Poor** (asset is in need of immediate repair or replacement or may have critically damaged components)
- **2 = Marginal** (asset is reaching or is just past the end of its useful life; there are an increasing number of defective or deteriorated components and increasing maintenance needs)
- **3 = Adequate** (asset has reached its mid-life; some moderately defective or deteriorated components)
- **4 = Good** (asset shows minimal signs of wear; some slightly defective or deteriorated components)
- **5 = Excellent** (asset is new with no visible defects)



Transit Asset Management Plan | 2019

To effectively assess the condition of a facility, the assessment should include TERM ratings for all component elements. These can include:

- Substructure – foundations, basement;
- Shell – structural frame, walls, roof surface, gutters, skylights, windows, doors, exterior finishes, balconies, fire escapes, etc.;
- Interior – walls, interior doors, signage, interior stairs and landings, interior finishes;
- Conveyance – Escalators, elevators, other lifts;
- Plumbing – fixtures, water distribution, sanitary waste, rainwater drainage;
- HVAC – energy supply, heating and cooling generation and distribution systems, controls and instrumentation, chimneys, vents;
- Fire protection – sprinklers, standpipes, hydrants;
- Electrical – electrical service and distribution, lighting and branch wiring, communications and security;
- Equipment – equipment related to the function of the facility, including maintenance or vehicle service equipment (does not include supplies);
- Site – roadways, driveways, signage, parking lots, pedestrian areas, fences, landscaping and irrigation, site utilities; and
- Fare collection equipment – turnstiles, ticket machines, etc.

The individual component ratings are then aggregated into a single TERM rating for the facility. While only the aggregate rating is officially reported, it is important for the City to be aware of the condition of major components as well. The City uses the median value method for aggregating its facility condition ratings. This method looks at the midpoint of all component TERM values in determining the aggregate TERM rating.

The City of Corcoran does not currently own capital assets in the Equipment class.

Transit Asset Management Plan | 2019

Exhibit 3.1 Asset Condition Summary Table

Asset Category/Class	Count	Average Age	Average Mileage	Average TERM Condition	Average Value	% at or past ULB
Revenue Vehicles	6	11.8	124,637	N/A	\$192,647.50	0.00%
CU - Cutaway Bus	3	11.7	108,844	N/A	\$75,000.00	0.00%
BU - Bus	3	12.0	140,429	N/A	\$310,295.00	0.00%
Facilities	3	13.7	N/A	5	\$887,466.67	0.00%
Maintenance – Maintenance Shop	1	17.0	N/A	5	\$1,065,600.00	0.00%
Administration – Transit Depot	1	20.0	N/A	5	\$796,800.00	0.00%
Maintenance – Bus Wash Station	1	4.0	N/A	5	\$800,000.00	0.00%

Transit Asset Management Plan | 2019

Exhibit 3.2 Asset Condition -- Detail (Revenue Vehicles)

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Years)	Vehicle Mileage	Replacement Cost/Value	ULB (Years)	Past ULB?
Revenue Vehicles	CU - Cutaway Bus	Bus #167	1	1FDWE45F32HB75794	17	121,883	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #215	1	1FDFF4FS9ADA45164	9	105,237	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #216	1	1FDFF4FS7ADA45163	9	99,413	\$75,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #169	1	1N9TBAC893C084112	16	201,379	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #170	1	1N9TBAC873C084111	16	206,627	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #238	1	1N9HBAC64FC084169	4	13,282	\$330,885.00	20	No

Exhibit 3.3 Asset Condition -- Detail (Facilities)

Asset Category	Asset Class	Asset Name	Count	Age (Years)	Replacement Cost/Value	TERM Rating	ULB (Years)	Past ULB?
Facilities	Maintenance	Maintenance Shop	1	17	\$1,065,600.00	5	50	No
Facilities	Administration	Transit Depot	1	20	\$796,800.00	5	50	No
Facilities	Maintenance	Bus Wash Station	1	4	\$800,000.00	5	50	No

The City has assessed component elements as part of its facility condition, which allows it to see what component elements may need attention, even if the overall condition rating remains high. A copy of the condition assessment form developed for Kings County operators is provided in Exhibit 3.7.

Transit Asset Management Plan | 2019

Exhibit 3.4 Condition Assessment – Transit Depot (1099 Otis) (June 2019)

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating
Substructure	Foundations	Excellent condition	5	5
	Basement	N/A	N/A	
Shell	Superstructure/ structural frame	Excellent condition	5	5
	Roof	Good condition; one spall area leaking, already scheduled for repair	4	
	Exterior	Excellent condition	5	
	Shell appurtenances	Excellent condition	5	
	Partitions	Excellent condition	5	
Interior	Stairs	Excellent condition: fire access ladders	5	5
	Finishes	Excellent condition	5	
	Passenger areas	Good condition (minor graffiti); scheduled for repair	4	
	Elevators, escalators, lifts	None	N/A	
Conveyance	Fixtures	Good condition	4	N/A
	Water distribution	Excellent condition	5	
Plumbing	Sanitary waste	Excellent condition	5	5
	Rainwater drainage	Excellent condition	5	
	Energy supply	Excellent condition; inspected annually by the Building Official	5	
	Heat generation and distribution systems	Good condition	4	
HVAC	Cooling generation and distribution systems	Good condition	4	4
	Testing, balancing, controls, and instrumentation	Good condition	4	
	Chimneys and vents	Good condition	4	
	Sprinklers	No fire sprinkler system; however, fire alarm system is in excellent condition	5	
	Standpipes	N/A	N/A	
Fire Protection	Hydrants and other fire protection	Excellent condition; serviced and inspected annually by the Fire Department	5	5
	Turnstiles	N/A	N/A	
Fare Collection	Ticket vending machines	Amtrak ticket vending machine; serviced by Amtrak	4	4
	Other major equipment	Good working condition	4	

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating	
Electrical	Electrical service and distribution	Excellent; inspected annually by the Building Official	5	5	
	Lighting and branch wiring	Excellent condition	5		
	Communications and security	Excellent condition (locks, alarms, cameras)	5		
	Other electrical system pieces	Excellent condition; checked annually by the Building Official	5		
Equipment	Other facility equipment	None	N/A	N/A	
	Roadways/driveways	Good condition	4		
Site	Parking lots	Excellent condition; 2018 resurfacing and striping	5	5	
	Pedestrian areas	Excellent condition	5		
	Site development	Good condition; minimal fencing	4		
	Landscaping and irrigation	Excellent condition	5		
			Excellent condition		5
			Excellent condition		5

Determining aggregate rating: 4 4 5 5 5 5 = aggregate facility rating of 5 using median method.
 (Primary component ratings developed using the same methodology.)

Exhibit 3.5 Condition Assessment – Maintenance Shop (750 North) (June 2019)

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating
Substructure	Foundations	Excellent condition	5	5
	Basement	N/A	N/A	
Shell	Superstructure/ structural frame	Excellent condition; inspected annually by the Building Official	5	5
	Roof	Excellent condition	5	
	Exterior	Excellent condition	5	
	Shell appurtenances	Excellent condition	5	
Interior	Partitions	Excellent condition	5	5
	Stairs	N/A	N/A	
	Finishes	Excellent condition	5	
	Passenger areas	N/A	N/A	
Conveyance	Elevators, escalators, lifts	None	N/A	N/A

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating
Plumbing	Fixtures	Excellent condition	5	5
	Water distribution	Excellent condition	5	
	Sanitary waste	Excellent condition	5	
	Rainwater drainage	Excellent condition	5	
	Energy supply	Excellent condition	5	
HVAC	Heat generation and distribution systems	Excellent condition	5	5
	Cooling generation and distribution systems	Defective; a Freon coolant leak; currently scheduled for repair	2	
	Testing, balancing, controls, and instrumentation	Excellent condition	5	
	Chimneys and vents	Excellent condition	5	
	Sprinklers	N/A	N/A	
Fire Protection	Standpipes	N/A	N/A	5
	Hydrants and other fire protection	Excellent condition; Fire Department inspects and services annually	5	
	Turnstiles	N/A	N/A	
Fare Collection	Ticket vending machines	N/A	N/A	N/A
	Other major equipment	N/A	N/A	
	Electrical service and distribution	N/A	N/A	
Electrical	Lighting and branch wiring	Excellent condition	5	5
	Communications and security	Excellent condition	5	
	Other electrical system pieces	Excellent condition	5	
	Other facility equipment	Excellent condition; all equipment for maintenance is inspected annually by the Building Official	5	
Site	Roadways/driveways	Excellent condition	5	5
	Parking lots	Excellent condition	5	
	Pedestrian areas	Excellent condition	5	
	Site development	Excellent condition	5	
	Landscaping and irrigation	Excellent condition	5	
Site utilities	Excellent condition	5	5	

Transit Asset Management Plan | 2019

Determining aggregate ratings: 5 5 5 5 5 5 = aggregate facility rating of 5 using median method. (Primary component ratings developed using the same methodology.)

As part of future facility condition assessments of the maintenance shop, the City needs to document each significant piece of equipment and give it a separate rating. This should include equipment such as vehicle lifts and wheel balancers. The June 2019 assessment simply included a blanket statement for "all equipment."

Exhibit 3.6 Condition Assessment – Bus Wash Station (750 North) (June 2019)

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating
Substructure	Foundations	Good condition; minor corrosion of concrete under first arch; scheduled for repair in 2019	4	4
	Basement	N/A	N/A	
Shell	Superstructure/ structural frame	Excellent condition	5	5
	Roof	Excellent condition	5	
	Exterior	Excellent condition	5	
	Shell appurtenances	Excellent condition	5	
	Partitions	Excellent condition	5	
Interior	Stairs	N/A	N/A	5
	Finishes	Excellent condition	5	
	Passenger areas	N/A	N/A	
	Elevators, escalators, lifts	None	N/A	
Plumbing	Fixtures	Excellent condition	5	5
	Water distribution	Excellent condition	5	
	Sanitary waste	N/A	N/A	
	Rainwater drainage	Excellent condition	5	
	Energy supply	N/A	N/A	
HVAC	Heat generation and distribution systems	N/A	N/A	N/A
	Cooling generation and distribution systems	N/A	N/A	
	Testing, balancing, controls, and instrumentation	N/A	N/A	
	Chimneys and vents	N/A	N/A	

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Condition Assessment/ Notes	Secondary Component Ratings	Primary Component Rating
Fire Protection	Sprinklers	N/A	N/A	
	Standpipes	N/A	N/A	5
	Hydrants and other fire protection	Excellent condition; Fire Department inspects and services annually	5	
Fare Collection	Turnstiles	N/A	N/A	
	Ticket vending machines	N/A	N/A	N/A
	Other major equipment	N/A	N/A	
	Electrical service and distribution	Excellent condition	5	
	Lighting and branch wiring	Excellent condition	5	5
Electrical	Communications and security	N/A	N/A	
	Other electrical system pieces	N/A	N/A	
	Other facility equipment	All equipment for the bus wash is inspected weekly by the Public Works operators, annually by a contracted service company, and annually by the Building Official	5	5
Equipment	Roadways/driveways	Excellent condition	5	
	Parking lots	Excellent condition	5	
	Pedestrian areas	Excellent condition	5	5
	Site development	Excellent condition	5	
	Landscaping and irrigation	Excellent condition	5	
	Site utilities	Excellent condition	5	

Determining aggregate ratings: 4 5 5 | 5 5 5 = aggregate facility rating of 5 using median method.
 (Primary component ratings developed using the same methodology.)

Transit Asset Management Plan | 2019

Exhibit 3.9 Condition Assessment Documentation Form

Kings County Facility Condition Assessment Evaluation			
Facility Name & Address:			
Facility Type: <input type="checkbox"/> Administrative <input type="checkbox"/> Maintenance <input type="checkbox"/> Passenger <input type="checkbox"/> Parking			
Assessment Date:			

Primary Level	Secondary Level	Recommended Assessment Tasks	TERM Rating
Substructure	Foundations	Inspect walls, columns, pilings, other structural elements for signs of decay	
	Basement	Inspect non-foundation and structural elements such as facing materials, insulation, slab, floor underpinnings, crawl space, etc.	
	Superstructure/structural frame	Inspect superstructure/structural frame, including columns, pillars, and walls	
Shell	Roof	Inspect roof including roof surface, gutters, eaves, skylights, flashing, chimney surrounds, sealants, hardware, painted or coated surfaces; note evidence of ponding, roof leaks, or significant age; note age of roof and whether warranty is still in effect	
	Exterior	Inspect windows, doors, and all finishes (paint, masonry)	
	Shell appurtenances	Inspect façade, curtain wall system, glazing system, exterior sealants, exterior balconies, doors, stairways, parapets, fire escapes, gutters, and downspouts	

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Recommended Assessment Tasks	Condition Assessment/Notes	TERMI Rating
Interior	Partitions	Inspect soundness and finish of drywall, partitions, interior doors, fittings, ceiling tiles, and signage		
	Stairs	Inspect stairs including fire and access issues		
	Finishes	Inspect interior finishes, including materials used on walls, floors, and ceilings, such as tile, paint and other coatings; look for roughness and damage		
	Passenger areas (platform and access tunnels/passageways)	Inspect passenger huts and benches for corrosion, paint condition, glass condition, and damage		
Conveyance	Elevators			
	Escalators	Inspect condition, function, and code compliance		
	Lifts (any other such fixed apparatuses for the movement of goods or people)			
Plumbing	Fixtures			
	Water distribution			
	Sanitary waste	Inspect fixtures and pipes		
	Rain water drainage			

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Recommended Assessment Tasks	Condition Assessment/Notes	TERM Rating
HVAC	Energy supply	<p>Inspect systems and their elements, especially coils, housing, drains, and wiring; evaluate overall performance of the system; note apparent or reported age of equipment, past material element replacements/upgrades, and apparent level of maintenance exercised; note refrigerants and fuels used and their suitability of need for improvement/upgrade</p> <p>If heating equipment is shut down or not operational at the time of the walk-through survey, provide an opinion of the condition to the extent observed</p>		
	Heat generation and distribution systems			
	Cooling generation and distribution systems			
	Testing, balancing, controls, and instrumentation			
	Chimneys and vents			
Fire Protection	Sprinklers	<p>Inspect sprinklers, standpipes, hydrants, fire alarms, emergency lighting, smoke evacuation, stairwell pressurization, and any other specialized elements relating to overall protection system and compliance</p>		
	Standpipes			
	Hydrants and other fire protection specialties			
	Turnstiles			
Fare Collection	Ticket vending machines	<p>Inspect equipment, noting age, condition, and functional deficiencies</p>		
	Other major equipment requiring capital request for replacement			

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Recommended Assessment Tasks	Condition Assessment/Notes	TERMI Rating
Electrical	Electrical service and distribution	Inspect, noting deficiencies or needed/recommended upgrades		
	Lighting and branch wiring (exterior and interior)	Inspect, noting deficiencies or needed/recommended upgrades		
	Communications and security			
	Other electrical system-related pieces such as lightning protection, generators, and emergency lighting	Examine other electrical system-related pieces including those related to electrical service and distribution such as conduit, boxes, solar panels and mountings for any damage wire chaffing or loose or corroded connections; evaluate overall performance of the system		
Equipment		Inspect equipment, noting age, condition, and functional deficiencies		
		For maintenance facilities, this is focused on major pieces of equipment integral to the function of the facility		

Transit Asset Management Plan | 2019

Primary Level	Secondary Level	Recommended Assessment Tasks	Condition Assessment/Notes	TERM Rating
Site	Roadways/driveways and associated signage, markings, and equipment	Inspect; look for cracking or settling of the concrete or asphalt		
	Parking lots and associated signage, markings, and equipment	Inspect curbing and ramps for cracking, settling, holes, uneven surfaces, and trip hazards; pay special attention to wheelchair ramp areas and other ADA/access considerations		
	Pedestrian areas and associated signage, markings, and equipment	Inspect; look for corrosion, structural integrity, and condition of paint		
	Site development such as fences, walls, and miscellaneous structures	Visually inspect any irrigation system; look for signs of leaks, such as sagging areas in grass and/or pooling water, look for dead spots in the grass indicating lack of water possibly caused by a mechanical failure		
	Landscaping and irrigation	Look for signs of drainage problems such as flooded areas, eroded soil, water damage to the asphalt, and clogged storm drain inlets		
	Site utilities			

FTA TERM Condition Assessment Scale

Rating	Condition	Description
5	Excellent	No visible defects or damage. New or near new condition. New construction. May still be under warranty if applicable.
4	Good	Good condition, but no longer new. Minor improvement needed. Only shows superficial damage or defect with no functional impact. Issues are addressed via routine maintenance.
3	Adequate	Moderately deteriorated or defective, but has not exceeded useful life. Repairs are needed. May show signs of corrosion and damage. Cosmetically "fair," but functioning as intended under maintenance schedule.
2	Marginal	Defective or deteriorated. In need of replacement or extensive repair. Has exceeded useful life. More substantial part replacement and/or repair is frequent. Maintenance schedule is interrupted by more frequent breakdowns. No current safety issues.
1	Poor	Critically damaged or in need of immediate repair. Critical defects are a function. In visibly poor condition. Well past useful life. Maintenance schedule is reactive rather than proactive due to frequent malfunction.

Under condition notes for each secondary level component, refer to facility or equipment documentation to include the following:

- Date of most recent inspection (for components that receive inspections)
- Inspection schedule
- Date of most recent maintenance
- Maintenance schedule
- Whether the maintenance schedule has been adhered to
- Warranty status (if applicable)
- Any other known issues

Section 4 | Decision Support

The City of Corcoran has historically utilized useful life standards that differ from the FTA due to the constant up keep of the buses and cutaway vehicles. They also work with recommendations received during maintenance from the service specialists.

Investments are prioritized by need and valuation of a project. An annual evaluation of technology and available grants facilitates the prioritization.

Loss or decrease of grant funding has been identified as a risk. To mitigate this, an increase in fares and decrease of overhead will help compensate the farebox recovery ratio.

Vehicles are inspected every day before and after use as well as every 45 days, therefore unplanned maintenance needs are minimal. However, when they arise and the cost of repairs is over \$1,000, three quotes are required. Once the quotes are received and reviewed, one will be selected according to the estimated cost and previous work relations with the company.

Buses and cutaway vehicles have engine/mechanical evaluations every five years and an interior/exterior evaluation every ten years. Facilities are evaluated as needed. Five-year engine/mechanical evaluations aid in determining the appropriate future acquisition timeline. Buses no longer in service are either sent to auction or donated, depending upon the funding source.

Section 5 | Investment Priorities/Fleet Replacement Plan

Corcoran Area Transit's future investment needs are determined by established priority lists based on asset condition and useful life.

Corcoran Area Transit uses proprietary Useful Life Benchmarks to prepare its fleet replacement plan. Fleet replacement is examined as part of the Transit Development Plan update process every five years.

The City anticipates future vehicle purchases may include battery-electric vehicles, as required by the California Air Resources Board (CARB). Given the 20-year ULB for CAT vehicles, this is a significant planning issue. Grants may require the purchase of electric vehicles by the time the current vehicles are ready for replacement. However, the City does not currently have any electric vehicle infrastructure, and would require a grant prior to investing in electric buses. Therefore, it is critical the City look ahead to its vehicle purchases in 2023 and 2024 to anticipate what type of buses can be procured as well as what infrastructure is needed prior to said procurements.



Exhibit 5.1 ages the existing fleet, showing the number of each vehicle type/years remaining in each of the next five years. Exhibit 5.2 identifies the year of replacement for revenue vehicles in the current fleet, based on the Useful Life Benchmark (ULB). Exhibit 5.3 calculates the required purchase of revenue vehicles per year. Exhibit 5.4 identifies proposed investments organized by project year and priority level.

In calculating the proposed investment by project year, Exhibit 5.3 assumes an annual inflation rate of 3.0 percent. Interest is compounded each year; as a result, the actual funds needed in FY 2023, for example, reflect 12.6 percent inflation versus 2019 costs.

Transit Asset Management Plan | 2019

Exhibit 5.1 Existing Remaining Fleet Per Year

Fleet Type (Year/Make/Model)	Number	Replacement Cost	Acquisition Year	ULB	2020	2021	2022	2023	2024
2002 E450 Ford	1	\$75,000.00	2002	20	1	1	1	0	0
2003 Eldorado Ford	2	\$300,000.00	2003	20	2	2	2	2	0
2010 E450 Ford	2	\$75,000.00	2010	20	2	2	2	2	2
2015 Eldorado Ford	1	\$330,885.00	2015	20	1	1	1	1	1
Grand Total					6	6	6	5	3

Exhibit 5.2 Fleet Required

Fleet Type (Year/Make/Model)	2020		2021		2022		2023		2024	
	Peak Vehicles Scheduled	Vehicles Required	Peak Vehicles Scheduled	Vehicles Required	Peak Vehicles Scheduled	Vehicles Required	Peak Vehicles Scheduled	Vehicles Required	Peak Vehicles Scheduled	Vehicles Required
2002 E450 Ford	1	1	1	1	1	1	1	1	1	1
2003 Eldorado Ford	1	2	1	2	1	2	1	2	1	2
2010 E450 Ford	1	2	1	2	1	2	1	2	1	2
2015 Eldorado Ford	1	1	1	1	1	1	1	1	1	1

Transit Asset Management Plan | 2019

Exhibit 5.3 New Fleet

Fleet Type (Year/Make/Model)	2020		2021		2022		2023		2024	
	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
2002 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	1	\$75,000.00	0	\$0.00
2003 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	2	\$300,000.00
2010 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
2015 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total in Current Year \$		\$0.00		\$0.00		\$0.00		\$75,000.00		\$600,000.00
Inflation Rate		3.0%		6.1%		9.3%		12.6%		15.9%
Compounded Inflation		1.03		1.061		1.093		1.126		1.159
Total in Year of Expenditure \$		\$0.00		\$0.00		\$0.00		\$84,450.00		\$695,400.00

Exhibit 5.4 Proposed Investments

Project Year	Project Name	Asset Category	Asset Class	Cost	Priority
2018	Install cameras at depot and depot parking lot	Facilities	Administration	\$80,000.00	Medium
2019	Bus parking shelter	Facilities	Maintenance	\$800,000.00	Medium
2019	Install bus shelters	Equipment	Bus shelters	\$100,000.00	Low
2021	Install farebox systems	Revenue Vehicles	CU – Cutaway Bus	\$400,000.00	Medium
2021	Install farebox systems	Revenue Vehicles	BU –Bus	\$400,000.00	Medium

Transit Asset Management Plan | 2019

Exhibit 5.5 Total Investments by Year

	2019	2020	2021	2022	2023	2024
Vehicles					\$75,000	\$600,000
Capital	\$900,000		\$800,000			
Total (2019 dollars)	\$900,000		\$800,000		\$75,000	\$600,000
Total (with 3% annual inflation)	\$900,000	\$0.00	\$848,800	\$0.00	\$84,450	\$695,400

**Cost estimate uses year-of-expenditure dollars and is not subsequently inflated.*

Given the nature of the City's transit service, capital project requests are based primarily on anticipated need. Regular and thorough vehicle and facility inspections provide an assessment of condition to determine when replacement of assets is needed. No additional staffing is anticipated to be needed to address the investment priorities contained herein.

Revenue Sources

The City of Corcoran currently utilizes a number of different sources to fund its operating and capital expenses. These include:

- TDA/Local Transportation Fund (LTF),
- FTA Section 5311,
- Cal EMA grant,
- PTMISEA funds,
- Passenger fares,
- Amtrak and KART ticket/pass sales,
- Rental income,
- Interest income, and
- Miscellaneous revenues.

The City may need to apply for additional funds in order to ensure its anticipated capital needs can be met in a timely manner. There are a number of formula-based and discretionary/competitive grant programs that are eligible to be used toward capital purposes. Formula grants are allocated on a regular basis, while discretionary and competitive grants may not have a call for projects each year.

Descriptions of current and potential funding sources are provided in Exhibit 5.6.

Transit Asset Management Plan | 2019

Exhibit 5.6 Potential Capital Funding Sources

Funding Source	Type of Funding	Description	Eligible Uses	Availability
Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants Program (formerly TIGER)	Federal (Competitive)	Funds investments in transportation infrastructure, including transit. 2019 grants are for investments in surface transportation and will be awarded on a competitive basis to projects that will have a significant local or regional impact, with 50 percent of awards in rural areas.	Public transportation projects eligible under USC Title 49, Chapter 53 and intermodal projects.	Applications for FY 2019 due July 15, 2019.
FTA Section 5311 Rural Area Formula Grants	Federal (Formula)	Provides capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000.	Requires 20-percent local match for capital projects.	Annual.
FTA Section 5339 (a) Bus and Bus Facilities Program	Federal (Formula)	Provides funding to states and transit agencies through a statutory formula to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities.	Vehicle repair and rehabilitation, vehicle procurement, bus-related facility construction, and technology.	Annual.
FTA Section 5339 (b) Bus and Bus Facilities Program	Federal (Competitive)	Provides capital funding to fixed-route operators to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low or no-emission vehicles or facilities.	Vehicle repair and rehabilitation, vehicle procurement, bus-related facility construction, and technology.	Applications for competitive funds due June 21, 2019.
FTA Section 5339(c) Low or No Emission Vehicle Program	Federal (Competitive)	Provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses as well as acquisition, construction, and leasing of required supporting facilities.	Vehicle procurement; facility and infrastructure rehabilitation or construction; and technology.	Notice of funding opportunity in March. Applications due in May.
VW Settlement Environmental Mitigation Trust	State (First-come, first-served and Competitive)	Provides funding to replace older diesel vehicles with cleaner vehicles that reduce NOx emissions.	Purchase of zero-emission transit and shuttle buses and light-duty zero-emission vehicle infrastructure.	Funding will likely become available in 2019.

Transit Asset Management Plan | 2019

Funding Source	Type of Funding	Description	Eligible Uses	Availability
Congestion Mitigation and Air Quality (CMAQ) Improvement Program	Federal (Formula)	The FAST Act provides approximately \$455 million of CMAQ funds annually to California, which are distributed to MPOs and RTPAs in federally designated air quality non-attainment and maintenance areas	Capital investments in transportation infrastructure, vehicle acquisitions, etc. that reduce emissions.	Estimated apportionment to Kings County in FY 2019 was \$1.9 million.
Transportation Development Act Local Transportation Fund (LTF)	State (Formula)	LTF claims can include claims for all purposes necessary and convenient to the development and operation of the transit system.	Acquisition of real property, construction of facilities and buildings, purchase and replacement of vehicles.	Annual.
Transportation Development Act State Transit Assistance (STA) Funds	State (Formula)	STA funds may be used for operations and capital improvements.	Transit capital projects.	Annual.
State of Good Repair Program (SB-1) / State Transit Assistance Program	State (Formula)	Provides approximately \$105 million annually to transit operators in California for eligible transit maintenance, rehabilitation, and capital projects that will benefit the public by providing public transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of transportation infrastructure and in turn improve transportation services.	Capital projects that maintain or repair existing fleet or facilities; purchase and/or construction of new vehicles or facilities; new maintenance facilities.	Ongoing program; available funding released by January 31; project lists from regional entities due to Caltrans by September 1.
Low Carbon Transit Operations Program (LCTOP)	State (Competitive)	Provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.	Equipment acquisition that enhances or expands transit service; purchase of zero-emission buses; installation of infrastructure to support zero-emission buses.	Ongoing program; available funding released in January; allocation requests due in March.
Public Benefit Grants Program (SJVAPCD) (through Prop 1B)	Local (first-come, first-served)	Provides funding to local public agencies for the purchase of new alternative fueled vehicles (Battery-electric, Plug-In Hybrid, CNG, LNG, LPG, etc).	Eligible vehicles include the Zennith passenger van. Up to \$20,000 per vehicle, with a limit of \$100,000 per agency per year.	Ongoing.

Appendix | FTA Templates

Transit Asset Management Plan | 2019

City of Corcoran - Corcoran Area Transit (CAT) Transit Asset Management Plan

Kevin J. Tromborg, Accountable Executive

Last modified by Kathy Chambers, M&A on 01 Jul 19 at 15:38

Introduction

The Corcoran Area Transit (CAT) is an on Demand-Response (DAR) service, CAT services the City of Corcoran and the fringe areas as well. CAT's DAR operation has been in service since 1989 and with an estimated population of 25,692. Calls are received and dispatched from the CAT Depot where Transit Operators are dispatched schedule pick-ups for the 6:45 a.m. and 7:00 a.m. shifts the night before and are ready to begin pick-ups by 7:15 a.m. CAT Depot opens at 8:00 a.m. and closes at 5:00 p.m. The CAT Depot only operates Monday through Friday, and is closed on most holidays.

Performance Targets & Measures

Asset Category - Performance Measure	Asset Class	2020 Target	2021 Target	2022 Target	2023 Target	2024 Target
REVENUE VEHICLES						
	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-road Bus	N/A				
	BU - Bus	0%	0%	0%	0%	67%
	CU - Cutaway Bus	0%	0%	0%	33%	0%
	DB - Double Decked Bus	N/A				
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	FB - Ferryboat	N/A				
	MB - Mini-bus	N/A				
	MV - Mini-van	N/A				
	RT - Rubber-tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
	VN - Van	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
EQUIPMENT						
	Non Revenue/Service Automobile	N/A				
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
FACILITIES						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	0%	0%	0%	0%	0%
	Maintenance	0%	0%	0%	0%	0%
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				

Page 1 of 1

Transit Asset Management Plan | 2019

Target Setting Methodology

All of CAT's buses (BU) and cutaways (CU) are expected to have a life of 20 years due to the constant upkeep of the buses with 45-day mandatory inspections. Facilities have a life expectancy of 50 years with all facilities having quarterly inspections.

TAM Vision

Through its TAM system, the City hopes to continue the upkeep of its buses and facilities by maintaining frequent inspections and reviewing life expectancy while keeping its assets in a State of Good Repair.

TAM and SGR Policy

Through daily pre- and post-trip inspections and 45-day inspections at the maintenance shop, the City's goal is to extend the life of its revenue vehicle and facilities.

TAM Goals and/or Objectives

Goals	Objectives
Increase ridership by 10 percent.	Through community outreach at Senior Center, Schools, and Social Services. Analyze input received at the above locations to incorporate suggestions into our system.
Improve technology to better serve the community	Upgrade an average of 10 percent of software annually across the four-year life of the TAM Plan. Replace and improve 50 percent of all technology (software and hardware) every five years.

About the TAM Plan

The City of Corcoran's TAM Plan includes all rolling stock as well as the transit depot, maintenance shop/conference room and bus wash station. It includes a look-ahead for vehicle replacement and facility condition across the next five years. During that horizon, the City will continue with quarterly inspections of facilities and 45-day inspections of rolling stock, as well as continue to make improvements and repairs as needed. The Plan is expected to be updated in 2022.

Roles and Responsibilities

Department/Individual	Role (Title and/or Description)	Subrecipient
Kevin J. Tromborg	Community Development Director	

Transit Asset Management Plan | 2019

Capital Asset Inventory

Please see Appendix A (Asset Register) for the asset inventory listing.

Asset Inventory Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg Value
Revenue Vehicles	6	11.8	124,637	\$192,647.50
AB - Articulated Bus	0	-	-	-
AO - Automobile	0	-	-	-
OB - Over-the-road Bus	0	-	-	-
BU - Bus	3	12.0	140,429	\$310,295.00
CU - Cataway Bus	3	11.7	108,844	\$75,000.00
DB - Double Decked Bus	0	-	-	-
FB - Ferryboat	0	-	-	-
MB - Mini-bus	0	-	-	-
MV - Mini-van	0	-	-	-
RT - Rubber-tire Vintage Trolley	0	-	-	-
SB - School Bus	0	-	-	-
SV - Sport Utility Vehicle	0	-	-	-
TB - Trolleybus	0	-	-	-
VN - Van	0	-	-	-
Custom 1	0	-	-	-
Custom 2	0	-	-	-
Custom 3	0	-	-	-
Equipment	0	-	-	-
Non Revenue/Service Automobile	0	-	-	-
Steel Wheel Vehicles	0	-	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	-
Custom 1	0	-	-	-
Custom 2	0	-	-	-
Custom 3	0	-	-	-
Facilities	3	13.7	N/A	\$887,466.67
Administration	1	20.0	N/A	\$796,800.00
Maintenance	2	10.5	N/A	\$932,800.00
Parking Structures	0	-	N/A	-
Passenger Facilities	0	-	N/A	-
Custom 1	0	-	N/A	-
Custom 2	0	-	N/A	-
Custom 3	0	-	N/A	-

Transit Asset Management Plan | 2019

Condition Assessment

Please see Appendix B (Asset Condition Data) for individual asset condition listing.

Asset Condition Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg TERM Condition	Avg Value	% At or Past ULB
Revenue Vehicles	6	11.8	124,637	N/A	\$192,647.50	0%
AB - Articulated Bus	0	-	-	N/A	-	-
AO - Automobile	0	-	-	N/A	-	-
BR - Over-the-road Bus	0	-	-	N/A	-	-
BU - Bus	3	12.0	140,429	N/A	\$310,295.00	0%
CU - Cutaway Bus	3	11.7	108,844	N/A	\$75,000.00	0%
DB - Double Decked Bus	0	-	-	N/A	-	-
FB - Ferryboat	0	-	-	N/A	-	-
MB - Mini-bus	0	-	-	N/A	-	-
MV - Mini-van	0	-	-	N/A	-	-
RT - Rubber-tire Vintage Trolley	0	-	-	N/A	-	-
SB - School Bus	0	-	-	N/A	-	-
SV - Sport Utility Vehicle	0	-	-	N/A	-	-
TB - Trolleybus	0	-	-	N/A	-	-
VI - Van	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Equipment	0	-	-	N/A	-	-
Non Revenue/Service Automobile	0	-	-	N/A	-	-
Steel Wheel Vehicles	0	-	-	N/A	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Facilities	3	13.7	N/A	5.0	\$887,466.67	N/A
Administration	1	20.0	N/A	5.0	\$796,800.00	N/A
Maintenance	2	10.5	N/A	5.0	\$932,800.00	N/A
Parking Structures	0	-	N/A	-	-	N/A
Passenger Facilities	0	-	N/A	-	-	N/A
Custom 1	0	-	N/A	-	-	N/A
Custom 2	0	-	N/A	-	-	N/A
Custom 3	0	-	N/A	-	-	N/A

Transit Asset Management Plan | 2019

Decision Support

Investment Prioritization

Investment prioritization is based on 45-day inspections of transit vehicles and quarterly inspections of facilities. Evaluations of high priority projects and/or repairs are conducted as needed.

Decision Support Tools

The following tools are used in making investment decisions:

Process/Tool	Brief Description
Annual evaluation of technology and available grant funds	Investments will be prioritized by need and valuation of projects, based on the annual availability of grant funds and capital outlay.

Risk Management

Risk	Mitigation Strategy
Loss of significant amounts of federal funds	Decrease dependence on federal funds for capital.
Loss or decrease of grant funding	Increase fares and decrease overhead to compensate.
Need electric infrastructure in place before replacing buses	Identify infrastructure grants before vehicles need replacement.

Maintenance Strategy

Asset Category	Asset Class	Maintenance Activity	Frequency	Avg Duration (Hrs)	Cost
RevenueVehicles	CU - Cutaway Bus	45 Day Inspection	45 Days	2	
RevenueVehicles	BU - Bus	45 Day Inspection	45 Days	2.5	

Unplanned Maintenance Approach

Bus are inspected every 45 days; as a result, there usually are not many unplanned maintenance needs. However, when they arise and the cost of repairs is over \$1,000, then three quotes are required. Once the quotes have been received and reviewed, one will be selected according to the estimate and prior experience with the vendor.

Overhaul Strategy

Asset Category	Asset Class	Overhaul Strategy
RevenueVehicles	CU - Cutaway Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
RevenueVehicles	BU - Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
Facilities	Administration	As needed
Facilities	Maintenance	(Bus Wash Station) As needed
Facilities	Maintenance	As needed

Transit Asset Management Plan | 2019

Disposal Strategy

Asset Category	Asset Class	Disposal Strategy
RevenueVehicles	CU - Cutaway Bus	The buses are sent to auction or donated
RevenueVehicles	BU - Bus	The buses are sent to auction or donated
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Acquisition and Renewal Strategy

Asset Category	Asset Class	Acquisition and Renewal Strategy
RevenueVehicles	CU - Cutaway Bus	Based on mechanic's evaluation every five years.
RevenueVehicles	BU - Bus	Based on mechanic's evaluation every five years.
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Investment Prioritization

The list of prioritized investment projects is provided in Appendix C.

Appendices

[Appendix A](#)

[Appendix B1](#)

[Appendix B2](#)

[Appendix B3](#)

[Appendix C](#)

[Appendix D](#)

Asset Register

Revenue Vehicle (Rolling Stock) Condition Data

Equipment Condition Data

Facilities Condition Data

Proposed Investment Project List

Fleet Replacement Module Output

Transit Asset Management Plan | 2019

Appendix A: Asset Register

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Valid to Mileage	Replacement Cost
Facilities	Administration	Transit Depot			1	1055 Dth	Corcoran	2016	5765200.00	
Facilities	Maintenance	Bus Wash Station			1	720 North	Corcoran	2016	5800000.00	
Facilities	Maintenance	Maintenance Shop			1	1720 North	Corcoran	2016	51,065,600.00	
Rollstock	Bus	Bus #115	Isuzu	Bus	1	1707BAGS50004112	Corcoran	2011	201,575	200,000.00
Rollstock	Bus	Bus #116	Isuzu	Bus	1	1707BAGS50004111	Corcoran	2011	208,627	200,000.00
Rollstock	Bus	Bus #28	Isuzu	Bus	1	1708BAGS48004169	Corcoran	2011	13,342	230,000.00
Rollstock	Bus	Bus #107	Isuzu	Bus	1	1708BAGS48004164	Corcoran	2011	13,342	230,000.00
Rollstock	Bus	Bus #215	Isuzu	Bus	1	1708BAGS48004164	Corcoran	2011	10,207	275,000.00
Rollstock	Bus	Bus #216	Isuzu	Bus	1	1708BAGS48004165	Corcoran	2011	8,415	275,000.00

Transit Asset Management Plan | 2019

Appendix B: Asset Condition Data

B1: Revenue Vehicle Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	Vehicle Mileage	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Past Useful Life Benchmark
Revenue Vehicles	BU - Bus	Bus #169	1	1N9TBAC893C084112	16	201,379	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #170	1	1N9TBAC873C084111	16	206,627	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #238	1	1N9HBAC64FC084169	4	13,282	\$330,885.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #167	1	1FDWE4532HB75794	17	121,883	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #215	1	1FDFF4F59ADA45164	9	105,237	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #216	1	1FDFF4F57ADA45163	9	99,413	\$75,000.00	20	No

Transit Asset Management Plan | 2019

Appendix B: Asset Condition Data

B3: Facilities Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	TERM Scale Condition	Replacement Cost/Value
Facilities	Administration	Transit Depot	1	11099 Otis	20	5	\$796,800.00
Facilities	Maintenance	Bus Wash Station	1	1750 North	4	5	\$800,000.00
Facilities	Maintenance	Maintenance Shop	1	1750 North	17	5	\$1,065,600.00

Transit Asset Management Plan | 2019

Appendix C: Proposed Investment Project List

Project Year	Project Name	Asset/Asset Class	Cost	Priority
2018	Install cameras at depot and depot parking lot	Facilities	\$80,000.00	Medium
2019	Install bus shelters	Facilities	\$100,000.00	Low
2021	Install farebox systems	Revenue/Vehicles	\$400,000.00	Medium
2021	Install farebox systems	Revenue/Vehicles	\$400,000.00	Medium
2019	Bus Parking shelter	Facilities	\$800,000.00	Medium

Transit Asset Management Plan | 2019

Appendix D: Fleet Replacement Module Output

Fleet Type (Year/Make/Model)	2020		2021		2022		2023		2024	
	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
2002 E450 Ford										
2010 E450 Ford										
2003 Eldorado Ford							1	\$75,000.00		
2015 Eldorado Ford									2	\$600,000.00
Total in Current Year \$	50.00	\$0.00	50.00	\$0.00	50.00	\$0.00	50.00	\$75,000.00	50.00	\$600,000.00
Total in Year of Expenditure \$	50.00	\$0.00	50.00	\$0.00	50.00	\$0.00	50.00	\$84,450.00	50.00	\$695,400.00

City of Corcoran - Corcoran Area Transit (CAT) Transit Asset Management Plan

Kevin J. Tromborg, Accountable Executive

Last modified by Kathy Chambers, M&A on 22 Aug 19 at 08:07

Introduction

The Corcoran Area Transit (CAT) is an on Demand-Response (DAR) service, CAT services the City of Corcoran and the fringe areas as well. CAT's DAR operation has been in service since 1989 and with an estimated population of 25,692. Calls are received and dispatched from the CAT Depot where Transit Operators are dispatched schedule pick-ups for the 6:45 a.m. and 7:00 a.m. shifts the night before and are ready to begin pick-ups by 7:15 a.m. CAT Depot opens at 8:00 a.m. and closes at 5:00 p.m. The CAT Depot only operates Monday through Friday, and is closed on most holidays.

Performance Targets & Measures

Asset Category - Performance Measure	Asset Class	2020 Target	2021 Target	2022 Target	2023 Target	2024 Target
REVENUE VEHICLES						
	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-road Bus	N/A				
	BU - Bus	0%	0%	0%	0%	67%
	CU - Cutaway Bus	0%	0%	0%	33%	0%
	DB - Double Decked Bus	N/A				
	FB - Ferryboat	N/A				
	MB - Mini-bus	N/A				
	MV - Mini-van	N/A				
	RT - Rubber-tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
	VN - Van	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
EQUIPMENT						
	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
FACILITIES						
	Administration	0%	0%	0%	0%	0%
	Maintenance	0%	0%	0%	0%	0%
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
	Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale					

Target Setting Methodology

All of CAT's buses (BU) and cutaways (CU) are expected to have a life of 20 years due the constant upkeep of the buses with 45-day mandatory inspections. Facilities have a life expectancy of 50 years with all facilities having quarterly inspections.

TAM Vision

Through its TAM system, the City hopes to continue the upkeep of its buses and facilities by maintaining frequent inspections and reviewing life expectancy while keeping its assets in a State of Good Repair.

TAM and SGR Policy

Through daily pre- and post-trip inspections and 45-day inspections at the maintenance shop, the City's goal is to extend the life of its revenue vehicle and facilities.

TAM Goals and/or Objectives

<u>Goals</u>	<u>Objectives</u>
Increase ridership by 10 percent.	Through community outreach at Senior Center, Schools, and Social Services. Analyze input received at the above locations to incorporate suggestions into our system.
Improve technology to better serve the community	Upgrade an average of 10 percent of software annually across the four-year life of the TAM Plan. Replace and improve 50 percent of all technology (software and hardware) every five years.

About the TAM Plan

The City of Corcoran's TAM Plan includes all rolling stock as well as the transit depot, maintenance shop/conference room and bus wash station. It includes a look-ahead for vehicle replacement and facility condition across the the next five years. During that horizon, the City will continue with quarterly inspections of facilities and 45-day inspections of rolling stock, as well as continue to make improvements and repairs as needed. The Plan is expected to be updated in 2022.

Roles and Responsibilities

<u>Department/Individual</u>	<u>Role (Title and/or Description)</u>	<u>Subrecipient</u>
Kevin J. Tromborg	Community Development Director	

New Fleet

This table calculates the required purchase for each fleet per year. Update the inflation rate, if necessary, and click 'Calculate' to update the total expenditure.

	2020	2021	2022	2023	2024
Total in Current Year \$	\$0.00	\$0.00	\$0.00	\$75,000.00	\$600,000.00
Inflation Rate	3.0%	6.1%	9.3%	12.6%	15.9%
Compounded Inflation	1.03	1.061	1.093	1.126	1.159
Total in Year of Expenditure \$	\$0.00	\$0.00	\$0.00	\$84,450.00	\$695,400.00

Fleet Type (Year/Make/Model)	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
2002 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	1	\$75,000.00	0	\$0.00
2010 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
2003 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	2	\$600,000.00
2015 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Fleet Retirement & Replacement Computation Module

Asset Category
RevenueVehicles

This worksheet is built to inform your fleet replacement schedule. Follow the instructions in *italics* above each table going from left to right. After calculating the last table, enter your selected projects into the Investment Prioritization sheet by clicking on the tab names at the bottom. Clicking "RESET" will clear all your data. Return to the previous sheet to finish your TAM Plan.

Existing Fleet

This is a listing of your revenue vehicle assets. Do not make any changes in this table.

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Fleet Type (Year/Make/Model)
RevenueVehicles	CU - Cutaway Bus	Bus #167	E450	Ford	1	1FDWE45F32 HB75794	Corcoran	2002	\$75,000.00	20	2002 E450 Ford
RevenueVehicles	CU - Cutaway Bus	Bus #215	E450	Ford	1	1FDFF45S9AD A45164	Corcoran	2010	\$75,000.00	20	2010 E450 Ford
RevenueVehicles	CU - Cutaway Bus	Bus #216	E450	Ford	1	1FDFF45S7AD A45163	Corcoran	2010	\$75,000.00	20	2010 E450 Ford
RevenueVehicles	BU - Bus	Bus #169	Eldorado	Ford	1	1N9TBAC893C	Corcoran	2003	\$300,000.00	20	2003 Eldorado Ford
RevenueVehicles	BU - Bus	Bus #170	Eldorado	Ford	1	1N9TBAC873C 084111	Corcoran	2003	\$300,000.00	20	2003 Eldorado Ford
RevenueVehicles	BU - Bus	Bus #238	Eldorado	Ford	1	1N9HBAC64F C084169	Corcoran	2015	\$330,885.00	20	2015 Eldorado Ford

Capital Asset Inventory

Please see Appendix A (Asset Register) for the asset inventory listing.

Asset Inventory Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg Value
Revenue Vehicles	6	11.8	124,637	\$192,647.50
<i>AB - Articulated Bus</i>	0	-	-	-
<i>AO - Automobile</i>	0	-	-	-
<i>BR - Over-the-road Bus</i>	0	-	-	-
<i>BU - Bus</i>	3	12.0	140,429	\$310,295.00
<i>CU - Cutaway Bus</i>	3	11.7	108,844	\$75,000.00
<i>DB - Double Decked Bus</i>	0	-	-	-
<i>FB - Ferryboat</i>	0	-	-	-
<i>MB - Mini-bus</i>	0	-	-	-
<i>MV - Mini-van</i>	0	-	-	-
<i>RT - Rubber-tire Vintage Trolley</i>	0	-	-	-
<i>SB - School Bus</i>	0	-	-	-
<i>SV - Sport Utility Vehicle</i>	0	-	-	-
<i>TB - Trolleybus</i>	0	-	-	-
<i>VN - Van</i>	0	-	-	-
<i>Custom 1</i>	0	-	-	-
<i>Custom 2</i>	0	-	-	-
<i>Custom 3</i>	0	-	-	-
Equipment	0	-	-	-
<i>Non Revenue/Service Automobile</i>	0	-	-	-
<i>Steel Wheel Vehicles</i>	0	-	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	-
<i>Custom 1</i>	0	-	-	-
<i>Custom 2</i>	0	-	-	-
<i>Custom 3</i>	0	-	-	-
Facilities	3	13.7	N/A	\$887,466.67
<i>Administration</i>	1	20.0	N/A	\$796,800.00
<i>Maintenance</i>	2	10.5	N/A	\$932,800.00
<i>Parking Structures</i>	0	-	N/A	-
Passenger Facilities	0	-	N/A	-
<i>Custom 1</i>	0	-	N/A	-
<i>Custom 2</i>	0	-	N/A	-
<i>Custom 3</i>	0	-	N/A	-

Condition Assessment

Please see Appendix B (Asset Condition Data) for individual asset condition listing.

Asset Condition Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg TERM Condition	Avg Value	% At or Past ULB
Revenue Vehicles	6	11.8	124,637	N/A	\$192,647.50	0%
AB - Articulated Bus	0	-	-	N/A	-	-
AO - Automobile	0	-	-	N/A	-	-
BR - Over-the-road Bus	0	-	-	N/A	-	-
BU - Bus	3	12.0	140,429	N/A	\$310,295.00	0%
CU - Cutaway Bus	3	11.7	108,844	N/A	\$75,000.00	0%
DB - Double Decked Bus	0	-	-	N/A	-	-
FB - Ferryboat	0	-	-	N/A	-	-
MB - Mini-bus	0	-	-	N/A	-	-
MV - Mini-van	0	-	-	N/A	-	-
RT - Rubber-tire Vintage Trolley	0	-	-	N/A	-	-
SB - School Bus	0	-	-	N/A	-	-
SV - Sport Utility Vehicle	0	-	-	N/A	-	-
TB - Trolleybus	0	-	-	N/A	-	-
VN - Van	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Equipment	0	-	-	N/A	-	-
Non Revenue/Service Automobile	0	-	-	N/A	-	-
Steel Wheel Vehicles	0	-	-	N/A	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Facilities	3	13.7	N/A	5.0	\$887,466.67	N/A
Administration	1	20.0	N/A	5.0	\$796,800.00	N/A
Maintenance	2	10.5	N/A	5.0	\$932,800.00	N/A
Parking Structures	0	-	N/A	-	-	N/A
Passenger Facilities	0	-	N/A	-	-	N/A
Custom 1	0	-	N/A	-	-	N/A
Custom 2	0	-	N/A	-	-	N/A
Custom 3	0	-	N/A	-	-	N/A

Decision Support

Investment Prioritization

Investment prioritization is based on 45-day inspections of transit vehicles and quarterly inspections of facilities. Evaluations of high priority projects and/or repairs are conducted as needed.

Decision Support Tools

The following tools are used in making investment decisions:

Process/Tool	Brief Description
Annual evaluation of technology and available grant funds	Investments will be prioritized by need and valuation of projects, based on the annual availability of grant funds and capital outlay.

Risk Management

Risk	Mitigation Strategy
Loss of significant amounts of federal funds	Decrease dependence on federal funds for capital.
Loss or decrease of grant funding	Increase fares and decrease overhead to compensate.
Need electric infrastructure in place before replacing buses	Identify infrastructure grants before vehicles need replacement.

Maintenance Strategy

Asset Category	Asset Class	Maintenance Activity	Frequency	Avg Duration (Hrs)	Cost
RevenueVehicles	CU - Cutaway Bus	45 Day Inspection	45 Days	2	
RevenueVehicles	BU - Bus	45 Day Inspection	45 Days	2.5	

Unplanned Maintenance Approach

Bus are inspected every 45 days; as a result, there usually are not many unplanned maintenance needs. However, when they arise and the cost of repairs is over \$1,000, then three quotes are required. Once the quotes have been received and reviewed, one will be selected according to the estimate and prior experience with the vendor.

Overhaul Strategy

Asset Category	Asset Class	Overhaul Strategy
RevenueVehicles	CU - Cutaway Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
RevenueVehicles	BU - Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
Facilities	Administration	As needed
Facilities	Maintenance	(Bus Wash Station) As needed

Facilities Maintenance As needed

Disposal Strategy

Asset Category	Asset Class	Disposal Strategy
RevenueVehicles	CU - Cutaway Bus	The buses are sent to auction or donated
RevenueVehicles	BU - Bus	The buses are sent to auction or donated
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Acquisition and Renewal Strategy

Asset Category	Asset Class	Acquisition and Renewal Strategy
RevenueVehicles	CU - Cutaway Bus	Based on mechanic's evaluation every five years.
RevenueVehicles	BU - Bus	Based on mechanic's evaluation every five years.
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Investment Prioritization

The list of prioritized investment projects is provided in Appendix C.

Appendices

[Appendix A](#)

[Appendix B1](#)

[Appendix B2](#)

[Appendix B3](#)

[Appendix C](#)

[Appendix D](#)

Asset Register

Revenue Vehicle (Rolling Stock) Condition Data

Equipment Condition Data

Facilities Condition Data

Proposed Investment Project List

Fleet Replacement Module Output

Appendix A: Asset Register

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Vehicle Mileage	Replacement Cost/Value
Facilities	Administration	Transit Depot			1	1099 Ots	Corcoran	1999		\$796,800.00
Facilities	Maintenance	Bus Wash Station			1	750 North	Corcoran	2015		\$800,000.00
Facilities	Maintenance	Maintenance Shop			1	750 North	Corcoran	2002		\$1,065,600.00
RevenueVehicles	BU - Bus	Bus #169	Eldorado	Ford	1	1N9TBAC893C084112	Corcoran	2003	201,379	\$300,000.00
RevenueVehicles	BU - Bus	Bus #170	Eldorado	Ford	1	1N9TBAC893C084111	Corcoran	2003	206,627	\$300,000.00
RevenueVehicles	BU - Bus	Bus #238	Eldorado	Ford	1	1N9HBAC64FC084169	Corcoran	2015	13,282	\$330,885.00
RevenueVehicles	CU - Cutaway Bus	Bus #167	E450	Ford	1	1FDVE45F2H87594	Corcoran	2002	121,883	\$75,000.00
RevenueVehicles	CU - Cutaway Bus	Bus #215	E450	Ford	1	1FDPE459ADA45164	Corcoran	2010	105,237	\$75,000.00
RevenueVehicles	CU - Cutaway Bus	Bus #216	E450	Ford	1	1FDPE457ADA45163	Corcoran	2010	99,413	\$75,000.00

Appendix B: Asset Condition Data

B1: Revenue Vehicle Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	Vehicle Mileage	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Past Useful Life Benchmark
Revenue Vehicles	BU - Bus	Bus #169	1	1N9TBAC893C084112	16	201,379	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #170	1	1N9TBAC873C084111	16	206,627	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #238	1	1N9HBAC64FC084169	4	13,282	\$330,885.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #167	1	1FDWE45F3ZH875794	17	121,883	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #215	1	1FDFF4FS9ADA45164	9	105,237	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #216	1	1FDFF4FS7ADA45163	9	99,413	\$75,000.00	20	No

Appendix B: Asset Condition Data

B2: Equipment Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	Vehicle Mileage	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Past Useful Life Benchmark
----------------	-------------	------------	-------	---------------	-----------	-----------------	------------------------	-----------------------------	----------------------------

Appendix B: Asset Condition Data

B3: Facilities Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	TERM Scale Condition	Replacement Cost/Value
Facilities	Administration	Transit Depot	1	1099 Otis	20	5	\$796,800.00
Facilities	Maintenance	Bus Wash Station	1	750 North	4	5	\$800,000.00
Facilities	Maintenance	Maintenance Shop	1	750 North	17	5	\$1,065,600.00

Appendix C: Proposed Investment Project List

Project Year	Project Name	Asset/Asset Class	Cost	Priority
2018	Install cameras at depot and depot parking lot	Facilities	\$80,000.00	Medium
2019	Install bus shelters	Facilities	\$100,000.00	Low
2021	Install farebox systems	Revenue/Vehicles	\$400,000.00	Medium
2021	Install farebox systems	Revenue/Vehicles	\$400,000.00	Medium
2019	Bus Parking shelter	Facilities	\$800,000.00	Medium

Appendix D: Fleet Replacement Module Output

Fleet Type (Year/Make/Model)	2020		2021		2022		2023		2024	
	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
Total in Current Year \$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$600,000.00		
Total in Year of Expenditure \$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,450.00	\$695,400.00			
2002 E450 Ford							1	\$75,000.00		
2010 E450 Ford										
2003 Eldorado Ford										
2015 Eldorado Ford							2	\$600,000.00		

City of Corcoran - Corcoran Area Transit (CAT) Transit Asset Management Plan

Kevin J. Tromborg, Accountable Executive

Last modified by Kathy Chambers, M&A on 22 Aug 19 at 08:07

Introduction

The Corcoran Area Transit (CAT) is an on Demand-Response (DAR) service, CAT services the City of Corcoran and the fringe areas as well. CAT's DAR operation has been in service since 1989 and with an estimated population of 25,692. Calls are received and dispatched from the CAT Depot where Transit Operators are dispatched schedule pick-ups for the 6:45 a.m. and 7:00 a.m. shifts the night before and are ready to begin pick-ups by 7:15 a.m. CAT Depot opens at 8:00 a.m. and closes at 5:00 p.m. The CAT Depot only operates Monday through Friday, and is closed on most holidays.

Performance Targets & Measures

Asset Category - Performance Measure	Asset Class	2020 Target	2021 Target	2022 Target	2023 Target	2024 Target
REVENUE VEHICLES						
	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-road Bus	N/A				
	BU - Bus	0%	0%	0%	67%	
	CU - Cutaway Bus	0%				
	DB - Double Decked Bus	N/A				
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	FB - Ferryboat	N/A				
	MB - Mini-bus	N/A				
	MV - Mini-van	N/A				
	RT - Rubber-tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
	VN - Van	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
Custom 3	N/A					
EQUIPMENT						
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
Custom 3	N/A					
FACILITIES						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	0%	0%	0%	0%	
	Maintenance	0%	0%	0%	0%	
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
Custom 3	N/A					

Target Setting Methodology

All of CAT's buses (BU) and cutaways (CU) are expected to have a life of 20 years due the constant upkeep of the buses with 45-day mandatory inspections. Facilities have a life expectancy of 50 years with all facilities having quarterly inspections.

TAM Vision

Through its TAM system, the City hopes to continue the upkeep of its buses and facilities by maintaining frequent inspections and reviewing life expectancy while keeping its assets in a State of Good Repair.

TAM and SGR Policy

Through daily pre- and post-trip inspections and 45-day inspections at the maintenance shop, the City's goal is to extend the life of its revenue vehicle and facilities.

TAM Goals and/or Objectives

Goals	Objectives
Increase ridership by 10 percent.	Through community outreach at Senior Center, Schools, and Social Services.
Improve technology to better serve the community	Analyze input received at the above locations to incorporate suggestions into our system. Upgrade an average of 10 percent of software annually across the four-year life of the TAM Plan. Replace and improve 50 percent of all technology (software and hardware) every five years.

About the TAM Plan

The City of Corcoran's TAM Plan includes all rolling stock as well as the transit depot, maintenance shop/conference room and bus wash station. It includes a look-ahead for vehicle replacement and facility condition across the the next five years. During that horizon, the City will continue with quarterly inspections of facilities and 45-day inspections of rolling stock, as well as continue to make improvements and repairs as needed. The Plan is expected to be updated in 2022.

Roles and Responsibilities

Department/Individual	Role (Title and/or Description)	Subrecipient
Kevin J. Tromborg	Community Development Director	

New Fleet

This table calculates the required purchase for each fleet per year. Update the inflation rate, if necessary, and click 'Calculate' to update the total expenditure.

Total in Current Year \$	2020	2021	2022	2023	2024
\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$600,000.00
Inflation Rate	3.0%	6.1%	9.3%	12.6%	15.9%
Compounded Inflation	1.03	1.061	1.093	1.126	1.159
Total in Year of Expenditure \$	\$0.00	\$0.00	\$0.00	\$84,450.00	\$695,400.00

Fleet Type (Year/Make/Model)	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
2002 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	1	\$75,000.00	0	\$0.00
2010 E450 Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
2003 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	2	\$600,000.00
2015 Eldorado Ford	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Fleet Retirement & Replacement Computation Module

Asset Category
Revenue/Vehicles

This worksheet is built to inform your fleet replacement schedule. Follow the instructions in Italics above each table going from left to right. After calculating the last table, enter your selected projects into the Investment Prioritization sheet by clicking on the tab names at the bottom. Clicking 'RESET' will clear all your data. Return to the previous sheet to finish your TAM Plan.

Existing Fleet

This is a listing of your revenue vehicle assets. Do not make any changes in this table.

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Fleet Type (Year/Make/Model)
Revenue/Vehicles	CU - Cutaway Bus	Bus #167	E450	Ford	1	1FDWE45E32 1H875794	Corcoran	2002	\$75,000.00	20	2002 F450 Ford
Revenue/Vehicles	CU - Cutaway Bus	Bus #215	E450	Ford	1	1FDFAF59AD A45164	Corcoran	2010	\$75,000.00	20	2010 F450 Ford
Revenue/Vehicles	CU - Cutaway Bus	Bus #216	E450	Ford	1	1FDFAF57AD A45163	Corcoran	2010	\$75,000.00	20	2010 F450 Ford
Revenue/Vehicles	BU - Bus	Bus #169	Eldorado	Ford	1	1N9TBAC893C 084112	Corcoran	2003	\$300,000.00	20	2003 Eldorado Ford
Revenue/Vehicles	BU - Bus	Bus #170	Eldorado	Ford	1	1N9TBAC873C 084111	Corcoran	2003	\$300,000.00	20	2003 Eldorado Ford
Revenue/Vehicles	BU - Bus	Bus #238	Eldorado	Ford	1	1N9HBAC64F C084169	Corcoran	2015	\$330,885.00	20	2015 Eldorado Ford

Capital Asset Inventory

Please see Appendix A (Asset Register) for the asset inventory listing.

Asset Inventory Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg Value
Revenue Vehicles	6	11.8	124,637	\$192,647.50
AB - Articulated Bus	0	-	-	-
AO - Automobile	0	-	-	-
BR - Over-the-road Bus	0	-	-	-
BU - Bus	3	12.0	140,429	\$310,295.00
CU - Cutaway Bus	3	11.7	108,844	\$75,000.00
DB - Double Decked Bus	0	-	-	-
FB - Ferryboat	0	-	-	-
MB - Mini-bus	0	-	-	-
MV - Mini-van	0	-	-	-
RT - Rubber-tire Vintage Trolley	0	-	-	-
SB - School Bus	0	-	-	-
SV - Sport Utility Vehicle	0	-	-	-
TB - Trolleybus	0	-	-	-
VN - Van	0	-	-	-
Custom 1	0	-	-	-
Custom 2	0	-	-	-
Custom 3	0	-	-	-
Equipment	0	-	-	-
Non Revenue/Service Automobile	0	-	-	-
Steel Wheel Vehicles	0	-	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	-
Custom 1	0	-	-	-
Custom 2	0	-	-	-
Custom 3	0	-	-	-
Facilities	3	13.7	N/A	\$887,466.67
Administration	1	20.0	N/A	\$796,800.00
Maintenance	2	10.5	N/A	\$932,800.00
Parking Structures	0	-	N/A	-
Passenger Facilities	0	-	N/A	-
Custom 1	0	-	N/A	-
Custom 2	0	-	N/A	-
Custom 3	0	-	N/A	-

Condition Assessment

Please see Appendix B (Asset Condition Data) for individual asset condition listing.

Asset Condition Summary

Asset Category	Total Number	Avg Age	Avg Mileage	Avg TERM Condition	Avg Value	% At or Past ULB
Revenue Vehicles	6	11.8	124,637	N/A	\$192,647.50	0%
AB - Articulated Bus	0	-	-	N/A	-	-
AO - Automobile	0	-	-	N/A	-	-
BR - Over-the-road Bus	0	-	-	N/A	-	-
BU - Bus	3	12.0	140,429	N/A	\$310,295.00	0%
CU - Cutaway Bus	3	11.7	108,844	N/A	\$75,000.00	0%
DB - Double Decked Bus	0	-	-	N/A	-	-
FB - Ferryboat	0	-	-	N/A	-	-
MB - Mini-bus	0	-	-	N/A	-	-
MV - Mini-van	0	-	-	N/A	-	-
RT - Rubber-tire Vintage Trolley	0	-	-	N/A	-	-
SB - School Bus	0	-	-	N/A	-	-
SV - Sport Utility Vehicle	0	-	-	N/A	-	-
TB - Trolleybus	0	-	-	N/A	-	-
VN - Van	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Equipment	0	-	-	N/A	-	-
Non Revenue/Service Automobile	0	-	-	N/A	-	-
Steel Wheel Vehicles	0	-	-	N/A	-	-
Trucks and other Rubber Tire Vehicles	0	-	-	N/A	-	-
Custom 1	0	-	-	N/A	-	-
Custom 2	0	-	-	N/A	-	-
Custom 3	0	-	-	N/A	-	-
Facilities	3	13.7	N/A	5.0	\$887,466.67	N/A
Administration	1	20.0	N/A	5.0	\$796,800.00	N/A
Maintenance	2	10.5	N/A	5.0	\$932,800.00	N/A
Parking Structures	0	-	N/A	-	-	N/A
Passenger Facilities	0	-	N/A	-	-	N/A
Custom 1	0	-	N/A	-	-	N/A
Custom 2	0	-	N/A	-	-	N/A
Custom 3	0	-	N/A	-	-	N/A

Decision Support

Investment Prioritization

Investment prioritization is based on 45-day inspections of transit vehicles and quarterly inspections of facilities. Evaluations of high priority projects and/or repairs are conducted as needed.

Decision Support Tools

The following tools are used in making investment decisions:

Process/Tool	Brief Description
Annual evaluation of technology and available grant funds	Investments will be prioritized by need and valuation of projects, based on the annual availability of grant funds and capital outlay.

Risk Management

Risk	Mitigation Strategy
Loss of significant amounts of federal funds	Decrease dependence on federal funds for capital.
Loss or decrease of grant funding	Increase fares and decrease overhead to compensate.
Need electric infrastructure in place before replacing buses	Identify infrastructure grants before vehicles need replacement.

Maintenance Strategy

Asset Category	Asset Class	Maintenance Activity	Frequency	Avg Duration (Hrs)	Cost
RevenueVehicles	CU - Cutaway Bus	45 Day Inspection	45 Days	2	
RevenueVehicles	BU - Bus	45 Day Inspection	45 Days	2.5	

Unplanned Maintenance Approach

Bus are inspected every 45 days; as a result, there usually are not many unplanned maintenance needs. However, when they arise and the cost of repairs is over \$1,000, then three quotes are required. Once the quotes have been received and reviewed, one will be selected according to the estimate and prior experience with the vendor.

Overhaul Strategy

Asset Category	Asset Class	Overhaul Strategy
RevenueVehicles	CU - Cutaway Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
RevenueVehicles	BU - Bus	Every five years - evaluate engine; every 10 years - evaluate interior and exterior of vehicle.
Facilities	Administration	As needed
Facilities	Maintenance	(Bus Wash Station) As needed

Facilities	Maintenance	As needed
------------	-------------	-----------

Disposal Strategy

Asset Category	Asset Class	Disposal Strategy
RevenueVehicles	CU - Cutaway Bus	The buses are sent to auction or donated
RevenueVehicles	BU - Bus	The buses are sent to auction or donated
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Acquisition and Renewal Strategy

Asset Category	Asset Class	Acquisition and Renewal Strategy
RevenueVehicles	CU - Cutaway Bus	Based on mechanic's evaluation every five years.
RevenueVehicles	BU - Bus	Based on mechanic's evaluation every five years.
Facilities	Administration	N/A
Facilities	Maintenance	(Bus Wash Station) N/A
Facilities	Maintenance	N/A

Investment Prioritization

The list of prioritized investment projects is provided in Appendix C.

Appendices

[Appendix A](#)

[Appendix B1](#)

[Appendix B2](#)

[Appendix B3](#)

[Appendix C](#)

[Appendix D](#)

Asset Register

Revenue Vehicle (Rolling Stock) Condition Data

Equipment Condition Data

Facilities Condition Data

Proposed Investment Project List

Fleet Replacement Module Output

Appendix A: Asset Register

Asset Category	Asset Class	Asset Name	Make	Model	Count	ID/Serial No.	Asset Owner	Acquisition Year	Vehicle Mileage	Replacement Cost/Value
Facilities	Administration	Transit Depot			1	1-1099 Qhs	Corcoran	1995		\$796,800.00
Facilities	Maintenance	Bus Wash Station			1	1-750 North	Corcoran	2015		\$800,000.00
Facilities	Maintenance	Maintenance Shop			1	1-750 North	Corcoran	2002		\$1,085,600.00
RevenueVehicles	BU - Bus	Bus #169	Eldorado	Ford	1	1N9TBAC83C084112	Corcoran	2005	201,379	\$300,000.00
RevenueVehicles	BU - Bus	Bus #170	Eldorado	Ford	1	1N9TBAC83C084111	Corcoran	2005	206,627	\$300,000.00
RevenueVehicles	BU - Bus	Bus #238	Eldorado	Ford	1	1N9HBAC64FC081189	Corcoran	2015	13,282	\$330,885.00
RevenueVehicles	CU - Cutaway Bus	Bus #167	E450	Ford	1	1FDWE45F37HE75784	Corcoran	2007	121,883	\$75,000.00
RevenueVehicles	CU - Cutaway Bus	Bus #215	E450	Ford	1	1FDFE4F59ADA45164	Corcoran	2010	105,237	\$75,000.00
RevenueVehicles	CU - Cutaway Bus	Bus #216	E450	Ford	1	1FDFF4F57ADA45163	Corcoran	2010	99,413	\$75,000.00

Appendix B: Asset Condition Data

B1: Revenue Vehicle Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	Vehicle Mileage	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Past Useful Life Benchmark
Revenue Vehicles	BU - Bus	Bus #169	1	1N9TBAC893C084112	16	201,379	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #170	1	1N9TBAC873C084111	16	206,627	\$300,000.00	20	No
Revenue Vehicles	BU - Bus	Bus #238	1	1N9HBAC64FC084169	4	13,282	\$330,885.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #167	1	1FDWE45F32HB75794	17	121,883	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #215	1	1FDWE4FS9ADA45164	9	105,237	\$75,000.00	20	No
Revenue Vehicles	CU - Cutaway Bus	Bus #216	1	1FDWE4FS7ADA45163	9	99,413	\$75,000.00	20	No

Appendix B: Asset Condition Data

B2: Equipment Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	Vehicle Mileage	Replacement Cost/Value	Useful Life Benchmark (Yrs)	Past Useful Life Benchmark
----------------	-------------	------------	-------	---------------	-----------	-----------------	------------------------	-----------------------------	----------------------------

Appendix B: Asset Condition Data

B3: Facilities Assets

Asset Category	Asset Class	Asset Name	Count	ID/Serial No.	Age (Yrs)	TERM Scale Condition	Replacement Cost/Value
Facilities	Administration	Transit Depot	1	1099 Otis	20	5	\$796,800.00
Facilities	Maintenance	Bus Wash Station	1	750 North	4	5	\$800,000.00
Facilities	Maintenance	Maintenance Shop	1	750 North	17	5	\$1,065,600.00

Appendix C: Proposed Investment Project List

Project Year	Project Name	Asset/Asset Class	Cost	Priority
2018	Install cameras at depot and depot parking lot	Facilities	\$80,000.00	Medium
2019	Install bus shelters	Facilities	\$100,000.00	Low
2021	Install farebox systems	Revenue Vehicles	\$400,000.00	Medium
2021	Install farebox systems	Revenue Vehicles	\$400,000.00	Medium
2019	Bus Parking shelter	Facilities	\$800,000.00	Medium

Appendix D: Fleet Replacement Module Output

Fleet Type (Year/Make/Model)	2020		2021		2022		2023		2024	
	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$	Number	Cost in 2019 \$
Total in Current Year \$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$600,000.00		
Total in Year of Expenditure \$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,450.00	\$695,400.00			
2002 E450 Ford						1	\$75,000.00			
2010 E450 Ford										
2003 Eldorado Ford										
2015 Eldorado Ford									2	\$600,000.00

**PUBLIC HEARING
ITEM #: 5-A**

MEMORANDUM

TO: Corcoran City Council

FROM: Kevin J. Tromborg: Community Development Director
Planner, Building Official, Transit Director

SUBJECT: Proposed revision to Ordinance 612 – Parking of Commercial Vehicle

DATE: August 22, 2019

MEETING DATE: August 27, 2019

RECOMMENDATION: Staff is recommending that City Council consider adopting draft Ordinance (A) [*Off street parking to remain as approved in the Original Ordinance 612 and that the truck routes be removed from on street parking. Staff also recommends that the industrial zones be added for on street parking with the proper signage*].

INFORMATION In 2008 the Council asked the Corcoran Police Department to look at the then, current ordinance regarding large truck parking and if necessary propose revisions. Staff look at several other jurisdictions and discovered that they all prohibited LTP in residential zones. City Council asked the Planning Commission to review the issue and provide recommendations. The Commission reviewed and discussed the issue for several months. The Commission asked staff to solicit input from stakeholders, and a stakeholders meeting was held in October of 2009. It was attended by 28 citizen many of whom were truck drivers. Subsequent to that meeting staff brought the input gained from that meeting back to the Planning Commission for consideration. The Commission asked city staff to prepare specific options and to seek further input from the stakeholders.

On January 11, 2010 city staff brought several options before the Planning Commission for consideration. Additionally, city staff invited the stakeholders to attend the meeting to provide their input on the options presented. During that meeting, the Planning Commission directed city staff to prepare an Ordinance that was a combination of the options that were presented. Specifically, the Planning Commission wanted the ordinance to prohibit large commercial vehicle parking in residential areas, with a couple of exceptions.

Exceptions

1. In residential zones, LTP on private parking is allowed on lots 20,000 square feet or more.
2. The vehicle must be set back a minimum of 20 feet from any public improvement. (Sidewalk, curb and gutter, street or road) and be behind a fence or gate.

Staff worked with the City Attorney to draft an ordinance that was consistent with the direction provided by the Planning Commission. At the regularly scheduled Planning Commission meeting held on February 8, 2010, a public hearing was held on the proposed ordinance. The Planning Commission voted to pass resolution 10-02 which recommended that the City Council consider approval of Ordinance 612.

In 2018 and 2019 Code Enforcement has issued warnings and citation regarding LTP in residential zones on lots less than 20,000 square feet. Planning Commission and City Council at regular meetings heard a few complaints regarding our LTP ordinance. The City Council directed staff to have the Planning Commission review the complaints and give recommendations if any regarding the ordinance.

At the regularly scheduled Planning Commission meeting on March 18, 2019 staff presented a report regarding Large Truck Parking and showed the comprehensive process the City undertook in 2009 regarding Ordinance 612. The Planning Commission heard public comments regarding the ordinance. Planning Commission directed staff to bring back a draft ordinance as an option to ordinance 612.

At the regularly scheduled Planning Commission meeting held on June 17, 2019 the Planning Commission's discussed the draft ordinance. Their decision regarding off street Large Truck Parking in residential zones was to take no action. The Planning Commission felt that the existing Ordinance was extensively vetted by the City Council in 2008 and they saw no reason to amend the off street section of the Ordinance. On street large truck parking was in their opinion a City Council decision.

DISCUSSION: Staff has worked in conjunction with the City attorney on an draft ordinance that allows off street large truck parking in residential zones. Staff was also directed by the Planning Commission to review the possibility of combining an ordinance regulating large truck parking and recreational vehicle parking. Staff and the City attorney feel that these are separate and distinctive issues that may require selective and unique regulation language and therefore should be address separately. Our current Ordinance section 6-2-8 B and C regulates large truck parking on the street. It allows parking along the truck routes. (See attached map of truck routes). The approve truck route outlined in the Corcoran General Plan tours through many residential zones and ordinance 612 allows for LTP along any section of the truck route. However, vehicle code section 22507 authorizes local authorities to prohibit or restrict the stopping, parking, or

standing of vehicles that are six (6) feet or more and any load on or with them within 100 feet of an intersection during certain or all hours of the day with approved signage. Street parking of large commercial vehicles can remain as outline in Ordinance 612 along our truck routes with the addition of approve signage or the city can restrict the parking of large commercial vehicle parking to light industrial and industrial zones with a 100 ft. buffer from intersections.

BUDGET IMPACT: N/A

Attachments:

1. Ordinance 612
2. Map of truck routes
3. Zoning map
4. Draft Ordinance A
5. Draft Ordinance B
6. Draft Ordinance C

ORDINANCE NO. 612

**AN ORDINANCE OF THE CITY OF CORCORAN ENACTING REASONABLE
LIMITS ON PARKING OF LARGE COMMERCIAL VEHICLES IN RESIDENTIAL
DISTRICTS WITHIN THE CITY OF CORCORAN.**

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:

Section 1. **PURPOSE.** The provisions of this ordinance are necessary for the safety of the public in residential zones (zones RA, R-1 and RM). The provisions of this ordinance will reduce or mitigate the potential hazards that exist when commercial vehicles parked in residential zones obstruct the view of motorists entering onto or off of the corresponding public roadway. The provisions of this ordinance will also enhance the aesthetics of residential zones.

Section 2. **REPEAL.** Subsection 6-2-8(A) of Chapter 2 of Title 6 of the Municipal Code is hereby repealed in its entirety.

Section 3. **CODE ADOPTION.** Subsections 6-2-8(A), 6-2-8(D) and 6-2-8(E) of Chapter 2 of Title 6 of the Municipal Code of the City of Corcoran are added to read as follows:

6-2-8 Parking Requirements for Large Vehicles.

A. *Residentially Zoned Areas:* It is unlawful to leave, park or allow to be parked any large commercial vehicle, whether attended or not, on any public street, or alley fronting on any real property zoned as residential, or in a residential area within the city. Nothing in this section relating to the parking or standing of large commercial vehicles in a residential area will be effective with respect to any commercial vehicle, or trailer component thereof, making pickups or deliveries of goods, wares, merchandise from or to any building or structure located on the restricted streets or highways or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon the restricted streets or highways for which a building permit has previously been obtained. For purposes of this section, "large commercial vehicle" means a commercial vehicle with a maximum gross weight of thirty thousand (30,000) pounds or more, or which exceeds either eight (8) feet in height, nine (9) feet in width or eighteen (18) feet in overall length.

B. *Truck Routes Excluded.* The parking restriction in subsection (A) of this section, for large commercial vehicles, shall not apply on those portions of public streets during such times as they are designated as a "truck route" pursuant to section 6-4-1. This subsection shall not apply to those portions of a "truck route" that are within 200 feet of any school zone as defined by California Vehicle Code section 40802(b)(2), as amended from time to time.

C. *Required Signage:* This section shall not be enforceable until signs or markings giving adequate notice thereof have been posted.

Section 4. **CODE ADOPTION.** Section 11-14-6 is revised as follows to add subsection (B.) and now reads in its entirety:

11-14-6 Location of Off-Street Parking and Loading Facilities.

A. Off-street parking and off-street loading facilities prescribed in Sections 11-14-2 and 11-14-4 of this Chapter shall be located on the same site with the use for which the berths are required or on an adjoining site, except that in the CC District, located within the Central Business District, off-street parking facilities prescribed in Section 11-14-2 of this Chapter may be located within six hundred feet (600') of the use for which the spaces are required, measured by the shortest route of pedestrian access. No off-street loading space shall be required where buildings are served by a public alley. (Ord. 527, 8-4-1997).

B. This subsection applies only in residential districts zoned as RA, R-1 and RM. After the effective date of this subsection, all off-street parking spaces and garages used to park or store a large commercial vehicle as defined in section 6-2-8, and which front a public roadway or right-of-way, must be set back a minimum of fifty (50) feet from the exterior edge of the nearest public improvement (such as a sidewalk or street). The parking or storing of a large commercial vehicle is prohibited on any lot less than twenty-thousand (20,000) square feet. On lots where the parking of large commercial vehicles is not prohibited, such parking must occur only on a paved or semi-paved surface.

Section 5. POSTING. The City shall post appropriate signage at all City entrances to provide notice of Section 6-2-8.

Section 6. CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment] and 15061(b)(3) [there is no possibility the activity in question may have a significant effect on the environment]. The City Manager is hereby directed to ensure that a NOTICE OF EXEMPTION is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

Section 7. NO LIABILITY. The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability or responsibility for damage to person or property upon the City of Corcoran, or any official, employee or agent thereof.

Section 8. PENDING ACTIONS. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 9. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or

circumstance. The City Council of the City of Corcoran hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.


Section 10. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 11. EFFECTIVE DATE. The foregoing ordinance shall take effect thirty (30) days from the date of the passage hereof. Prior to the expiration of fifteen (15) days from the passage hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Corcoran Journal, a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.


THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Corcoran, State of California, on April 5, 2010 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES: Councilmembers: Baltierra, Haile, Wadsworth, and Hanshaw
NOES: Councilmember: Lerma
ABSENT: None
ABSTAIN: None

APPROVED:


Raymond Lerma, Mayor

ATTEST:


Lorraine P. Lopez, City Clerk


CLERKS CERTIFICATE

City of Corcoran }
County of Kings } ss.
State of California }

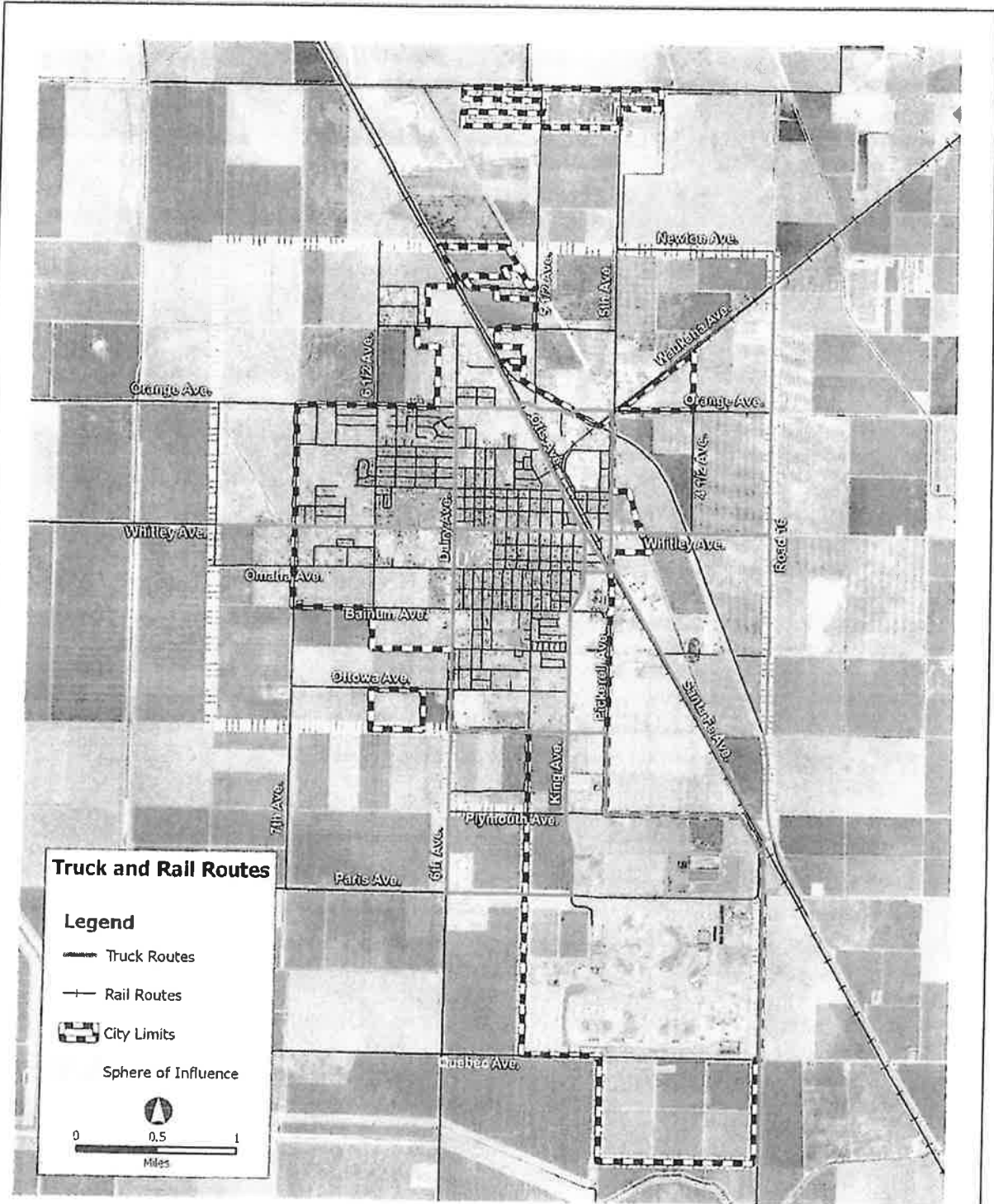
I, Lorraine P. Lopez, City Clerk of the City of Corcoran do hereby certify that the foregoing is a full, true and correct copy of an Ordinance duly passed by the City Council of the City of Corcoran at a meeting held on the 5th day of April, 2010, by the vote as set forth therein.

DATED: April 5, 2010

ATTEST:



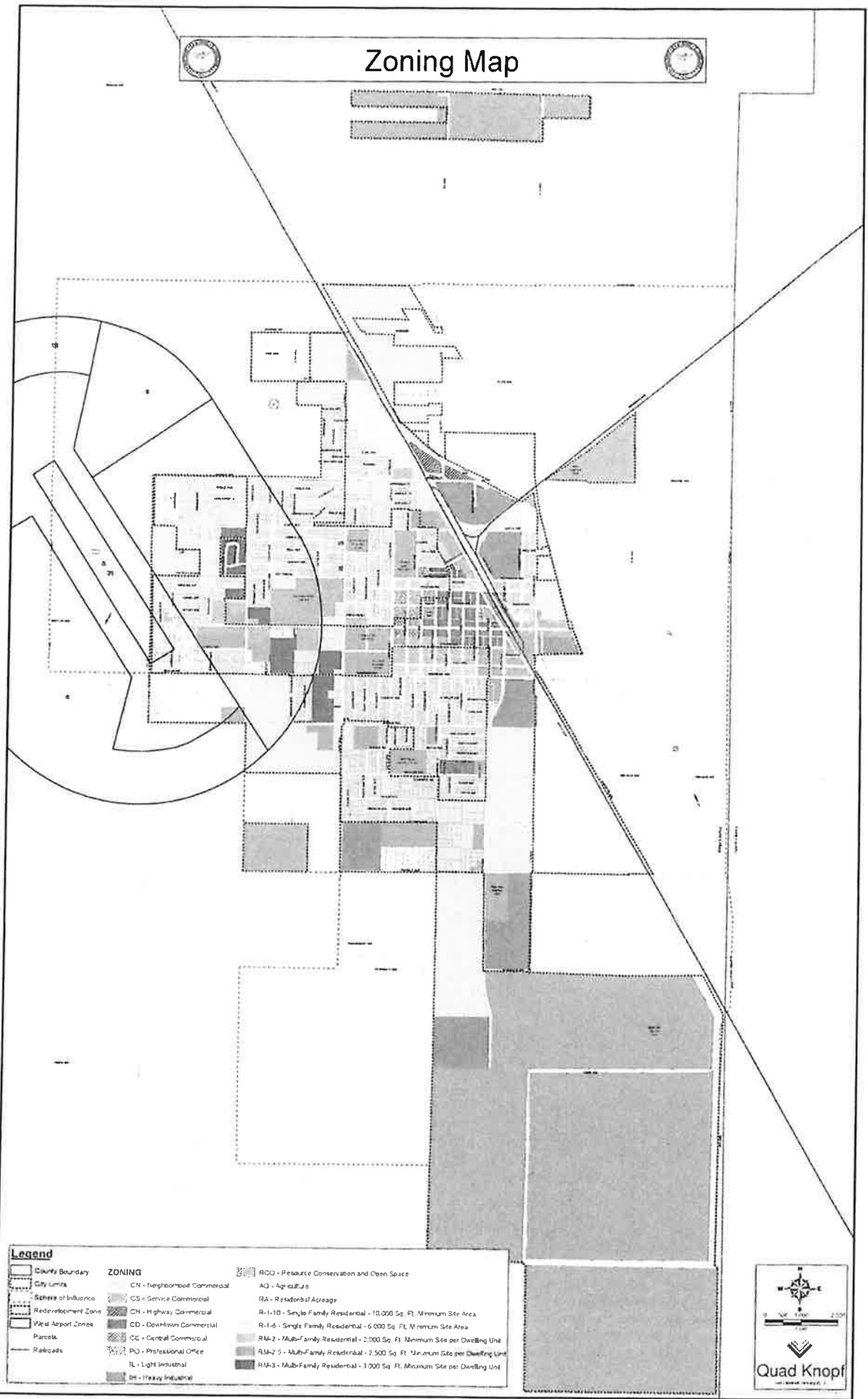
Lorraine P. Lopez, City Clerk



TRUCK ROUTES

Figure 2 - 3

Zoning Map



Legend

City Boundary	ZONING	RCO - Resource Conservation and Open Space
City Limits	CN - Neighborhood Commercial	AQ - Agriculture
Sphere of Influence	CS - Service Commercial	RA - Residential Acreage
Redevelopment Zone	CH - Highway Commercial	R-1-10 - Single Family Residential - 10,000 Sq. Ft. Minimum Site Area
West Airport Zones	CD - Downtown Commercial	R-1-6 - Single Family Residential - 6,000 Sq. Ft. Minimum Site Area
Parcels	CC - Central Commercial	RM-2 - Multi-Family Residential - 2,000 Sq. Ft. Minimum Site per Dwelling Unit
Railroads	PO - Professional Office	RM-2.5 - Multi-Family Residential - 2,500 Sq. Ft. Minimum Site per Dwelling Unit
	LI - Light Industrial	RM-3 - Multi-Family Residential - 3,000 Sq. Ft. Minimum Site per Dwelling Unit
	HI - Heavy Industrial	

0 500 1000 2000
Feet

Quad Knopf
LAND SURVEYING & ENGINEERING, L.P.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CORCORAN ENACTING REASONABLE LIMITS ON PARKING OF LARGE COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS WITHIN THE CITY OF CORCORAN.

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE. The provisions of this ordinance are necessary for the safety of the public in residential zones (zones RA, R-1 and RM). The provisions of this ordinance will reduce or mitigate the potential hazards that exist when commercial vehicles parked in residential zones obstruct the view of motorists entering onto or off of the corresponding public roadway. The provisions of this ordinance will also enhance the aesthetics of residential zones.

Section 2. CODE REPEAL. Chapter 16 of Title 11 of the Corcoran Municipal Code is hereby repealed.

Section 3. ORDINANCE REPEAL. Ordinance No. 612 passed and adopted by the City Council of the City of Corcoran, State of California, on April 5, 2010.

Section 4. CODE ADOPTION. Subsections 6-2-8(A), 6-2-8(D) and 6-2-8(E) of Chapter 2 of Title 6 of the Municipal Code of the City of Corcoran are added to read as follows:

6-2-8 Parking Requirements for Large Commercial Vehicles.

A. Residentially Zoned Areas: It is unlawful to leave, park, or allow to be parked any large commercial vehicle, whether attended or not, on any public street, or alley fronting on any real property zoned as residential, or in a residential area within the city. Nothing in this section relating to the parking or standing of large commercial vehicles in a residential area will be effective with respect to any commercial vehicle, or trailer component thereof, making pickups or deliveries of goods, wares, merchandise from or to any building or structure located on the restricted streets or highways or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon the restricted streets or highways for which a building permit has previously been obtained. For purposes of this section, "large commercial vehicle" means any commercial vehicle, truck tractor, semitrailer or trailer with a manufacturer's gross vehicle weight rating of 20,000 pounds or more, or which exceeds either 8 feet in height, 9 feet in width, or 18 feet in overall length.

B. Required Signage: This section shall not be enforceable until signs or markings giving adequate notice thereof have been posted.

Section 4. CODE ADOPTION. Section 11-14-6 is revised as follows to add subsection (B.) and now reads in its entirety:

11-14-6 Location of Off-Street Parking and Loading Facilities.

A. Off-street parking and off-street loading facilities prescribed in Sections 11-14-2 and 11-14-4 of this Chapter shall be located on the same site with the use for which the berths are required or on an adjoining site, except that in the CC District, located within the Central Business District, off-street parking facilities prescribed in Section 11-14-2 of this Chapter may be located within six hundred feet (600') of the use for which the spaces are required, measured by the shortest route of pedestrian access. No off-street loading space shall be required where buildings are served by a public alley. (Ord. 527, 8-4-1997).

B. This subsection applies only in residential districts zoned as RA, R-1 and RM. After the effective date of this subsection, all off-street parking spaces and garages used to park or store a large commercial vehicle as defined in section 6-2-8, and which front a public roadway or right-of-way, must be set back a minimum of 40 feet from the exterior edge of the nearest public improvement (such as a sidewalk or street). The parking or storing of a large commercial vehicle is prohibited on any lot less than 20,000 square feet. On lots where the parking of large commercial vehicles is not prohibited, such parking must occur only on a paved or semi-paved surface.

Section 5. POSTING. The City shall post appropriate signage at all City entrances to provide notice of Section 6-2-8.

Section 6. CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment] and 15061(b)(3) [there is no possibility the activity in question may have a significant effect on the environment]. The City Manager is hereby directed to ensure that a NOTICE OF EXEMPTION is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

Section 7. NO LIABILITY. The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability, or responsibility for damage to person or property upon the City of Corcoran, or any official, employee, or agent thereof.

Section 8. PENDING ACTIONS. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 9. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this ordinance, or its application to any other person, or circumstance. The City Council of the City of Corcoran hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that

anyone or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable.

Section 10. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 11. EFFECTIVE DATE. The foregoing ordinance shall take effect thirty days from the date of the passage hereof. Prior to the expiration of fifteen days from the passage hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Corcoran Journal, a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Corcoran, State of California, on _____, 2019 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

SIDONIO "SID" PALMERIN, Mayor
CITY OF CORCORAN

ATTEST: _____

MARLENE SPAIN, City Clerk
CITY OF CORCORAN

Draft Ordinance B

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CORCORAN ENACTING REASONABLE LIMITS ON PARKING OF LARGE COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS WITHIN THE CITY OF CORCORAN.

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE. The provisions of this ordinance are necessary for the safety of the public in residential zones (zones RA, R-1 and RM). The provisions of this ordinance will reduce or mitigate the potential hazards that exist when commercial vehicles parked in residential zones obstruct the view of motorists entering onto or off of the corresponding public roadway. The provisions of this ordinance will also enhance the aesthetics of residential zones.

Section 2. CODE REPEAL. Chapter 16 of Title 11 of the Corcoran Municipal Code is hereby repealed.

Section 3. ORDINANCE REPEAL. Ordinance No. 612 passed and adopted by the City Council of the City of Corcoran, State of California, on April 5, 2010.

Section 4. CODE ADOPTION. Subsections 6-2-8(A), 6-2-8(D) and 6-2-8(E) of Chapter 2 of Title 6 of the Municipal Code of the City of Corcoran are added to read as follows:

6-2-8 Parking Requirements for Large Commercial Vehicles.

A: Residentially Zoned Areas: It is unlawful to leave, park, or allow to be parked any large commercial vehicle, whether attended or not, on any public street, or alley fronting on any real property zoned as residential, or in a residential area within the city. Nothing in this section relating to the parking or standing of large commercial vehicles in a residential area will be effective with respect to any commercial vehicle, or trailer component thereof, making pickups or deliveries of goods, wares, merchandise from or to any building or structure located on the restricted streets or highways or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon the restricted streets or highways for which a building permit has previously been obtained. For purposes of this section, "large commercial vehicle" means any commercial vehicle, truck tractor, semitrailer or trailer with a manufacturer's gross vehicle weight rating of 10,000 pounds or more.

Section 4. CODE ADOPTION. Section 11-14-6 is revised as follows to add subsection (B.) and now reads in its entirety:

11-14-6 Location of Off-Street Parking and Loading Facilities.

A. Off-street parking and off-street loading facilities prescribed in Sections 11-14-2 and 11-14-4 of this Chapter shall be located on the same site with the use for which the berths are required or on an adjoining site, except that in the CC District, located within the Central Business District, off-street parking facilities prescribed in Section 11-14-2 of this Chapter may be located within six hundred

Commented [K1]: To permit the restriction without signage, this section is modified to follow CA Vehicle Code Section 22507.5. Thus, this section deletes the restriction pertaining to height, length and width. The restriction is only imposed on "vehicles having a manufacturer's gross vehicle weight rating of 10,000 pounds or more."

As such, this version also reduces the weight from 20,000, to 10,000 pounds.

feet (600') of the use for which the spaces are required, measured by the shortest route of pedestrian access. No off-street loading space shall be required where buildings are served by a public alley. (Ord. 527, 8-4-1997).

B. This subsection applies only in residential districts zoned as RA, R-1 and RM. After the effective date of this subsection, all off-street parking spaces and garages used to park or store a large commercial vehicle as defined in section 6-2-8, and which front a public roadway or right-of-way, must be set back a minimum of 40 feet from the exterior edge of the nearest public improvement (such as a sidewalk or street). The parking or storing of a large commercial vehicle is prohibited on any lot less than 20,000 square feet. On lots where the parking of large commercial vehicles is not prohibited, such parking must occur only on a paved or semi-paved surface.

Section 5. POSTING. The City shall post appropriate signage at all City entrances to provide notice of Section 6-2-8.

Section 6. CEQA REVIEW. The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment] and 15061(b)(3) [there is no possibility the activity in question may have a significant effect on the environment]. The City Manager is hereby directed to ensure that a NOTICE OF EXEMPTION is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

Section 7. NO LIABILITY. The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability, or responsibility for damage to person or property upon the City of Corcoran, or any official, employee, or agent thereof.

Section 8. PENDING ACTIONS. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 9. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this ordinance, or its application to any other person, or circumstance. The City Council of the City of Corcoran hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that anyone or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable.

Section 10. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 11. EFFECTIVE DATE. The foregoing ordinance shall take effect thirty days from the date of the passage hereof. Prior to the expiration of fifteen days from the passage hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Corcoran Journal, a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Corcoran, State of California, on _____, 2019 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

SIDONIO "SID" PALMERIN, Mayor
CITY OF CORCORAN

ATTEST: _____
MARLENE SPAIN, City Clerk
CITY OF CORCORAN

Draft Ordinance C

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CORCORAN ENACTING REASONABLE LIMITS ON PARKING OF LARGE COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS WITHIN THE CITY OF CORCORAN.

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE. The provisions of this ordinance are necessary for the safety of the public in residential zones (zones RA, R-1 and RM). The provisions of this ordinance will reduce or mitigate the potential hazards that exist when commercial vehicles parked in residential zones obstruct the view of motorists entering onto or off of the corresponding public roadway. The provisions of this ordinance will also enhance the aesthetics of residential zones.

Section 2. CODE REPEAL. Chapter 16 of Title 11 of the Corcoran Municipal Code is hereby repealed.

Section 3. ORDINANCE REPEAL. Ordinance No. 612 passed and adopted by the City Council of the City of Corcoran, State of California, on April 5, 2010.

Section 4. CODE ADOPTION. Subsections 6-2-8(A), 6-2-8(D) and 6-2-8(E) of Chapter 2 of Title 6 of the Municipal Code of the City of Corcoran are added to read as follows:

6-2-8 Parking Requirements for Large Commercial Vehicles.

A: Residentially Zoned Areas: It is unlawful to leave, park, or allow to be parked any large commercial vehicle, whether attended or not, on any public street, or alley fronting on any real property zoned as residential, or in a residential area within the city. Nothing in this section relating to the parking or standing of large commercial vehicles in a residential area will be effective with respect to any commercial vehicle, or trailer component thereof, making pickups or deliveries of goods, wares, merchandise from or to any building or structure located on the restricted streets or highways or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon the restricted streets or highways for which a building permit has previously been obtained. For purposes of this section, "large commercial vehicle" means any commercial vehicle, truck tractor, semitrailer or trailer with a manufacturer's gross vehicle weight rating of 10,000 pounds or more.

Commented [K1]: To take out the signage requirement, we need to follow CA Vehicle Section 22507.5's definition of commercial trailer.

Thus, no height and or width restrictions allowed without signage and within 100 feet of intersection language. (22507)

Section 4. CODE ADOPTION. Section 11-14-6 is revised as follows to add subsection (B.) and now reads in its entirety:

11-14-6 Location of Off-Street Parking and Loading Facilities.

A. Off-street parking and off-street loading facilities prescribed in Sections 11-14-2 and 11-14-4 of this Chapter shall be located on the same site with the use for which the berths are required or on an adjoining site, except that in the CC District, located within the Central Business District, off-street parking facilities

Section 10. CONSTRUCTION. The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 11. EFFECTIVE DATE. The foregoing ordinance shall take effect thirty days from the date of the passage hereof. Prior to the expiration of fifteen days from the passage hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Corcoran Journal, a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Corcoran, State of California, on _____, 2019 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

SIDONIO "SID" PALMERIN, Mayor
CITY OF CORCORAN

ATTEST: _____
MARLENE SPAIN, City Clerk
CITY OF CORCORAN

City of

CORCORAN

FOUNDED 1914

Public Works Department

STAFF REPORT
ITEM #: 7-A

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: August 21, 2019

MEETING DATE: August 27, 2019

SUBJECT: **CONSIDERATION OF PROGRAM SUPPLEMENT AGREEMENT NO. S82 TO ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 00546S AND AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS FOR SYSTEMIC SAFETY ANALYSIS REPORT PROGRAM (SSARP)**

Recommendation:

1. Adopt Resolution 2996 authorizing the Mayor to execute Program Supplement Agreement No. S82 to Administering Agency-State Master Agreement No. 00546S for the Systemic Safety Analysis Report Program; and
2. Direct staff to prepare and distribute a Request for Qualifications (RFQs) for consultant services to provide engineering services for the preparation of the SSAR.

Discussion:

The City of Corcoran has successfully competed for funding from the Caltrans Systemic Safety Analysis Report Program (SSARP). The SSARP is a proactive safety approach that focuses on evaluating an entire roadway network using a defined set of criteria. It looks at crash history on an aggregate basis to identify high-risk roadway characteristics, rather than looking at high-collision concentration locations through site analysis. The goal of the SSARP is to help local agencies identify safety projects to submit for Highway Safety Improvement Program (HSIP) funding consideration.

There are **four basic objectives** of the SSAR Program:

- 1) Identifying Focus Crash Types and Risk Factors;
- 2) Screening and Prioritizing Candidate Locations;
- 3) Selecting Potential Low-Cost Countermeasures; and
- 4) Prioritizing Projects per Benefit-Cost Ratios using the Transportation Injury Mapping System (TIMS) Calculation Tool

Budget Impact:

The City was successful in securing \$65,500 of state funds for preliminary engineering work for the preparation of the Systemic Safety Analysis Report (SSAR). There is an 11.47% local match requirement of \$6,500.

RESOLUTION NO. 2996

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN APPROVING PROGRAM SUPPLEMENT NO. S82 TO ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 00546S FOR THE SYSTEMIC SAFETY ANALYSIS REPORT (SSAR)

WHEREAS, the City and the State have entered into Administering Agency-State Master Agreement for State Funded Projects No. 00546S; and

WHEREAS, Program Supplement No. S82 to the Administering Agency-State Master Agreement for State Funded Projects No. 00546S designates the State funds requested and the matching funds to be provided by the City of Corcoran for the Systemic Safety Analysis Report; and

WHEREAS, the City of Corcoran is eligible to receive State funds.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Corcoran hereby:

1. Approves Exhibit A attached, entitled "Program Supplement Agreement No. S82, to Administering Agency-State Master Agreement for Federal-Aid Projects No. 00546S".
2. Appoints the Mayor as the official representative authorized to sign the Program Supplement Agreement.

PASSED AND ADOPTED by the City Council of the City of Corcoran, at a regular meeting held on the 27th of August, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Sidonio "Sid" Palmerin, Mayor

ATTEST:

Marlene Spain, City Clerk

PROGRAM SUPPLEMENT NO. S82
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00546S

Adv Project ID **Date:** July 18, 2019
0620000008 **Location:** 06-KIN-0-CRCN
 Project Number: SSARPL-5223(018)
 E.A. Number:
 Locode: 5223

This Program Supplement, effective _____, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00546S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of _____ and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION: City of Corcoran

TYPE OF WORK: Develop a Local Roadway Safety Plan (LRSP)

Estimated Cost	State Funds		Matching Funds	
	STATE	LOCAL	LOCAL	OTHER
\$65,000.00	\$58,500.00	\$6,500.00		\$0.00

CITY OF CORCORAN

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer



Date

7/23/19

\$58,500.00

SPECIAL COVENANTS OR REMARKS

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.
2. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

3. ADMINISTERING AGENCY agrees to comply with the requirements in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (applicable to Federal and State Funded Projects).
4.
 1. This PROJECT is funded with State-Only funding from the Systemic Safety Analysis Report Program (SSARP). ADMINISTERING AGENCY agrees to administer PROJECT in accordance with the SSARP Guidelines under which the project was selected.
 2. The ADMINISTERING AGENCY agrees to follow all relevant State laws and requirements including the California Environmental Quality Act (CEQA).
 3. This PSA allows reimbursement of eligible PROJECT expenditures to the ADMINISTERING AGENCY for which the SSARP State funds are allocated. The effective State allocation date establishes the eligibility date for the ADMINISTERING AGENCY to start reimbursable work. Any work performed prior the effective allocation date is not eligible for reimbursement from the SSARP funds.
 4. ADMINISTERING AGENCY agrees that SSARP funds available for reimbursement

SPECIAL COVENANTS OR REMARKS

will be limited to the amount allocated and encumbered by the STATE consistent with the scope of work in the STATE approved application. Funds encumbered may not be used for a modified scope of work after a project is awarded unless approved by the Statewide SSARP Coordinator prior to performing work.

5. ADMINISTERING AGENCY agrees to the program delivery and reporting requirements established by the SSARP Guidelines. The study and the Systemic Safety Analysis Report (SSAR) must be completed within thirty-six (36) months of the funding allocation. The Final Report of Expenditure, the final invoice and the SSAR report must be submitted to the DLAE within six (6) months of the report completion.

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**STAFF REPORT
ITEM #: 7-B**

MEMO

TO: Corcoran City Council

FROM: Marlene Spain, City Clerk and Reuben Shortnacy, Chief of Police

DATE: August 23, 2019 **MEETING DATE:** August, 27, 2019

SUBJECT: Consider Revisions to the Records Clerk, Senior Records Clerk and Senior Clerk/Dispatcher Job Classifications and Consider Approval Job Classifications for the New Records Clerk II and Clerk/Dispatcher II positions.

Recommendation:

Staff requests that Council approve the revisions to the Records Clerk, Senior Records Clerk and Senior Clerk/Dispatcher job classifications and consider approval of the job classifications for the new Records Clerk II and Clerk/Dispatcher II positions.

Discussion:

As part of recent negotiations with Teamsters 856, two positions were created (Records Clerk II and Clerk/Dispatcher II). By the recommendation of Chief Shortnacy, the job classifications for Records Clerk, Senior Records Clerk and Senior Clerk/Dispatcher were revised, and two job classifications were created for the Records Clerk II and Clerk/Dispatcher II.

Teamsters was notified of changes to the job classifications.

Budget Impact:

None.

Attachments:

Revised Job Classification for Records Clerk
Revised Job Classifications for Senior Records Clerk
Revised Job Classification for Senior Clerk/Dispatcher
New Job Classification for Records Clerk II
New Job Classification for Clerk/Dispatcher II

City Offices

832 Whitley * Corcoran, CA 93212 * Phone 559-992-2151 * www.cityofcorcoran.com

City of Corcoran
(Logo)

RECORDS CLERK

Department:	Police	Class Code:	3310
Revised Date:	August 2019	FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under direction of the Communications/Records Manager or his/her designee, coordinates and performs a variety of clerical functions involving the maintenance and release of the Police Department's records; processes public requests for information; assists in maintaining adult/juvenile case files; performs background checks; provides administrative support to the Records Supervisor; and performs other related duties as required.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Answers incoming calls; responds to public inquiries regarding records policies and procedures.
- Answers, logs, and processes non-emergency calls for service; evaluates and determines the nature, location, and priority of incidents.
- Provides assistance in maintaining the Record's Divisions various records and files including criminal records, vehicle repossession files, and background check records.
- Inputs adult/juvenile arrest information, missing persons, stolen vehicles/property, and restraining orders in various National, State, and local computer systems; monitors data for accuracy and completeness.
- Assists in registering narcotic/sex offenders; processes and inputs related information in the California Law Enforcement Telecommunications System (CLETS).
- Provides customer service and information to the public at the front counter; greets and directs visitors.
- Performs a variety of case management functions pertaining to adult and juvenile case files; assists in preparing criminal complaints.
- Receives and processes public requests for information; verifies records information as requested by other law enforcement agencies and insurance companies.
- Processes documentation pertaining to the release of towed and/or stored vehicles.
- Assists in performing matron jail duties as required.
- Maintains compliance with regulations and standards governing the processing, filing, retrieval, and distribution of Police Department records.
- Conducts employment background checks as required by local, State, and Federal governmental agencies and/or the general public; processes applicant/criminal fingerprints.
- Provides administrative support to the Records Supervisor; performs a variety of general clerical duties including distributing departmental mail and correspondence.
- Assists in delivering and retrieving correspondence to the District Attorney's Office and/or Court.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent; AND one year records management and/or general clerical experience; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Peace Officer Standards and Training (POST) Records Clerk Certificate is required within one year.
- Must possess a valid California Driver's License.

Required Knowledge of:

- Police Department operations, policies, and procedures.
- Records management principles, practices, and standards.
- Regulations governing law enforcement records management activities.
- Principles and practices of office administration.
- General office equipment and standard computer software applications.

Required Skill in:

- Conducting a variety of records management and general clerical functions.
- Maintaining compliance with regulations governing records management activities.
- Performing data entry and monitoring records for accuracy and completeness.
- Processing requests for information/records from outside agencies and the general public.
- Establishing and maintaining cooperative working relationships with other staff, law enforcement personnel, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in a standard office/law enforcement environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects up to 25 pounds.

City of Corcoran
(Logo)

SENIOR RECORDS CLERK

Department:	Police	Class Code:	3310
Revised Date:	August 2019	FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under general supervision of the Communications/Records Manager, coordinates and performs a variety of clerical functions involving the maintenance and release of the Police Department's records; processes public requests for information; assists in maintaining adult/juvenile case files; performs background checks; provides administrative support to the Communications/Records Manager; and performs other related duties as required.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Answers incoming calls; responds to public inquiries regarding records policies and procedures.
- Provides assistance in maintaining the Record's Divisions various records and files including criminal records, vehicle repossession files, and background check records.
- Inputs adult/juvenile arrest information, missing persons, stolen vehicles/property, and restraining orders in various National, State, and local computer systems; monitors data for accuracy and completeness.
- Assists in registering narcotic/sex offenders; processes and inputs related information in the California Law Enforcement Telecommunications System (CLETS).
- Performs a variety of case management functions pertaining to adult and juvenile case files; assists in preparing criminal complaints.
- Receives and processes public requests for information; verifies records information as requested by other law enforcement agencies and insurance companies.
- Maintains compliance with regulations and standards governing the processing, filing, retrieval, and distribution of Police Department records.
- Assists with scheduling, coverage and the general supervision of the Records Division.
- Processes report requests from various law enforcement agencies, investigators, insurance adjusters, and the general public.
- Provides customer service and information to the public at the front counter; greets and directs visitors.
- Assists in performing matron jail duties as required.
- Conducts employment background checks as required by local, State, and Federal governmental agencies and/or the general public; processes applicant/criminal fingerprints.
- Provides administrative support to the Communications/Records Manager; performs a variety of general clerical duties including distributing departmental mail and correspondence.
- Attends meetings in the absence of or along with the Communications/Records Manager.
- Assists with planning, organization and implementation of Records management systems.
- Compiles and retrieves statistical information; prepares various types of statistical reports as required by the Police Chief, Deputy Police Chief, and City Council.
- Assists with the training of Records Personnel.

- Prepares and submits reports pertaining to arrests, traffic collisions, stolen property/vehicles, missing persons, and restraining orders as required by the Department of Justice and California Highway Patrol.
- Assists in delivering and retrieving correspondence to the District Attorney's Office and/or Court.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent AND the equivalent of a two-year degree. Additional qualifying experience may substitute for the required education on a year-to-year basis; AND three years records management and/or general clerical experience with one year at Corcoran Police Department; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Peace Officer Standards and Training (POST) Records Clerk Certificate is required.
- Must possess a valid California Driver's License.

Required Knowledge of:

- Police Department operations, policies, and procedures.
- Records management principles, practices, and standards.
- Regulations governing law enforcement records management activities.
- Principles and practices of office administration.
- General office equipment and standard computer software applications.

Required Skill in:

- Conducting a variety of records management and general clerical functions.
- Maintaining compliance with regulations governing records management activities.
- Performing data entry and monitoring records for accuracy and completeness.
- Processing requests for information/records from outside agencies and the general public.
- Establishing and maintaining cooperative working relationships with other staff, law enforcement personnel, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in a standard office/law enforcement environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects up to 25 pounds.

City of Corcoran
(Logo)

SENIOR CLERK / DISPATCHER

Department:	Police	Class Code:	3110
Revised Date:	August 2019	FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under general supervision of the Communications/Records Manager, Coordinates and performs a variety of dispatch and general clerical functions on behalf of the Corcoran Police Department; prepares and maintains dispatch records; operates various types of communications equipment; assist with scheduling, the training program and assists the Communications Supervisor with the evaluation of employees; provides customer service to the public; and performs other related duties as required.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Answers, logs, and processes emergency and non-emergency calls for service; evaluates and determines the nature, location, and priority of emergency incidents.
- Keeps all telecommunication manuals up to date in order to meet state guidelines.
- Assists with the resolution of internal and external complaints.
- Communicates policy changes to subordinates.
- Dispatches law enforcement personnel and appropriate equipment; monitors the locations, status, and safety of police units/personnel; relays instructions and information to police officers.
- Communicates and coordinates with outside agencies regarding the delivery of response services and/or other routine law enforcement matters.
- Operates various types of communications equipment including telephones, radio consoles, and computer systems; monitors emergency radio frequencies.
- Accesses and enters/updates information in various National, State, and local computer systems.
- Prepares and maintains a variety of dispatch records, logs, and reports; inputs after-hours records data.
- Answers and directs general business calls to appropriate staff members.
- Provides customer service and information to the public at the front counter; greets and directs visitors.
- Serves as primary point of contact for citizens requiring police services and/or other assistance.
- Attends meetings in the absence of the Communications/Records Manager.
- Prepares shift and training schedules.
- Acts as supervisor in the absence of the Communications/Records Manager.
- Receives and receipts monies for Police Department fees, fines, and services.
- Processes documentation pertaining to the release of towed and/or stored vehicles.
- Assists in performing matron jail duties as required.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

Associate's Degree in Criminal Justice or related field; AND three years of dispatch experience and/or general clerical experience with one year at Corcoran Police Department; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Peace Officer Standards and Training (POST) Public Safety Dispatcher Certificate is required within one year of employment.
- Must possess a valid California Driver's License.

Required Knowledge of:

- Police Department operations, policies, and procedures.
- Principles and practices of public safety dispatch.
- Regulations governing public safety communications activities.
- Various types of communications equipment.
- Dispatch records, reports, and documentation.
- General office equipment and standard computer software applications.

Required Skill in:

- Coordinating and conducting a variety of public safety dispatch functions.
- Responding to calls for assistance and dispatching emergency response personnel.
- Preparing and maintaining accurate dispatch records, logs, and reports.
- Operating and maintaining various types of communications equipment.
- Performing general clerical duties and providing customer service at a front counter.
- Establishing and maintaining cooperative working relationships with other staff, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in a public safety dispatch environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects up to 25 pounds.

City of Corcoran
(Logo)

RECORDS CLERK II

Department:	Police	Class Code:	3310
Revised Date:		FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under direction of the Communications/Records Manager or his/her designee, coordinates and performs a variety of clerical functions involving the maintenance and release of the Police Department's records; processes public requests for information; assists in maintaining adult/juvenile case files; performs background checks; provides administrative support to the Records Supervisor; and performs other related duties as required.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Answers incoming calls; responds to public inquiries regarding records policies and procedures.
- Answers, logs, and processes emergency and non-emergency calls for service; evaluates and determines the nature, location, and priority of emergency incidents.
- Provides assistance in maintaining the Record's Divisions various records and files including criminal records, vehicle repossession files, and background check records.
- Inputs adult/juvenile arrest information, missing persons, stolen vehicles/property, and restraining orders in various National, State, and local computer systems; monitors data for accuracy and completeness.
- Assists in registering narcotic/sex offenders; processes and inputs related information in the California Law Enforcement Telecommunications System (CLETS).
- Performs a variety of case management functions pertaining to adult and juvenile case files; assists in preparing criminal complaints.
- Receives and processes public requests for information; verifies records information as requested by other law enforcement agencies and insurance companies.
- Maintains compliance with regulations and standards governing the processing, filing, retrieval, and distribution of Police Department records.
- Provides customer service and information to the public at the front counter; greets and directs visitors.
- Processes documentation pertaining to the release of towed and/or stored vehicles.
- Assists in performing matron jail duties as required.
- Conducts employment background checks as required by local, State, and Federal governmental agencies and/or the general public; processes applicant/criminal fingerprints.
- Provides administrative support to the Records Supervisor; performs a variety of general clerical duties including distributing departmental mail and correspondence.
- Assists in delivering and retrieving correspondence to the District Attorney's Office and/or Court.
- Assists the Senior Records Clerk with appropriate duties as assigned.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent AND the equivalent of a two-year degree. Additional qualifying experience may substitute for the required education on a year-to-year basis AND two years records management and/or general clerical experience with one year at Corcoran Police Department; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Peace Officer Standards and Training (POST) Records Clerk Certificate is required.
- Must possess a valid California Driver's License.

Required Knowledge of:

- Police Department operations, policies, and procedures.
- Records management principles, practices, and standards.
- Regulations governing law enforcement records management activities.
- Principles and practices of office administration.
- General office equipment and standard computer software applications.

Required Skill in:

- Conducting a variety of records management and general clerical functions.
- Maintaining compliance with regulations governing records management activities.
- Performing data entry and monitoring records for accuracy and completeness.
- Processing requests for information/records from outside agencies and the general public.
- Establishing and maintaining cooperative working relationships with other staff, law enforcement personnel, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in a standard office/law enforcement environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects up to 25 pounds.

City of Corcoran
(Logo)

CLERK / DISPATCHER II

Department:	Police	Class Code:	3110
Revised Date:		FLSA Status:	Non-Exempt

GENERAL PURPOSE: Under direction of the Communications/Records Manager or his/her designee, Coordinates and performs a variety of dispatch and general clerical functions on behalf of the Corcoran Police Department; prepares and maintains dispatch records; operates various types of communications equipment; provides customer service to the public; and performs other related duties as required.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Answers, logs, and processes emergency and non-emergency calls for service; evaluates and determines the nature, location, and priority of emergency incidents.
- Dispatches law enforcement personnel and appropriate equipment; monitors the locations, status, and safety of police units/personnel; relays instructions and information to police officers.
- Communicates and coordinates with outside agencies regarding the delivery of response services and/or other routine law enforcement matters.
- Operates various types of communications equipment including telephones, radio consoles, and computer systems; monitors emergency radio frequencies.
- Accesses and enters/updates information in various National, State, and local computer systems.
- Prepares and maintains a variety of dispatch records, logs, and reports; inputs after-hours records data.
- Answers and directs general business calls to appropriate staff members.
- Provides customer service and information to the public at the front counter; greets and directs visitors.
- Serves as primary point of contact for citizens requiring police services and/or other assistance.
- Receives and receipts monies for Police Department fees, fines, and services.
- Processes documentation pertaining to the release of towed and/or stored vehicles.
- Assists in performing matron jail duties as required.
- Assists the Senior Clerk/Dispatcher with appropriate duties as assigned.
- Performs other related duties as assigned or required.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma or equivalent AND 3 years dispatch and/or general clerical experience involving contact with the public with one year at Corcoran Police Department; OR an equivalent combination of education and experience.

Required Licenses or Certifications:

- Must possess a Peace Officer Standards and Training (POST) Public Safety Dispatcher Certificate.
- Must possess a valid California Driver's License.

Required Knowledge of:

- Police Department operations, policies, and procedures.
- Principles and practices of public safety dispatch.
- Regulations governing public safety communications activities.
- Various types of communications equipment.
- Dispatch records, reports, and documentation.
- General office equipment and standard computer software applications.

Required Skill in:

- Coordinating and conducting a variety of public safety dispatch functions.
- Responding to calls for assistance and dispatching emergency response personnel.
- Preparing and maintaining accurate dispatch records, logs, and reports.
- Operating and maintaining various types of communications equipment.
- Performing general clerical duties and providing customer service at a front counter.
- Establishing and maintaining cooperative working relationships with other staff, outside agencies, and the general public.

Physical Demands / Work Environment:

- Work is performed in a public safety dispatch environment.
- Subject to sitting, standing, walking, bending, reaching, and lifting of objects up to 25 pounds.



**COUNCIL REQUESTS OR REFERRAL ITEMS
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

DATE Sent to Council/ Request made	REQUEST	STATUS	DEPARTMENT RESPONSIBLE Dept/Division
08/13/19	Council requested review of process for water citations.	In progress	Community Development/Public Works/City Manager
06/25/19	Council requested further information on PERS Unfunded Liability and specific funds that can be paid off early. Council also requested periodic updates on the voluntary Section 115 Account (PARS) for retirement contributions.	In progress.	Finance Director/City Manager
03/26/19	Council discussed the idea of requiring angled parking in commercial development.	In progress	Community Development
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development
08/13/19	Council provided direction on new transit rates. Public hearings will be scheduled.	In progress	Community Development
03/12/19	Kevin Tromborg, Community Development Director, provided a history and overview of Corcoran transit rates. Council will consider proposed rate changes at a future meeting with subsequent public hearings scheduled if rates are to be changed.		
10/09/18	Request by City Council to review transit revenues and rates.		
05/09/17	City Council requested that Staff present draft finance policies relating to General Fund reserves, balanced budget, etc.	Ongoing	Finance Director/City Manager

City of

CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

MATTERS FOR MAYOR AND COUNCIL

ITEM #: 8-A

MEMORANDUM

MEETING DATE: August 27, 2019
TO: Corcoran City Council
FROM: Kindon Meik, City Manager
SUBJECT: Matters for Mayor and Council

UPCOMING EVENTS / MEETINGS

- August 28, 2019 (Wednesday) City-County Coordinating Meeting - Avenal
- September 2, 2019 (Monday) City Offices Closed in Observance of Labor Day
- September 10, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- September 24, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- October 8, 2019 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- October 16-19, 2019 (Wednesday-Friday) League of CA Cities Annual Conference, Long Beach, CA

- A. Information Items- None
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
 - 1. Staff Referral Items
- C. Committee Reports

City Offices